

Date: February 18, 2023  
To: All System members  
From: Connie J. Mattera, M.S., R.N., PM  
EMS Administrative Director | NCH Paramedic Program Director  
RE: **National Registry testing process for currently licensed Paramedics  
(VOLUNTARY ONLY)**

**System Memo: # 413**

## Certification Process

National Paramedic (NRP) certification currently requires successful completion of both a cognitive and psychomotor exam. Passed portions of each exam remain valid for 24 months provided all other eligibility requirements are met.

All candidates for NREMT Certification at the Paramedic level whose PM program began on or after January 1, 2013 must have successfully completed PM education from an accredited program sponsored by the [Commission on Accreditation of Allied Health Education Programs](#) (CAAHEP) or one who held a valid Letter of Review (LOR) issued by the [Committee on Accreditation of Educational Programs for the Emergency Medical Services Professions](#) (CoAEMSP). NCH was awarded a LOR on June 8, 2015 and initial accreditation on March 16, 2018.

## COGNITIVE (written) EXAMINATION

**Eligibility:** Currently licensed paramedics who wish to gain NRP certification must meet the following criteria:

- **Proof of education requirements.** The following methods are acceptable:
  - Successful completion of a state-approved Paramedic refresher course or
  - 30 hours of continuing education that meet all requirements of the current National Component of the 2016 National Continued Competency Program within the past two years.
  - The National Registry accepts [State EMS Office](#) approved and [CAPCE](#) accredited education, education from EMS education programs, and U.S. accredited academic credit or college course. All education must be directly related to EMS patient care.
- **Successful completion of the NREMT Paramedic cognitive and psychomotor examinations.** Passed portions of the exams remain valid for 24 months provided all other requirements are met.
- Copy of a current **state Paramedic license**
- Have a current **CPR-BLS for "Healthcare Provider"** or equivalent credential.

## How to make up missed CE

Paramedics who missed a System CE covering a required topic in the past 2 years are encouraged to complete the Credit Questions for that class (fees assigned for review per System policy C2). They may also make up missed topics or hours by attending EMS CE offerings from sponsors approved by NREMT.

## Application process

- **Complete the attached Proof of education requirements CE form;** submit to Connie Mattera ([cmatera@nch.org](mailto:cmatera@nch.org)) for EMS MD signature and she will return the signed form to you.
- **Create an account / login** to your profile on the NREMT website: [www.nremt.org](http://www.nremt.org).
- **Complete an online exam application.** Select the Paramedic level, and verify your personal information. Make any necessary changes. Then follow the prompts through the application process. Truthfully complete the Licensing Action and Criminal statements. The NREMT may deny certification or take other appropriate actions in regards to applicants for certification when a criminal conviction has occurred.
- **Pay the application fee of \$160.** This fee is non-transferable and non-refundable and is charged for each exam attempt. <https://www.nremt.org/Handbooks/Paramedic/Certification-Process#Application-Fees>
- **Email your current Illinois Paramedic license and proof of education** (the signed CE form) to [support@nremt.org](mailto:support@nremt.org). Include your application confirmation ID number.
- Monitor the progress of your application from your "Certification Application Status" in case additional actions are needed. Once the National Registry approves your application and your status is "Ready to Test," you can view your ATT letter and contact Pearson Vue to schedule your exam.

## Cognitive exam information

- **Type of exam:** Computer adaptive test (CAT). See NREMT website for explanation.
- **Number of items:** Range from 80 to 150 depending on each candidate's performance
- **Maximum time** given to complete the exam: 2 hours and 30 minutes
- **Exam locations:** Pearson Vue testing centers
- **Content:** The exam covers the entire spectrum of EMS care including: Airway, Respiration & Ventilation; Cardiology & Resuscitation; Trauma; Medical & Obstetrics/Gynecology; and EMS Operations. Items related to patient care are focused on adult and geriatric patients (85%) and pediatric patients (15%). You must meet a standard level of competency to pass. The passing standard is defined by the ability to provide safe and effective entry level advanced emergency medical care.
- The NREMT uses standard multiple choice questions plus technology enhanced and multiple response items. See <https://www.nremt.org/Document/cognitive-exams> and <https://www.nremt.org/Document/technologyenhanceditems>.

## NREMT Cognitive Exam Policies

For information and policies regarding late arrivals/no show; retest; authorization to test expiration dates; exam review, acceptable identification, exam confidentiality, and grounds for dismissal or cancellation of results see: [Cognitive Exam Policies | National Registry of Emergency Medical Technicians \(nremt.org\)](#).

## PRACTICAL (Psychomotor) EXAMINATION

Paramedic candidates are tested on six skills: Patient Assessment – Trauma, Dynamic Cardiology, Static Cardiology, Oral Station Case A, Oral Station Case B, and the Integrated Out-Of-Hospital Scenario. See: <https://www.nremt.org/Document/aemt-paramedic-psychomotor-exams>

### Application process

- In order to register for an Advanced Level Psychomotor Examination, you must first obtain a Psychomotor Authorization to Test (PATT) letter. **Request this as soon as possible** by going online to [www.nremt.org](http://www.nremt.org) for specific instructions. Contact the National Registry at 614-888-4484 if you have questions
- Affiliate with the following program:** (Paramedic) Northwest Community Healthcare (5629)

Exam date	Due date to sign up
June 16, 2023 (openings limited)	June 1, 2023

- Contact Mike Gentile at [mgentile@nch.org](mailto:mgentile@nch.org) if you wish to take the practical exam at NCH. Submit your PATT number to Mike by the deadline date to secure a spot and be listed on the exam roster.

### Psychomotor exam preparation

We strongly encourage all candidates to attend the Paramedic class Seminar hour labs that will be conducted in late May and early June to prepare for NREMT testing. The specific agenda will be issued in late April

**After May 1<sup>st</sup>: RSVP to attend Seminar Hours** to Pam Ross (NWC EMSS): [pross@nch.org](mailto:pross@nch.org)

### Costs for the Psychomotor exam:

- System members and 2023 paramedic course graduates: \$ 0
- Non-System members (approved on a case-by-case basis): \$75 payable to NCH.

**Time to report to the exam:** Your testing time will be assigned. Please arrive when requested.

### Acceptable identification on the day of testing:

Bring a copy of the PATT letter and a government-issued form of identification to the exam site to be admitted to the exam. The first and last names printed on the candidate's identification must match exactly the first and last names on their Psychomotor Authorization to Test (PATT). For a name change process, see the NREMT website.

## NREMT Psychomotor Exam Policies

For information on retests, exam confidentiality; late arrivals/no show situations; grounds for dismissal; and complaints see <https://www.nremt.org/Policies/Examination-Policies/Psychomotor-Examination-Policies>

## ADA Compliance

The National Registry complies with the Americans with Disabilities Act (ADA) in regard to requests for examination accommodations consistent with its mission and public protection. See <https://www.nremt.org/Policies/Examination-Policies/ADA-Accommodations#How%20to%20Request%20an%20Accommodation>

Pearson VUE test centers are also ADA compliant.