

**Northwest Community Hospital
CARS Meeting Minutes
Wednesday, August 13th, 2025
In Person & TEAMS Meeting**

Meeting Attendees: *Recorded via TEAMS and sign-in sheet created.*

TOPIC	TIMELINE	RECOMMENDATIONS/ ACTIONS	FOLLOW -UP/ PERSON & DATE
Members / Guests	@ 0903	General Membership –	
August Agenda	@ 0904	Emailed on 8-12-25 for review. Subsequent email was sent to P. Dyer for posting to the website.	
Approve July Minutes	@ 0904	July minutes distributed on 8-12-25 hearing no corrections they will stand approved as previously read.	
<u>Open Issues</u> TraumaGel and Procedures	@ 0905	James Klein provided an update on the trauma gel trial that began on August 1st, discussing its potential classification as a hemostatic agent within procedural guidelines. He noted that the gel would be integrated into existing procedures, allowing for flexibility in labeling equipment sizes. Patrick Sennett raised the question of whether the trauma gel should be classified as a medication or a device, suggesting it NOT be treated as a procedure. Klein confirmed that the gel is active in participating agencies and stressed the importance of collecting feedback through a validation worksheet, highlighting the need for clarity in its classification as the trial progresses.	Klein Sennett
Inactivation of Forms	@ 0910	Klein addressed potential issues with inactivating the 3.4 form, which could lead to accessibility problems. Sennett would check to see with Sam Lorge if this would create any problems	Klein Sennett

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CPR Vitals Tool Issues	@ 0915	Klein mentioned feedback from Brian Chrencik regarding the CPR vitals tool, indicating that he could not replicate the reported issue. The discussion also included the advanced airway tool, where Klein explained that the presence of two grids was causing duplication of procedures. He noted that while relabeling the tool might be possible, the current setup was convoluted, requiring users to manage seeing both advanced airways. Additionally, Klein referenced incidents from early August where certain runs were not loading procedure sizes, with Paul Pacific providing context on the encountered issues.	Klein Pacific Chrencik
Troubleshooting Elite Field Record Issues			
NEMSIS 3.5.1 Updates and Gender Field Discussion	@ 0922	Sennett outlined significant updates regarding NEMSIS 3.5.1, particularly the introduction of a binary sex field, which IDPH has opted not to implement, choosing instead to accept a broader range of gender options. He also mentioned updates to eDispatch, including new categories for active shooter situations and pediatric transport options. While some elements have been added, the sex field is expected to be included in the next scheduled update from ImageTrend. The conversation emphasized the ongoing adjustments necessary for compliance with NEMSIS standards, as well as the importance of accurately documenting airway placement techniques.	
eProcedures.14 Airway Placement Technique Discussion	@ 0928	Patrick Sennett raised concerns about the E-Procedures 14 airway placement technique, particularly regarding the classification of supraglottic airways. James Klein confirmed that the existing procedures have been streamlined and do not need alterations unless there are significant updates. Sennett suggested waiting for an emergency meeting to address the inclusion of supraglottics before making any changes.	
Updates on CARES and NEMSIS Procedures	@ 0932	Patrick Sennett highlighted a new procedure element regarding actions performed by another unit, which could streamline data entry for mutual aid situations. James Klein noted that CARES fields are available for completion during cardiac arrest incidents, with Matt and hospital coordinators responsible for data entry. Sennett also mentioned the need to check for updates in the CARES data fields and promised to share any relevant information.	

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Discussion on AI Meeting Notes	@ 0939	James Klein asked Billy Eisner if he was utilizing the Read AI meeting notes, to which Billy confirmed he would forward the notes after the meeting. Kourtney Chesney raised concerns about the frequent and random activation of AI notes during meetings, leading to confusion regarding participant identities.	
Discussion on Vault Access and NEMSIS Resources	@ 0941	Patrick Sennett clarified his stance on Vault access, stating he created a generic login for resource hospitals and prefers to avoid agency-level logins. Kourtney Chesney confirmed she would search for the Vault login information in her archived emails. James Klein expressed uncertainty about his access to Vault and mentioned issues with his password keeper.	
ImageTrend Fire Reporting Updates	@ 0944	Patrick Sennett highlighted the growing interest from agencies using ImageTrend for fire reporting, specifically about sandbox access for development. He plans to connect these agencies with Sam, the account advisor, and Joe Albert from Northwest Central Dispatch for further assistance. Additionally, he addressed issues related to agency visibility in fire reports, noting that certain agencies do not appear unless their FDID numbers are entered.	
Health Data Exchange Updates and Implementation Plans	@ 0950	Patrick Sennett provided an update on Advocate Health's contract with ESO for health data exchange, indicating that it will eliminate the need for manual record transmission to multiple facilities. He mentioned that the implementation process is still in its early stages, and there are unresolved issues regarding the delivery of outcome data. James Klein inquired about the timeline for implementation, to which Patrick responded that it is expected to be smoother due to prior experience in the Southeast.	
Discussion on CPR Situation Tool and Data Corruption Issues	@ 0958	James Klein engaged with participants about the adult CPR situation tool, clarifying its default settings and the options available for video assistance. He noted that if KingVision is not being utilized, it could be removed from the tool. Additionally, he addressed a data corruption issue related to specific runs, suggesting that participants document the situation in the narrative instead of redoing the entire run.	

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Next Meeting		September 10th, 2025 (Black/1st)	
Adjournment		Motion to adjourn 1st by Bill T. & 2nd Paul P. Minutes submitted by Secretary J. Klein	