

**Northwest Community Hospital
CARS Meeting Minutes
Wednesday, June 8th, 2022
Virtual Meeting via ZOOM**

Meeting Attendees: Recorded via ZOOM

TOPIC	TIMELINE	RECOMMENDATIONS/ ACTIONS	FOLLOW-UP/ PERSON & DATE
Call to Order	@ 0908	Pre meeting discussion regarding the new PPP Agency app	C. Mattera
Members / Guests	@ 0909	General Membership – Held via Zoom (meeting address on agenda) If you need an email update for your dept. notify CARS Chair. New member Patrick Hanrahan was placed into the contact list as a replacement for Steve Burnell from LRFPD.	J. Klein
Agenda	@ 0909	Emailed on 6-6-22 for review	J. Klein
Approve Minutes	@ 0910	The April & May minutes were emailed on 6-6-22 and approved as read without corrections during June 13 th meeting.	
<u>Open Issues</u>			
CARS procedures for Addendums	@ 0912	M. Spiro called for changes to the NCH & CARS documentation policy. They should be at the least aligned to reflect what technology has evolved through the ImageTrend reporting interface. Further discussion also revealed that the report author should be able to change the run to reflect proper statistical data, but the policy in place must be updated, followed in alignment with the current best practice model. Pending the changes to the CARS procedure for documenting an addendum, the NCH policy manual would have to be updated reflecting those changes. The representative from CARS would submit the changes to the advisory board. To work around current policy a suspension of practice could be written by the PMD as the policy would be under	M. Spiro M. Rill J. Klein C. Mattera P. Sennett

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Decisional Capacity Worksheet/Video	@ 0942	<p>review. M. Spiro would formulate initial language of the procedure and then forward it to the Dr. Jordan and C. Mattera. P. Sennett talked about IT combining an incident audit and a field value audit and possibly combining the two if that was even possible.</p> <p>No word from M. Rill about the worksheet usability tutorial. Stay tuned for that.</p>	<p>J. Klein S. Parry C. Mattera P. Sennett</p>
Kno2 Update	@ 0944	<p>Most of the immediate problems are being delt with, but some of the unlinked patients have been problematic as the demographics do not match and must be re-entered manually. M. Spiro reports ~8 minutes per report to correct and then to resubmit. P. Sennett asked if any communication done with these vendors. B. Eisner expressed frustration on why there was a delay in service with his Kno2 integration. It seems to be on the IT side of support. P. Sennett requested the email thread regarding the Long Grove Kno2 integration to help further consistency within IT support. Note: the hospital should be the one setting the auto posting criteria and sending that to IT. There can be multiple re-sending of run data to catch any changes to the document if the incident status is labeled "Resubmit Kno2". That should trigger another auto post.</p>	
Hospital Designations	@ 1003	<p>Should be coming out in a June update along with orange and zero-point validation rules.</p>	
PRFPD to Inverness FPD	@ 1006	<p>IT tier one support stated that they have had some experience with these situations and since nothing would have changed other than the name that there shouldn't be an issue.</p>	

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MPR	@ 1008	CM asked S. Parry to provide language so she can compare ideas for a narrative template. It was stressed that there is safety in the alignment of what auto narratives provide to end users during low frequency, high risk reporting. No patient no OLMC. It should be quick and easy. The item has been table to a later date so language could be developed and reviewed.	
PPP Agency	@ 1008	The app is up and running and J. Klein stated that you should make yourself/users familiar with its location and functionality.	
Service Bridge Access	@ 1013	Sign in attempts could be getting blocked by an internal filter set by your agency's IT dept. (i.e., Barracuda Networks)	
Seizure prior to Stroke	@ 1018	itExam.085 has been re-labeled from "prior Hx. Of Seizures" to "Did patient experience seizure at the onset of S&S?" to meet PBPI request for better Stroke documentation.	
IV pump procedure	@ 1020	IV pump was activated as a procedure route under medication power tool and as a favorite in the IV/IO Vascular Access Power Tool	
Patrick Sennett Update	@ 1021	Update coming from IT soon.	
		Motion to adjourn by M. Spiro. 2 nd B. Eisner	
Adjournment	@ 1025	Minutes submitted by Secretary J. Klein	