

**Northwest Community EMS System
PBPI Meeting Minutes
Wednesday, April 2, 2025**

Topic	Discussion	Actions/Follow-Up
Call to Order	Meeting called to order at 0909 hours by Adam.	
New Members & Guests	Britney Shlifka.	
Minutes & Agenda	Motion to approve February '25 minutes made by Tyler, second by Adam. All in favor. Motion granted; minutes approved. No changes or additions to agenda.	
Old Business a. January Screen – Cardiac Arrhythmia b. February Screen – Trauma/Hemorrhage	<p>a. January Screen – Cardiac Arrhythmia: The screen pulled calls from 2024 that had a documented arrhythmia (bradycardia, block, SVT, V-tach) with a medication administered. There were a total of 50 incidents that met criteria. The agencies were given a list of calls that took place within their department, for each PBPI member to review and provide input on a shared spreadsheet. Overall, did notice some documentation errors which should be addressed at the agency level. There were also a few medication dosing errors, which Nichole will follow-up on. No further discussion regarding the data.</p> <p>b. February Screen – Trauma/Hemorrhage: Not much data to present to group regarding this screen.</p>	Nichole follow-up with agencies about medication dosing errors.
New Business a. April Screen - OB b. Q1 Intubation Deep Analysis	<p>a. April Screen – OB: Adam is going to email the screen out to the agencies and ask the PBPI members to complete their calls and return by mid-month so the data can be compiled and sent to Nichole to use in her CE content for May.</p> <p>b. Q1 Intubation Deep Analysis: Kourtney had mentioned that moving forward, we are going to have to start reporting nationally on our levels of hypoxia and hypotension prior to intubation. Adam said we can run a new query where we filter out cardiac arrest calls and just look at DAI, and gather data on vitals before and after intubation (specifically pulse ox and BP measurements).</p>	
Sentinel Events	None.	
CARS Update	<p>Jim Klein (Chair of CARS) was online and was available to the group to go through the procedures section of ImageTrend and filter out procedures and medications that are not pertinent to our system/SOPs. Members went through the list with Jim and he cleaned up the allowable procedures.</p> <p>Additionally, a few updates are being made to the behavioral health and decisional capacity worksheets. Jim said updates will be coming soon and it will be each agency's responsibility to familiarize themselves with the changes.</p>	
System Update		
Region IX QI Committee Update	None.	

Cardiac Arrest Committee Update	CT is putting together some education to put out to the system. 1 st quarter ROSC rate was even better than we had achieved last year.	
From the floor / Closing remarks	None.	
Adjournment	Next meeting: May 7th, 2025 – Motion to adjourn made by Tyler, second by Adam. Meeting adjourned at 0959. Minutes respectfully submitted by: Nichole Junge, RN, PM	