

Region IX EMS Plan Paramedic Education Policy

Approved: Draft

Effective Date:

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Reviewed:

I. Purpose

- A. This policy is to provide uniform guidelines for Paramedic Entrance exam testing and acceptance into paramedic programs within EMS Region IX.
- B. This policy is to define the procedure for approving out-of-system riders for paramedic class students during their Field Clinical or Field Internship within Region IX.

II. Entrance examination procedure

- A. Applicants must complete and submit the Region IX Paramedic Training Course Application to the EMS System to which he/she is applying for admission.
- B. All applicants are encouraged to apply to the Paramedic Training Program conducted by the EMS System where they are currently functioning as an EMT and where they will be completing their Field Clinical /Field Internship.
- C. All applicants must pass the Region IX EMT entrance examination with a minimum score of 75% or higher. There may be additional testing requirements for reading/math depending on each individual EMS System's educational policies.
- D. Applicants failing the EMT entrance examination must wait at least 72 hours prior to retesting to ensure adequate time to self-remediate areas of deficiency.
- E. Retesting must be completed at the initial testing site. Applicants cannot retake the initial entrance examination, but are required to take the Region IX approved retest.
- F. Applicants failing the initial and retest examinations must wait one year before applying to another paramedic training course within Region IX.

III. Out-of-System Riders for Paramedic Class Students

- A. As per Section 515.520 of the Illinois Administrative Code, before a candidate is accepted into the program, documentation must be submitted that an EMS System vehicle and preceptor will be available to accommodate field experience needs.
- B. If an applicant cannot attend a paramedic training course within his/her EMS System, they must complete the System Agreement form that is attached to the Region IX Paramedic Training Course Application prior to acceptance in any Region IX Course. Each case will be evaluated for approval by the appropriate EMS System Coordinators.
- C. Students approved for the out-of-system course must provide a Certificate of Insurance to the EMS System where they will be completing the Field Clinical/Field Internship.
- D. Students in dual EMS Systems must also complete the System Agreement form if they want to perform ALS skills in both EMS Systems.
- E. In the event an applicant is unable to attend a paramedic training course within his/her EMS System, the System Agreement form attached to the Region IX Paramedic Training Course Application must be completed and evaluated for approval by the appropriate EMS System Coordinators prior to acceptance to any Region IX Paramedic Course.
- F. Prior to the Field Clinical and/or Field Internship, the Lead Instructor must provide a letter to the appropriate EMS System Coordinator verifying cognitive and psychomotor competencies in any skills and procedures that the student will be performing in the field.
- G. Progress reports must be sent as the student progresses through the course.
- H. Any patient care errors will be reported to both EMS System Coordinators within 24 hours of occurrence. If the error has an immediate life threatening effect on the patient, the EMS System Coordinators will be notified immediately.

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- I. Students must be supervised by an approved EMS System preceptor at all times when performing ALS skills. Any student performing ALS skills without a preceptor will be considered acting outside their scope of practice and will result in disciplinary action for the student and paramedic.
- J. Any student found not following this policy shall be subject to the program disciplinary process.