

**Northwest Community Hospital
CARS Meeting Minutes
Wednesday, May 11th, 2022
Virtual Meeting via ZOOM**

Meeting Attendees: Recorded via ZOOM

TOPIC	TIMELINE	RECOMMENDATIONS/ ACTIONS	FOLLOW-UP/ PERSON & DATE
Call to Order	@ 0901		
Members / Guests	@ 0901	General Membership – Held via Zoom (meeting address on agenda) If you need an email update for your dept. notify CARS Chair.	J. Klein
Agenda	@ 0902	Emailed on 5-10-22 for review	
Approve Minutes	@ 0902	The March minutes were emailed on 5-10-22 and approved as read without corrections During the May monthly meeting.	J. Klein
<u>Open Issues</u>			
Decisional Capacity Worksheet/Vid eo	@ 0903	No word from M. Rill about the worksheet usability tutorial. Stay tuned for that.	M. Rill
	@ 0913	CARS now has an ability to write validation rules and has started on one for the worksheet. Upon activation the worksheet will turn orange when the June update from IT. Agency validation was suggested to be written to the agencies maybe not to the form ID to avoid any potential future problems. Writing a rule to the agencies involved will also allow for isolating an individual agency should the need rise to study a particular rule.	J. Klein

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COVID worksheet	@ 0920	Question to the committee if we are still supposed to be using the COVID worksheet. C. Mattera said she would run this by the state for legal guidance as COVID requirements have changed.	M. Hayden C. Mattera
MPR	@ 0923 @ 0929 @ 0934	There was an inquiry to revisit the MPR to see if the system could have a way to document electronically the MPR without compromising HIPPA and meeting the system requirement of an MPR. There were many thoughts and projections along with the rules that make up HIPPA requirements in the discussion. If someone were to request an MPR form through FOIA the old way would have violated HIPPA. Another highlight of the discussion was that these people that meet the requirements of an MPR are not Patients, as they are Persons or People and that language should be changed to accurately reflect that in MPR. Initials DOB and Signatures should all be what is on the form. Auto narrative discussion in order to use engineering controls in order to reduce the risk of human error. CM asked S. Parry to provide language so she can compare ideas for a narrative template. It was stressed that there is safety in the alignment of what auto narratives provide to end users during low frequency, high risk reporting. No patient no OLMC. It should be quick and easy.	J. Klein S. Parry C. Mattera P. Sennett
Patrick Sennett Update	@ 0955	Working on an auto template for MPR's	
Adjournment	@ 0956	Motion to adjourn by P. Pacific. 2 nd J. Huh Minutes submitted by Secretary J. Klein	