



Northwest Community EMS System

Date: May 27, 2011

System Memo: # 330

To: All EMS Personnel (EMT-B, EMT-P, PHRN, ECRN)

Please post

From: Connie J. Mattera, M.S., R.N., EMT-P
EMS Administrative Director

RE: **FINAL SOP ROLL-OUT MAKE UP CLASSES**

After completing the regularly scheduled make up classes, we have been informed that there are a handful of System members that continue to need the SOP Rollout class. We will hold two last SOP make up classes with no fee for the participants as listed below.

All make up classes conducted after this point will adhere to the provisions of System Policy M2- Mandatory Reviews that can be accessed on the System website: www.nwcemss.org.

Those who remain delinquent in completing this System requirement after June 17th without a written waiver based on compelling circumstances such as Inactive status, medical LOA or active military deployment will receive an intent to suspend letter effective July 1st.

Please e-mail the signed registration form to Kathy Fitzpatrick kfitzpatri@nch.org or fax to 847-618-4489.

Class desired

- ☐ June 16, 2011 9-11:30 AM Kirchoff Center Conference Room 1
☐ June 17, 2011 9-11:30 AM Kirchoff Center Conference Room 1

Name (PRINT)

EMS Agency/Hospital:

Contact info: Home

Cell

Work

Signature verifies: I will attend the above Mandatory CE offering.

Signature:

Date: