

**Northwest Community EMS System
EMS Coordinator/Educator Meeting
MINUTES – June 24, 2011**

Present: J. Ortinau, P. Drag, J. Dyer, D. Neubecker, N. Unti, S. Von Busch, S. Wood; C. Brennan, K. Buchanan, G. Fabsits, K. Knop, R. Mazzolini, C. Finlay, B. Keane, G. Logan, C. Parkin
Absent: C. Mattera, C. Dunn

Topic	Discussion/conclusions	Follow-Up
Call to order	The meeting was called to order at 12:15 p.m. by Diana Neubecker in Conference Room 1 of the 901 Building. Peggy asked to move PM class feedback to first in agenda, as she needed to leave. Waited for Dr. O to arrive so he could be a part of the discussion.	
Paramedic Class Feedback	<p>Field Internship suggestions/changes for Fall 2011 class:</p> <ul style="list-style-type: none"> • Simulated calls will be done in classroom. • More homework will be given to students during clinical, so they don't go "brain dead." • Report writing will be added to curriculum • Field internship phase meetings should be scheduled at educators convenience rather than student's schedule • Additional training will be given to field preceptors; preceptors don't seem to know how to precept students • Phase III – students are getting sloppy. Peg to address in class • Phase 3 – when students are team leaders they are missing performing skills • Paperwork to be reviewed & signed off by preceptors (& PEMSC, if possible) prior to submission to RN • Standardized format for drug cards will be used and students will create some drug cards (e.g., statins, ACEI) during class • If a PM is having issues with RN and/or Dr. during hospital clinical, they should contact their coordinator ASAP • Some students are not getting the field experience they need to be successful. <p>The 2011-12 class, with 40 students, has been selected. Peg will give these students a list of skills that they may/may not do over the summer during their ride time.</p>	Peggy
Feedback on April New SOP class	<ul style="list-style-type: none"> • Too long • Should have been broken down into 2 classes • New content/changes were lost in review content 	SOP self-assessment needed for ECRN's challenging & physicians
Post-test	A question arose regarding post-test question 3/version A. Discussion took place. Concern voiced that question would encourage the use of IO prior to attempting alternate med (glucagon) & alternate route (IN or IM). Dr. O agreed modifying the question stem would be the best solution.	Diana will note issue on a revised faculty agenda.
July CE – Trauma Case Studies	<p>Diana Neubecker expressed thanks to Robyn Mazzolini who helped with the QI data collection and hospital EMSC's who obtained hospital follow-up information.</p> <p>The focus/emphasis on this CE will be: (1) pt assessment, (2) treatment per SOP, (3) Image trend documentation. Please emphasize the class is intended as a SOP review.</p> <p>Diana reviewed the education packet along with the PowerPoint presentation by demonstrating (using</p>	Please contact Diana if any problems or questions

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	educators as class participants) how class was meant to be structured.	
August CE - Stroke	Jen Dyer and Susan Wood introduced the August CE. The focus of this CE will be on statistics/SOPs/interactive education. Please review the case studies you have received. Please submit comments to Susan and Jen within the next week.	
Peer Educator Classes	Some classes have been cancelled due to low/no attendance. Educators who agreed to help unhappy about being “cancelled” after they blocked the time	Connie to clarify expectations and respond.
GOMC	Glen Oaks Medical Center has hired a new EMS Coordinator, Jill Ibrahim.	
Georgene Fabsits Issues	Georgene Fabsits raised a number of issues: 1. New C2 policy – What are the consequences for non-compliant individuals? Per Dr. O, this is still in the discussion phase. They may possible need to take the paramedic class final exam. 2. System Entry Policy – The policy states that PMs have to complete the skills labs. Some have not done so. Is this the responsibility of the departments to track? This policy needs to be amended with an end date. Follow-up is required by someone. 3. Georgene has requested an updated Drug & Supply List for Med Engines & ambulances 4. Georgene shared Hurricane unit dose medication. ABMC requires that if single pt use is available, that it be used. The R&D Committee will follow-up.	1. Education Cmtt 2. Diana 3. Connie 4. cost is \$8.50/box vs \$22 can; R&D
Test Bank Questions	Per Ginny Logan, will the test-bank questions and CE materials be posted to the web site?	Connie
Capnography	Ginny Logan asked if capnography was mandatory, as it was not listed on the suspension form; however, she added it. Diana stated she is still holding monthly capnography classes for any who missed.	
ECRN log sheets	Ginny Logan has asked that ECRN log sheets be updated to include 12L, King LT, capnography	Connie
CPAP Device	Per Diana Neubecker, Flo-safe CPAP devices have been approved. System will plan to roll this device into November airway CE due to it being a mandatory. Awaiting final system pricing. Diana will get ordering information to educators.	Connie
Therapeutic Hypothermia after Cardiac Arrest	Per Diana Neubecker, 3 depts (MP, BA, BA) will be using loaner coolers & 4 departments (LZ, LG, LR, PR) have purchased coolers for trial. Field trial to begin August 1, with system-wide education in May 2012. Education has been completed for LG & PR. More classes scheduled for July & August.	Hosp EMSC's to educate ED staff Hosp EMSC's who receive pts from those 7 depts strongly encouraged to attend class Diana will send electronic version of protocol
Adjournment	The meeting was adjourned at 4:00 p.m. The next meeting is scheduled for Friday, July 22, 2011 at 12 Noon in Conference Room 1 - 901 Building. Minutes taken by Susie Von Busch, EMS Secretary	