



**NORTHWEST  
COMMUNITY  
EMERGENCY  
MEDICAL  
SERVICES  
SYSTEM**

Northwest Community Hospital  
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Date: May 19, 2017

**System Memo: # 365**

To: All Chiefs; Provider EMSCs, Hospital EMSCs/Educators

From: Connie J. Mattera, M.S., R.N., EMT-P  
EMS Administrative Director; NCH Paramedic Program Director

RE: **National Registry Certification Process for licensed EMT-Ps  
(VOLUNTARY ONLY)**

### National Registry Refresher Course / CE equivalency

If your initial paramedic education program was completed more than two years ago and you are currently licensed as a paramedic in Illinois and are a NWC EMSS member in good standing, you may voluntarily seek NREMT registration via written and practical testing after submitting documentation verifying completion of a state-approved PM refresher course **or 48 hours of equivalent CE** approved by the EMS MD covering the NREMT's mandatory and flexible core content **within the past 2 years** (5/15-5/17).

**Complete the CE FORM** attached to this memo and **submit to the NWC EMSS office for approval** before creating a login on the NREMT website: [www.nremt.org](http://www.nremt.org)

### How to make up missed CE topics

Paramedics who may have missed a System CE in the past 2 years are encouraged to complete the Credit Question packets for that class (fees assigned for review per System policy C2). However, they may also make up particular mandatory topics by attending paramedic class seminar classes that begin May 24, 2017 (didactic in the morning; labs in the afternoon) – see attached schedule.

**All Paramedic Seminar classes/labs are held at Northwest Community Hospital in Rooms LC 3&4.**

**RSVP to attend Seminar Hours** to: Dara Sordo (NWC EMSS): [dsordo@nch.org](mailto:dsordo@nch.org)

### National Registry Psychomotor/Practical Exams at NCH

Exam date	Due date to sign up
June 19, 2017 (openings limited)	June 1, 2017
July 17, 2017	June 28, 2017

If authorized to test, your testing time will be assigned. If these dates do not work for you, additional practical exam locations are posted on the NREMT website.

**System member cost for practical exam at NCH:** \$75 payable to NCH. (Students: no fee)

**Note:** You MUST sign up for a National Registry account prior to testing. Directions on how to do so are found on the NREMT website: [www.nremt.org](http://www.nremt.org) and attached to the CE Refresher Course accounting document.

**To register for one of the practical exams at NCH:** Contact Dara Sordo: [dsordo@nch.org](mailto:dsordo@nch.org)  
**Information about the written and practical exams is appended to the CE Accounting form.**

### Exam proctors and patients needed!

We are seeking dedicated folks to help with the practical testing. Those who sign up will have NREMT personnel and testing candidates counting on them to be present on the days of testing. In addition to proctors, we need persons to act as patients (moulage/make-up involved) and assistants to the NREMT exam coordinator. If interested, please contact Mike Gentile ([mgentile@nch.org](mailto:mgentile@nch.org) ).  
The exam is from 8AM-4PM each day, unless we finish early. Lunch is provided for proctors and helpers.