

**Northwest Community EMS System
PBPI Meeting Minutes
Wednesday, January 15, 2025**

Topic	Discussion	Actions/Follow-Up
Call to Order	Meeting called to order at 0903 hours by Adam.	
New Members & Guests	No new members or guests.	
Minutes & Agenda	Motion to approve December '24 minutes made by Bill, second by Brian. All in favor. Motion granted; minutes approved. No changes or additions to agenda.	
Old Business a. Q3 2024 Intubation Deep Analysis b. December Elections: Data Coordinator, Screen Coordinator, Secretary c. December Screen: Trauma: Head and Spinal Cord Injuries	<p>a. Q3 2024 Intubation Deep Analysis – Success overall rate for Q3 was 69.64%, while the per patient success rate is 80.41%.</p> <p>b. December Elections: Data Coordinator, Screen Coordinator, Secretary – Phil is running unopposed for the data coordinator position, so he will occupy that spot, and Nichole will remain on as the secretary. The screen coordinator position remains open; if anyone is interested, please contact Adam.</p> <p>c. December Screen – Trauma: Head & Spinal Cord Injuries – Adam was not able to collect any substantial data on spinal cord injuries, as there are not primary impressions related to that injury type. He presented some data elements that he will pull for head trauma and will distribute the results within a week once he compiles the information.</p>	Adam will send out head trauma information once he runs the query and gathers data.
New Business a. Q4 2024 Intubation Deep Analysis b. Year-End Intubation Analysis with ProVue stats c. 2024 Year-End Data d. 2025 Screen Schedule e. 2025 Charter f. 2025 Plan g. January Screen – Cardiac (Data ?)	<p>a. Q4 2024 Intubation Deep Analysis – Overall success rate 72.14%; per patient success rate was 80.80%.</p> <p>b. Year-End Intubation Analysis with ProVue stats – Overall, the intubation success rate for the year was 71.15%, while the per patient success rate for the year is 80.79%. Of the agencies that have transitioned to the ProVue, there is an overall success rate of 73.53%, with a patient success rate of 83.33%.</p> <p>c. NWCEMSS Year-End Data – Phil presented year-end data. Some discussion to follow. There are a few agencies that still have training reports that need to be expunged from ImageTrend. Once that happens, the data can be finalized and will be published to the system.</p> <p>d. 2025 Screen Schedule – Adam discussed the proposed screen schedule for the remainder of our EMS year (through June). The screens will tie into the upcoming CE topic so the educators can be armed with data as it related to the monthly topics.</p> <p>e. 2025 Charter – Adam, Bill and Kourtney will go over the 2025 Charter, offline.</p> <p>f. 2025 Plan – Adam, Bill and Kourtney will go over the 2025 Plan, offline.</p> <p>g. January Screen – Cardiac (Data needed?) – Adam is working with Kourtney, Jen and Nichole to finalize the data required of this screen, as it pertains to next month's CE topic. Adam will present the data at the next meeting once the elements are finalized.</p>	<p>Adam, Bill and Kourtney will finalize the 2025 PBPI Charter and Plan.</p> <p>Adam will present cardiac data at Feb. meeting.</p>

Sentinel Events	None.	
CARS Update	Just a reminder to the agencies to delete training reports. Also, Adam would like to bring Jim Klein in to PBPI once a year to help clean up the procedure menu on ImageTrend.	
System Update	SOP updates coming this year.	
Region IX QI Committee Update	None.	
Cardiac Arrest Committee Update	None.	
From the floor / Closing remarks	None.	
Adjournment	Next meeting: February 5th, 2025 – Meeting adjourned at 0950. Minutes respectfully submitted by: Nichole Junge, RN, PM	