

**Northwest Community Hospital
CARS Meeting Minutes
Wednesday, April 13th, 2022
Virtual Meeting via ZOOM**

Meeting Attendees: Recorded via ZOOM

TOPIC	TIMELINE	RECOMMENDATIONS/ ACTIONS	FOLLOW-UP/ PERSON & DATE
Call to Order	@ 0900		
Members / Guests	@ 0905	General Membership – Held via Zoom (meeting address on agenda) If you need an email update for your dept. notify CARS Chair.	J. Klein
Agenda	@ 0905	Emailed on 4-20-22 for review	
Approve Minutes	@ 0906	The March/April minutes were not completed for the April meeting and approval for those was tabled to the 5/11/22 meeting.	J. Klein
<u>Open Issues</u> Kno2 & Direct Messaging	@ 0906	Kno2 has not been working for Mount Prospect due to some phone number changes with Glenbrook hospital. It seems to be an issue with a change within Glenbrook and their connection with Kno2. There are 3-4 FD's that will be testing the Kno2 DM or electronic integration (not faxing) into Epic with PCR's. Noreen Unti requested only a few dept's test this out until the system can figure out the best way to reduce matching errors during the import or the PCR.	J. Klein
Mobile Application	@ 0909	The mobile app is in the process of legal and setting up a contract for a purchase agreement. Should be finalized in May then documents can be sent to the vendor for posting to the app.	

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Decisional Capacity Worksheet/Video	@ 0910	The worksheet usability tutorial had been tabled to May.	J. Klein C. Mattera P. Sennett
Hospital Designations	@ 0910	Trouble ticket 22-042737 has been pushed to development in a latest email. A Rockford hospital is currently building in Crystal Lake and want to be part of Region 9	J. Klein C. Mattera
Connect 2022	@ 0912	Will be in person Wednesday (Red/2 nd), July 20-22 nd in St. Paul, MN. Can register 2 people with email address' (J. Klein & P. Sennett) and then CARS can name the one that will go to this years conference. M. Dahl or J. Huh were interested in going this year.	J. Klein C. Mattera
The "SMTC" button	@ 0921	A quick way to "unhide" visibility rules to check if it affects validation. Specifically tied to only a few datasets revolving round CAD times. "Admin use only" was put on the button as not worry an end user thinking it could be a requirement.	J. Klein
Bug fix for internal IT email.	@ 0923	An email bug within Image Trends email system was not printing the Patient name for an unknown reason but they are working to fix it with no timeline to repair. If you do not use this system than you need not worry about it.	J. Klein P. Sennett
"Ride Along"	@ 0926	Paramedic student was labeled as Ride Along. Under the provider The agency was identified and the correction was made. No other problems were reported regarding this issue.	J. Klein C. Mattera

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Rural to Inverness	@ 0927	Question is whether to create a new agency or leave legacy records as is. The plan to this point is to copy existing records into a new agency INVERNESS and then leave the old named as is PRFPD. P. Sennett was worried that IT could say that this is a new agency and that a new license agreement would have to be made as they would see it as adding a new agency.	J. Klein C. Mattera J. Arthur
Patrick Sennett Update	@ 0938	Patrick met with Dept. heads at IT and discussed the current situation at IT regarding support, user voice, and report writer.	P. Sennett C. Mattera
Meeting Adjourned	@ 0956	Motion to adjourn by P. Pacific. 2 nd J. Huh Minutes submitted by Secretary J. Klein	