



Committee on Accreditation for the Emergency Medical Services Professions (CoAEMSP)
Advisory Committee Agenda and Checklist

SPONSORING INSTITUTION:		Northwest Community Healthcare	
CoAEMSP PROGRAM NUMBER:	600790	DATE, TIME, + LOCATION OF MEETING:	November 10, 2016; 9 AM; NCH 1-7
ATTENDANCE			
Community of Interest	Name(s) – List all in attendance. It is acceptable to have multiple members in a category.	Agency/Organization	
<input type="checkbox"/> Current Student	Squad 1:CT Garcia Squad 2: Tyler Hill Squad 3: Patrick Delano Squad 4: Lance Lovato Squad 5: Peter Gripper	Elk Grove Township Palatine FD Superior Schaumburg FD Arlington Heights FD	
<input type="checkbox"/> Graduate	Markus Rill, EMT-P	Prospect Heights FPD	
<input type="checkbox"/> Physician(s) (may be fulfilled by Medical Director)	Fulfilled by EMS MD		
<input type="checkbox"/> Employer(s) of Graduates Representative	Chief David Schumann Chief Alan Wax BC Michael Sharp, EMT-P DC Ed Rogers, EMT-P	Schaumburg FD Des Plaines FD Elk Grove FD; Provider EMS Coordinator Des Plaines FD, EMSC	
<input type="checkbox"/> Key Governmental Official(s)	Jack Fleeharty (excused)	Illinois Department of Public Health	
<input type="checkbox"/> Police and Fire Services	Nathan Gac, EMT-P (Chair) Brian Raymond, EMT-P Douglas Schubert, EMT-P	Elk Grove Village FD (Officer paramedic) Hoffman Estates FD (Education committee) Schaumburg FD (non-officer paramedic)	
<input type="checkbox"/> Public Member	Larry Lincoln	Retired high school principal	
<input type="checkbox"/> Hospital / Clinical Representative(s)	Georgene Fabsits, RN Julie Sloncen, RN	Alexian Brothers Medical Center; EMS Coord. ABMC; ED Director	
<input type="checkbox"/> Other	Jason Brizzell, EMT-P John Figliuolo, EMT-P Tom Wang, EMT-P	Schaumburg FD; QI Committee chair Private EMS Providers Mount Prospect FD (PBPI committee)	
<input type="checkbox"/> Faculty (ex officio)	Susan Wood, RN Julie D'Agostino	NCH In-station Coordinator Harper College (representing Kim Chavis)	
<input type="checkbox"/> Medical Director (ex officio)	John M. Ortinau, MD	NCH	
<input type="checkbox"/> Program Director (ex officio)	Connie J. Mattera	NCH	
<input type="checkbox"/> Sponsor Administration (ex officio)	Kim Nagy (excused)	NCH	

	Agenda Item	Reviewed	Discussion	Action Required	Lead	Goal Date
1.	Program Goals & Learning Objectives	✓	Students were asked whether they were achieving the program goals and learning objectives based on the educational program's progress so far. Unanimously answered yes.	Continue to monitor.	M Gentile and C. Mattera	
2.	Annual Report and Outcomes Graduate Surveys Employer Surveys Resources Assessment Matrix Thresholds		Employer surveys will not go out until end of November. Will review results when they are received.	Employer surveys will go out in November for return in December.	Dara Sordo	Nov. 30. 2016
3.	Other Assessment Results <input checked="" type="checkbox"/> Student <input checked="" type="checkbox"/> Faculty <input checked="" type="checkbox"/> Program <input type="checkbox"/> Other	✓	<p>The members were given an updated report of student outcomes from the last class. Two students took the State exam in the fall and both passed on the 1st attempt. 100% of students who attempted a summative exam leading to licensure have passed and become licensed paramedics in Illinois. One student has not yet tested. All graduates wishing to be employed in EMS are employed.</p> <p>Program results for current class compared to last year were provided in a written report. Very similar cumulative GPAs</p> <p>EMS 210: Quiz ave: 91.4% Mod I written exam ave: 93% (82-98%) Cumulative ave: 91.9% (85.09 - 98.99%) All passed Mod I practical. Harper Grades: A 12; B 13; C 4 Attrition rate for current class: 0%</p> <p>The students were questioned at length by the members on everything from to how they were selected as team leaders to their observations and feedback on multiple aspects of the class. Each one answered for their squad in rotation.</p> <p>Almost universally favorable responses on course design, content, sequencing, faculty, communication with students, measurement tools, academic rigor and clinical units. They gave Mike, Jen, and Connie very positive comments.</p>	<p>One student mentioned that some lab preceptors continue to teach that what is done in the field is different than what they are taught in class.</p> <p>Report accepted with congratulations on the stellar results.</p>	<p>Connie will bring feedback to M. Gentile to communicate with preceptors again that lab education must align with declarative content in class.</p>	Immediately

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4.	Program Changes (<i>possible changes</i>) <input type="checkbox"/> Course changes <input type="checkbox"/> Preceptor changes <input type="checkbox"/> Clinical and field Curriculum <input checked="" type="checkbox"/> Content <ul style="list-style-type: none"> o Sequencing o Required minimums reviewed & approved o Competencies 	✓	All course outlines, lab forms, measurement tools and clinical forms are in the process of being updated to the new SOPs that go into effect December 1, 2016. Students are being taught only to the new standards. This is a time-intensive process, but will ensure that students are well prepared to blend seamlessly into the field internships with full knowledge of the protocols.	Continue concurrent revisions	Connie & Mike for class outlines, lab forms, quizzes & exams J. Dyer for hospital clinical forms.	Before each scheduled class or orientation to a particular clinical unit.
5.	Substantive Change (<i>possible changes</i>) <input type="checkbox"/> Program Status <input type="checkbox"/> Sponsorship <input type="checkbox"/> Sponsor Administrator Personnel <input type="checkbox"/> Program Personnel <input type="checkbox"/> Addition of Distance Education <input type="checkbox"/> Addition of Satellite Program		None to report			
6.	Other Identified Strengths	✓	Students love the squad concept with jobs and accountability and ownership over issues that arise with peers and class activities.			
7.	Other Identified Weaknesses	<input type="checkbox"/>	None identified.			
8.	Action Plan for Improvement	<input type="checkbox"/>	None requested at this time.			
9.	Other Business		None to report at this time.			
10.	Future Meetings	✓	Next meeting: January 12, 2017.			