

Northwest Community EMS System ADVISORY BOARD

Date: September 14, 2023
Time: 9:00 – 10:30 AM
Place: 901 Conference room | Virtual via zoom

Meeting Minutes

- I. Call to order (Marcussen (SFD) called meeting to order at 0902); introductions; approval of MAY 2023 meeting minutes.
 - A. Motion to approve May 11th, 2023, meeting minutes by Kane (WFPD); Second: Brizzell (SFD), motion carried.
 - B. Dr. Rita Gura introduced as new member from Harper College
- II. **PM class Advisory Committee** (Mattera):
 - A. S23 class: Review the formative report and outcomes [CAAHEP Standard IV.B. Outcomes]
 1. Outcomes Summary for website Report: Discussed attached supporting documents.
 2. Student Minimum Competency Assessment Matrix results: Discussed attached supporting documents.
 3. Student evaluations of program and preceptors: Discussed attached supporting documents.
 - B. F23-S24 class
 1. Application process, selection; and onboarding; Paramedic class began 9-11-23.
 2. Mattera introduced Paramedic Student Representatives to the Advisory Board meeting participants: Justin Babor (SFD); Nick Merrell (SFD)
 - a. Discussed cardiac arrest simulation with assistance from PFD.
 - b. Onboarding
 - c. Discussed first day of class, class bonding sessions, staged skill repetitions.
 3. Meetings with Harper counselors and ADS office staff
 4. Academic calendar modified to right-set lab hours and better sequence learning; no change to curriculum or course design; syllabi and student handbook updated.
 5. Transition from Fisdap to Platinum Planner for LMS
 6. Required votes needed:
 - a. Endorse the Program's minimum expectation [CAAHEP Standard II.C. Minimum Expectation] To prepare competent entry-level Paramedics in the cognitive (knowledge), psychomotor (skills), and affective (behavior) learning domains with or without exit points at the Advanced Emergency Medical Technician and/or Emergency Medical Technician, and/or Emergency Medical Responder levels."
 - Motion to approve II B 6 (a) as presented (Mattera) by Krueger (LRFD), Second: Kane (WFPD), motion carried.
 - b. Endorse the Program's required minimum numbers of patient/skill contacts for each of the required patients and conditions [CAAHEP Standard III.C.2. Curriculum]. See: 2023-24 NCH Program Student Minimum Competency (SMC) tables – See attached; no change based on last year's data
 - Motion to approve II B 6 (b) as presented (Mattera) by Logan (RES), Second: Landbo (Superior Amb), motion carried.
 - c. Endorse Academic calendar; student handbook. Discussed supporting document.
 - Motion to approve II B 6 (c) as presented (Mattera) by Kane (WFPD), Second: East (AHFD), motion carried.
 - C. Harper re-accreditation application completed and submitted.

