Northwest Community Hospital
CARS Meeting Minutes
Wednesday, September 12th, 2025
In Person & TEAMS Meeting

Meeting Attendees: *Recorded via TEAMS* and sign-in sheet created.

TOPIC	TIMELINE	RECOMMENDATIONS/ ACTIONS	FOLLOW-UP/ PERSON & DATE
Members / Guests	@ 0902	General Membership –	
September Agenda	@ 0902	Emailed on 9-2-25 for review. Subsequent email was sent to P. Dyer for posting to the website.	
Approve August Minutes	@ 0904	August minutes distributed on 9-2-25 and will stand approved as previously read.	
Open Issues			
Updates on Procedures and System Changes	@ 0906	Discussion addressed the status of the 3.4 legacy form, which Patrick indicated would not affect operations. Patrick also mentioned the creation of a vault ID and the need for users to log in and change their passwords. Additionally, updates on the CPR vitals tool and the integration of NEMSIS data elements were discussed.	Klein Sennett
AI Assist and eBridge Integration Updates	@ 0907	Patrick outlined the testing of AI Assist alongside the CarePoint update and eBridge, emphasizing its ability to scan IDs for demographic data. This data could be sent to hospitals through eBridge alerts, streamlining communication. Additionally, updates to	Sennett Klein

Discussion on Crew Documentation and Collaborative Treatment	@ 0915	the cardiac arrest documentation were mentioned, with Speaker 3 noting that changes were minimal and mostly involved relabeling elements. Sennett expressed concerns about the inconsistent documentation practices among different agencies when crews work together. They proposed developing a tool to allow for better documentation of procedures performed by multiple crews simultaneously. Klein pointed out that current regulations, as stated by Connie Matera, restrict documenting actions from other units, which complicates the situation.	Sennett

Klein |
Discussion on HIH Email Notifications	@ 0935	Klein expressed frustration over receiving numerous HIH email notifications, prompting a discussion with Sennett about the issue. They explored various settings in the staff record to identify the source of the notifications. Sennett suggested that it might be related to a new product feature and requested Jim to forward the email for further clarification.	Klein
Discussion on Preset Values and Updates on CARS Position	@ 0937	Klein highlighted the importance of using preset values wisely to avoid validation and visibility issues in the system. They also informed the group about Chandler Vandermeer's resignation from the CARS position, which has created a vacancy that will need to be addressed. Sielig then reported a drop in callback numbers following a recent stroke screening, indicating a need for further investigation.	Klein Sennett
Coordination of Upcoming Meetings and Demos	@ 0947	Jim addressed a scheduling error related to a meeting, indicating that Sam Lord is available to help. He confirmed that a demo site is ready for users and emphasized the importance of reaching out for support. Jim also reassured that loyal agencies who missed the initial meeting will be accommodated.	Sennett
Workflow Updates and Future Meeting Plans	@ 0949	Sennett outlined the upcoming workflow changes, mentioning that while there will be more required elements, preset values will simplify the process. They also indicated that the ability to create a fire record from an EMS record is anticipated to be ready by the fourth quarter. Klein raised concerns about the complications arising from using different URLs for record management.	

Clarification on Meeting Dates and AI Discussion	@ 0953	Klein acknowledged a mistake regarding the meeting date and committed to sending out a clarification email. Speaker 1, who joined late, inquired about the earlier discussions and expressed interest in the AI tools discussed, particularly their ability to generate bullet points and answer questions effectively.	
User Experience and Technical Issues in CPR Tool	@ 0957	Klein highlighted challenges with the CPR tool, noting that missing procedure sizes can affect operations during critical calls. They advised users to be careful when switching preset values, as this can cause certain options to hide or change unexpectedly. Speaker 1 acknowledged the importance of user education to mitigate these issues.	
Patrick Sennett Update			
Next Meeting		**November 12th, 2025 (Black/ 1st Shift)**	
Adjournment		**Motion to adjourn 1st by Eisner & 2nd Hayes**	
		Minutes submitted by Secretary J. Klein	