

Date: July 22, 2023

To: All System members

From: Matthew T. Jordan, MD, FACEP
EMS System Medical Director

Connie J. Mattera, MS, RN, PM
EMS Administrative Director

RE: **Changes coming by August 1, 2023**
GOMC ceases OB Services 7-31-23 | Updated EMS Short-form PCR
Routine glucometer checks transition to once weekly
Updated Peer-to-Peer CS Restock and Exchange form

Distribution and verification instructions

These are critical updates/revisions to EMS practice and our Compliance plan requires effective education & understanding of all new policies & procedures.

1. Please provide this memo and a copy of each form (paper or electronic) to each EMS practitioner
2. Obtain their signature that they have received, read, understood, and agree to comply with the new updates and use of their related forms
3. Send verification of education and compliance agreement to Connie Mattera by Sept. 1, 2023

Advent Health Glen Oaks ceasing to provide OB services on July 31, 2023

Impact to EMS:

- The SOPs have been modified to reflect GOMC's changed status on page 117.
- Per current policy, any pregnant woman over 20 weeks gestation (or fundus palpable at the navel or higher) should be transported to the closest appropriate hospital with OB services if they are in active labor or experiencing a suspected complication due to pregnancy for the safety of the mother and fetus.
- **Closest appropriate hospital** is defined as the hospital nearest to the patient location by travel time that can provide the level of care needed by the patient. Pregnant trauma patients should be triaged per the trauma SOPs.

NWC EMSS Short-form PCR updated

New IDPH EMS Rules require the addition of mechanism of injury to an EMS Short-form. Our original form was tailored to patients with COVID-19 and/or a medical complaint. Updates include some trauma-related assessments/findings, a box for pain assessment, and an NT notation for GCS assessments. The new form is attached to this memo and shall be posted to the System website under the Policy Manual tab as an attachment to **Policy D4** Data Collection & Submission | ePCR software | EMS Short Form. **Effective date:** May be used immediately.

Routine Glucometer checks change to once weekly unless specified exception / Log updated

Members of the R&D Committee researched the current position of IDPH and have discovered that they no longer hold that a private glucose meter used for multiple patients requires daily calibration testing. Thus, EMS agencies who have their OWN CLIA WAIVERS, may transition to at least weekly routine calibration testing per a recurring schedule determined by the EMS agency and shall record results on the updated MicroDot® Glucometer Quality Control LOG or in 3rd party software meeting the specifications on the form and the criteria listed in the Procedure Manual.

Additional checks must be done and documented if a new vial of strips is opened (NEW), the meter is dropped, or if you believe that the results are not accurate (ERROR). The new form is divided into two sections: one for the weekly checks and one for the additional checks, listing the reason. The new form is attached to this memo and shall be posted with the Procedure Manual. **Effective date: 8-1-23.**

Peer to Peer Mutual Aid Controlled Substance (CS) Restock and Exchange Form updated

The System received feedback that the form issued in 2020 needed clarity regarding its use. The C6 policy has been updated to reflect practice implemented but not mentioned in the 2020 policy. The updated form provides better instructions, reminds clinicians to update their inventory tags and Controlled Substance Supplemental Logs per policy, and adds the recommendation from the CARS Committee to image the form and attach it to both agency's electronic PCRs. The updated C6 Policy and form is attached to this memo and shall be posted to the website. **Effective date:** May be used immediately.