IV. **Reports of standing committees**

A. **Education Committee:**

1. **EMT class:** S23 class outcomes; current status F23 class (Mattera)
 - a. 53 students for F23 class (now at 43 students)
 - Excellent results
 - Working with Harper College guidance counselors and ADA Administrators to assist with future NWC system entry procedures.
 2. **CE:** Annual reconciliation complete; new academic year started in July; emphasis on interleaving of knowledge application and skills. (Marcussen, Chesney, Hayes)
 - a. "Deterioration" of skills
 - 2-prong approach for remediation
 - b. Chesney/Hayes working with Peer II Educators
 - Intubation and IV skills
 - Teaching topics, skill discussions w/Peer II Educators
 - c. Skills "rodeo" lab for improving paramedic skills.
 3. **System entry:** Adjusted testing calendar working well (Mattera).
 4. **Peer educators:** Need to "re-competency" intubation airway skills (Chesney).
 5. **ECRN:**
 - a. Termination in the field, behavioral issues in the field being discussed to better assist paramedics in the field.
 - b. ECRN's familiarization with NWC EMS standing medical orders needed/discussed.
- B. **PBPI:** Recent screen results; closing the loop on performance gaps (Brizzell SFD).
 1. Pediatric screen (13 months)
 - a. Croup/epiglottitis
 - b. NTG screen, cardiac alerts (no field yet)
 - c. Sepsis, bariatric type incidents, Level 1 Trauma forthcoming
- C. **CARS: Transition plan for NEMSIS 3.5** (Marcussen SFD).
 1. NEMSIS v3.5 forthcoming
- D. **Cardiac Arrest:** Data collection and reporting progress (MacIntrye HEFD).
 1. Discussed challenges with data collection.
 2. Renshaw (BGFD) working on assisting with data collection.
- E. **R&D:** Products reviewed and recommendations (Renshaw BGFD)
 1. Louisiana EMS Conference attending (Reynolds), trade show attending
 2. IT Clamp (tourniquet device) discussion
 3. King Vision "new vs old" comparison discussion w/AMBU device
 - a. Possible King Vision replacement/alternative
 - b. Dr. Jordan discussed King Vision techniques.
 4. Discussed visiting St Charles (Missouri) FD to view their "state of the art" EMS equipment.

V. **System updates** (Mattera):

- A. System memos since May 2023 meeting:
 1. #419: 7-5-23 Ascension Resurrection changes to Primary Stroke Center
 2. #420: 7-22-23 Changes coming by August 1, 2023: GOMC ceases OB Services 7-31-23 | Updated EMS Short-form PCR Routine glucometer checks transition to once weekly | Updated Peer-to-Peer CS Restock and Exchange form;
Verification of education due 9-1-23; If roster is missing; Chief will be contacted (Mattera).
 3. #421: 8-1-23 Clarification on EMS response to petition forms – determining decisional capacity and risk assessments – BHE care/transport.
 4. #422: 8-17-23 UPDATED IDPH EMS PLANS – **due to NCH by 10-20-23**
 5. #423: 8-26-23 Welcome Nichole Junge and upcoming dates of significance

- B. Document updates: Directory; Org chart; Drug & Supply List
- VI. **Region IX update:** Region policies approved in June; last meeting Sept. 12, 2023
- VII. **State updates** (Mattera):
 - A. **Policy updates due by August 1st based on December IDPH Rules** – See Policy Manual Table of Contents for updates made to System policies based on new rules, guidelines to meet state submission date.
 - B. Full plan updates due by October (See System memo 422)
 - C. **CESSA** planning continues | 8-29-23: Hotline and Crisis number handout posted to website.
 - D. Gov. Council meeting: Sept. 14, 2023 (Mattera attending)
 - E. State Education Committee slide deck report sent 7-25-23; next meeting 10-30-23.
 - F. NREMT testing competencies are changing, NWC EMS is preparing for the changes (July 2024)
- VIII. **New Business:** Continuing the process of policy updates (Mattera led discussion)
 - A. L2 Safe Ambulance Operation/Lights and Sirens
 - 1. Extensive productive group discussion
 - a. Motion to table “L2 Safe Ambulance Operation/Lights and Sirens”, send email to Advisory Board for comments on September 22, email vote to be held on September 29th for approval by Kane (WFPD), Second: East (AHFD), motion carried.
 - B. R6: Refusal of Service (Consent/Dissent to care)
 - 1. Motion to approve policy “R6: Refusal of Service (Consent/Dissent to care)” by Renshaw (BFD), Second: Brizzell (SFD), motion carried.
 - C. T2: Transport decision | Selection of receiving facility.
 - 1. Motion to approve policy “T2: Transport decision | Selection of Receiving Facility” by Brizzell (SFD), Second: Krueger (LRFD), motion carried.
- IX. Adjourn
 - A. Motion to adjourn meeting by Krueger (LRFD), Second: Brizzell (SFD), motion carried.
- X. **Next meeting** – November 9, 2023

Submitted by,

Tom Krueger

Chief Tom Krueger (LRFD)