

**Northwest Community Hospital
CARS Meeting Minutes
Wednesday, November 9th, 2022
Virtual Meeting via ZOOM**

Meeting Attendees: *Recorded via ZOOM*

TOPIC	TIMELINE	RECOMMENDATIONS/ ACTIONS	FOLLOW-UP/ PERSON & DATE
Members / Guests	@ 0909	General Membership – Held via Zoom (meeting address on agenda) If you need an email update for your dept. notify CARS Chair.	Klein
Agenda	@ 0914	Emailed on 10-11-22 for review	
Approve Minutes	@ 0914	The October minutes were emailed on 11-8-22 and approved as read without corrections during November 9 th meeting.	Klein
<u>Open Issues</u>			
Kno2 Update	@ 0903	Matching of records continues to be adequate, but not flawless. CARS would like to see a maintenance free matching of EMS to Hospital records. Currently Kno2 has delivered what has been promised with transmittal of the report to the hospital either by fax or direct messaging. A note of caution when exploring “advanced” Kno2 functionality that would require additional subscription. The advanced functions do not work (bi-directional data flow) as advertised. Use of a face sheet was strongly suggested to help facilitate a match of information. Further discussion about limiting the amount of information needed to “auto-post” a record to the hospital.	Klein
February CE 2023	@ 0911	Courtney K. wanted to have CARS and PBPI provide input on documenting procedures (IV, Airway, etc.) along with the use of worksheets, power tools, and other functions.	Chesney Klein

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PPP Agency App Update	@ 0913	Application was updated with the new SOP's and may be installed at any time. If your agency utilizes and IT Dept. they may have or want to do the update. Kourtney C. asked if the old app should be deleted, and the answer was yes it should have been deleted as it was no longer supported. Both from android and iOS platforms.	Klein
NEMESIS 3.5	@ 0916	Is progressing and should be into a testing phase at the demo site. Validation and visibility rules may have to be rewritten under 3.5 so that it applies to all the new dataset/values that will be used. The state of Oregon has rules under 3.5 that Patrick S. stated he will use as a blueprint to write Region 9 NEMESIS 3.5. December 31 st , 2023 will be the deadline for 3.5 but the State will start accepting data as of January 1 st , 2023. The dataset eDisposition12 will be divided into 4 different fields, response, unit, patient care, and transport dispositions.	Sennett Klein
Wauconda Setup in IT	@ 0923	Startup worksheets were sent to Erik Christianson to assist their agency in importing information from IT Condell into IT NCH. There will be some assistance needed from IT support to help with migrating data over to the new site.	Klein Sennett
Acetaminophen	@ 0925	Check meds/procs. Lists for your own agency and make sure it is in the approved section so it will show up on the ePCR.	Klein
EBOLA	@ 0927	New EBOLA caution statement or travel statements should be activated as travel in the region could impact EMS.	

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Audit Trail	@ 0929	The Field Level Audit trail begins upon “locking” the workflow settings which is currently set at 96 hrs. There has been discussion that this should be extended, however there would be a longer time for someone to change the record with no tracking. Additionally, having a longer “lock” time could also affect data, as well as billing. A suggestion was made to see if there was a way to trigger field level audit tracking without locking. It was the consensus of the group that the policy D4 was outdated and needed to reflect what the user (admin or medic) needed in order to make the change to the ePCR. All agreed that the functionality of how it works can basically stay as is, it would be up to the Advisory Board to make the change in the policy. Patrick S. stated that he would get confirmation from IT on what triggers or starts the field level audit.	Klein Sennett Bagdade Rill
PBPI Liaison	@ 0938	Traumatic Arrest Screen saw differing numbers when it came to I-Gel use. Apparently there is an I-Gel Airway Insertion & Airway - I-Gel Insertion to choose from on the form. However it was not seen under the meds procs by cert utility in IT NCH or MPFD. A further look into why this is seen will be made by the December meeting. Markus R. stated that he would contact IT for a “raw” list of procedures shown on our form.	Chesney Rill Bagdade
Next Meeting	@ 0948	December 14 th , 2022 (Red/2 nd)	
Adjournment	@ 0950	Motion to adjourn by Rill 2 nd M. Dahl Minutes submitted by Secretary J. Klein	