

**Northwest Community EMS System
Education Committee Meeting
September 2, 2023**

Agenda item	Discussion
Call to Order Previous Minutes Review of Agenda	<ul style="list-style-type: none"> • Call to order at 09:02 • The meeting was held in person and streamed online via ZOOM • The May 2, 2023 minutes were approved
Introductions	<ul style="list-style-type: none"> • None
Education Activities Reports	<ul style="list-style-type: none"> • EMT Class (Chris) –Numbers have increased. Started with 52 students and are now down to 43. Class redesigned to use more discussion/lecture format and include gaming options when applicable • Paramedic Class (Bill)- 32 students in this newest semester. The paramedic program will utilize the same format as the EMT program • CE Reports – (Kourtney): new CE focus is more participation. 7/10 classes will include a skill focus. The aim is to facilitate competency in skills training • System Entry testing and Peer Educator credentialing (Kourtney): going well. There is an organized schedule but private testing is available if the current schedule does not meet the needs of the department. There are usually 8-12 candidates per session • ECRN class (Connie)- hybrid model will continue • TNS class (Connie) – hybrid course hosted in McHenry • Peer Educator Project Group (Kourtney)- the data base for peer educators is being finalized. There are a few departments that need to submit their peer educators. The process for reverification of Peer 1 and 2 educators is outlined in the Peer Educator policy. The main focus of the peer educator’s project group is still focused on creating a mini library, mini modules, and collecting any other training materials that departments are willing to share. Alternate Chair (provider or hospital): still needed.
Shared Governance Committee Reports	<ul style="list-style-type: none"> • Liaisons needed for Committees: Advisory Board, CARS, & PBPI. • Advisory Board – on going policy reviews/updates to align with the new rules. • Cardiac Arrest Committee (Zach Lane)– working on documentation/best practice to streamline the process of data collection • Chief’s meeting - no report • PBPI (no rep) – data drill down based on queries continues. Closing the loop is a key focus. • CARS (no rep) – website clean up in progress. There are some links that are broken. Documents are being posted to the website. NEMSIS 3.5 has to be in place by 31 December 2023. • R & D (Jeanine Liska) – IC clamp being evaluated.
System News	<ul style="list-style-type: none"> • System plan updated. CoA redesignation completed and approved. • New drug and supply list available
State News	<ul style="list-style-type: none"> • None
National Updates	<ul style="list-style-type: none"> • New competency model for 2024-2025 is being implemented. There are also new CE requirements.
Task Force project	<ul style="list-style-type: none"> • Background from May meeting: • Connie identified several areas of concern with the system performance. Discussion ensued and several themes emerged. There are multiple gaps in the problem areas identified and it was determined that all the committees and stakeholders would need to be involved to develop probable solutions. Key themes: <ul style="list-style-type: none"> ○ Root cause analysis needed to define the problem

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	<ul style="list-style-type: none"> ○ Peer education: who is providing this and is the process working? Should there be a skills rodeo for peer educators to validate skills and share teaching strategies? ○ Documentation of patient care: elements consistently missing ○ Training: both in CE and at the departments adequate or is revision necessary? What training is being provided and assessed? Example: first pass intubation success rates are declined over the years <p>Root cause analysis is more complicated since there are multiple reasons for the changes in overall system performance. The potential reasons were broken down into large subgroups. The goals and expectations for the project were outlined. For the Education Committee, the two main focus areas are:</p> <ul style="list-style-type: none"> ○ Education/retention: reviewing the education being offered and identification of reasons for gaps between education provided and retention of that information. Interested individuals should contact Karin ○ Skills/competency: best model for verification of skills competency by system members. Process will begin with the peer educators to ensure they are teaching/testing skills appropriately. Interested individuals should contact Tina. Tina will partner with Kourtney and the peer educators ○ Documentation: CARS will be the lead ○ PI/QI: PBPI will be the lead ○ Compliance: EMS coordinators will have the oversight of their employees
<p>Next Meeting Adjournment</p>	<ul style="list-style-type: none"> ● Next meeting November 7, 2023 at 0900 ● Meeting adjourned at 1100