

# Northwest Community EMS System CHIEFS-Administrators Meeting

Date: March 15, 2024  
Time: 8:30 – 10:00 AM  
Place: NCH LC 1 & 2 | Virtual via zoom

## A G E N D A

- I. Call to order; introductions
- II. **Education Reports**
  - A. **EMT class:** 56 students began EMS 111; progressing well
  - B. **PM class F23-S24:** All 32 students have been released to the field internship. Preceptor classes completed; preceptor files complete; Peer IIs credentialed and list updated; plans for continued academic engagement during internship; Phase meeting directions; graduation planning in progress; save the date notices coming soon; plans for Seminar course and addressing major changes in NREMT testing. Preadmission testing continues for fall cohort; student selection meeting in early July. CoAEMSP prep for fall site visit; student handbook revisions in process based on updated CAAHEP and CoAEMSP standards.  
**Ask if any licensed PMs wish to challenge NREMT exam-** will forward paperwork
  - C. **CE:** Kourtney: Cardiac arrest classes went well; gathering input for next year's academic calendar; CE hour reconciliation paperwork updated and completion of mandatories in process now. Errors in 3<sup>rd</sup> quarter billing will be corrected in 4<sup>th</sup> quarter invoices. **Working on budget for instation FY 24-25 now – will send to chiefs when drafted for your input and approval.** **Please inform Connie if you have someone specifically to whom your invoices should be directed.**
  - D. **ECRNs:** In class now
  - E. **TNS:** Course scheduled for fall; info available from Connie
- III. **Standing Committee Reports**
  - A. **PBPI:** Adam Sielig - 2023 End of Year Data Report - final report almost complete; metric results
  - B. **CARS:** Jim Klein – Template updates; delay in ImageTrend billing
  - C. **Cardiac Arrest:** CT Garcia – Data collection and reporting progress
  - D. **R&D:** Scott Renshaw: New ETI videolaryngoscope recommendations; products reviewed and approved
  - E. **Advisory Board:** Kyle Marcussen - No applications received for open positions. Reviewing draft EMS System Strategic plan; policy updates
- IV. **Region IX:** Bypass policy updated; CESSA delayed; will begin review of SOPs this year for a 2025 go live date
- V. **State updates:** Awaiting draft Rules for 2<sup>nd</sup> notice; System policies will be updated after final language is approved.
- VI. **System updates**
  - A. Document updates: SOP resource page; Directory; D&S List; Policy Manual; Procedure manual; DICOs
  - B. Please access all forms for State plan changes (Sys-mod vehicle inspection) from IDPH website
  - C. NWC EMSS no longer processing requests for EMS PCRs; duty returned to EMS Agencies. Announced in email; please inform all your team members.
  - D. Reportable events: notifications and written reports
  - E. Recent online court hearing to obtain an Order of Detention and Examination for a vulnerable patient
  - F. **NWC/NLC Mobile Integrated Healthcare (MIH) Pilot Project:** Final countdown to launch
  - G. **Measles** alerts
  - H. Member recognitions and transitions
- VII. **Next meeting – May 17, 2024**