

NWC EMSS Non-Transport Vehicle (MedEngine) Inspections due 09-30-2026

Inspections are due at the end of September, to help facilitate it would be helpful to have the NT Inspections in to the System by Sept. 1st.

IDPH shall issue a Non-Transport license to qualified agencies that is valid for 4 years. Licenses are not issued for individual NT Vehicles.

Inspection of Non-transport EMS Providers: IDPH will complete initial inspections.

Thereafter, the provider agency shall perform the annual IDPH BLS self-inspections, using forms supplied by IDPH on their website. **System** ALS and ILS inspections per policy shall be completed **every other year** by the assigned **Hospital EMSC/Educator**. They shall be completed on the alternate years by the EMS agency, **and shall submit the form to the EMS System for submission to IDPH** upon completion of the inspection. If needed, IDPH and the EMS System can perform inspections randomly or as the result of a complaint.

NT Provider licenses remain valid if, after annual inspection, all fee requirements are paid, and IDPH finds that the vehicle services provider is in full compliance with the Act and EMS Rules.

The IDPH PDF fillable **Non-Transport vehicle BLS self-inspection form** looks like this (screenshot below). Access the form directly from the IDPH EMS website [EMS Non-Transport Inspection Form Provider \(illinois.gov\)](https://www.idph.state.il.us/ems/forms/Non-Transport%20Inspection%20Form%20Provider%20(illinois.gov).pdf) or a copy is attached for your use.

- IDPH will not send a new license unless at the end of the 4-year cycle.
- Inspections and fee payments are still due annually.
- Renewal notices are sent to providers via e-mail unless an e-mail is not on file. If an e-mail is not on file, then the provider will receive a paper copy in the mail. Ensure that your provider's e-mails are current in GL Suites
- Transport providers can pay for vehicle fees online. This includes new vehicles, replacement vehicles, and renewals.

Form data entries - please note:

- Provider Number for NT vehicles: First 4 digits of your Provider Number **plus the letters NT**. Ex: 8300NT
- EMS System:** 0907
- The form will be returned by IDPH if information is incomplete or incorrectly entered.

State of Illinois
Illinois Department of Public Health

Emergency Medical Systems
Non-Transport Inspection Form

Provider _____ Provider Number _____ VIN (last four if applicable) _____

Provider Address _____ City/State/Zip _____

Phone Number _____ Contact E-mail _____

Vehicle Type or Stationary Unit _____ Location/Address _____

Level of Care ☐ ALS ☐ ILS ☐ BLS ☐ FR Local ID _____ EMS System _____ Date _____

☐ Initial ☐ Annual ☐ Self Inspection ☐ Compliant ☐ Waiver (attached)

☐ Issue license ☐ Reinspection required (non-life threatening equipment problems)

☐ A condition has been identified that could result in harm to the public, this vehicle should be removed from service until corrections are made, a reinspection is conducted, and IDPH approves.

Equipment

☐ Adhesive tape rolls (2) ☐ Flashlight and Pen light

☐ Airways - Oropharyngeal airways (adult, child, infant) ☐ Obstetrical Kit, sterile w/head cover (1)

☐ Airways - Nasopharyngeal airways (size 12-34 F w/lubricant) ☐ Oxygen equipment-adult, child infant masks (1 each)
Cylinder must be minimum 1200 with O2 tank key attached

☐ Bandages/ arm slings/triangular (2) ☐ Oxygen flowmeter/regulator for 15 lpm with delivery tubing

☐ Bandages/ roller, self adhering (4) ☐ Personal protective items - isolation bags (1), non-porous gloves (2), face/eye mask (2), gowns (2)

☐ Bandages/ sterile gauze pads (4x4) (10)

ADD the following to the State form:

Also, complete the **NWC EMS System Alternate Response Vehicle (MedEngine) Inspection form**.

Northwest Community EMS System - Supplemental to IDPH BLS form

ALTERNATE RESPONSE VEHICLE Inspection Form

Date of inspection: _____

Provider Agency: _____ VIN number (last 4): _____

Level of care ☐ ALS ☐ ILS ☐ BLS Local ID number: _____

State standard BLS Supplies: (USE IDPH NT inspection form)

# present	# needed	Products must meet the specifications listed on the EMS Drug and Supply list
	2	IDPH required bandages: Vaseline gauze 3" X 8" Preferred alternative: plastic wrap or vented/channeled chest seal
	1 device	Glucose meter (Microdot) and test strips (bottle of 50 strips and high/low testing solution), and at least 2 lancets. Must be tested, logged, & maintained per System policy.
	1	ResQPod impedance threshold device (ITD)
	2	Tourniquet: Disposable Combat Application Tourniquet, TMT or approved equivalent
Medications/Drugs - BLS		
	4 tabs	Acetaminophen PO Chewable tablet 160 mg or liquid equivalent
	1 ea	Albuterol 2.5 mg /3 mL (0.083%) Ipratropium 0.02% 0.5 mg/2.5 mL NS H ₂ N and adaptors to deliver using BVM

Expiration dates of naloxone and epinephrine 1 mg/1 mL (BLS & ALS)
Date on Peds measuring tape: Broselow tape (2019); PediaTape (2021)

The form is saved to our EMS website (www.nwcemss.org) under the Standards of Practice Tab/Vehicle inspection forms and is also attached to this email.

Send **BOTH the IDPH and System inspection forms for each vehicle** to Bill Toliopoulos in the NWC EMSS offices for signature and processing with IDPH: vasilios.toliopoulos@endeavorhealth.org

THANKS!