

## Northwest Community EMS System EMS Coordinator/Educator Meeting

**Date:** August 23, 2019  
**Time:** 9:30am-1:30pm  
**Place:** Kirchoff Center Conference Room

### AGENDA

| Topics                                   | Discussion points/Key Takeaways  | Notes |
|--|--|-------|
| <b>Feedback: August</b>                  | Credit questions issued Wednesday  |       |
| <b>Orientation to Sept: Susan</b>        |  |       |
| <b>Incoming paramedic class</b>          | Updated Liability Insurance coverage documents received for this academic year. If you need a copy, contact Jen Dyer.  |       |
| <b>Draft policy discussion</b>           | Policies approved by Board this summer: A4 Use of AEDs; B1 Bypass; E3 System entry (all posted)<br>Discussion: Peer I through IV draft #1 (Georgene to lead discussion)  |       |
| <b>System entry</b>                      | All 2019 SOP self-assessments now updated. Will post medical emergencies to website next week and send keys to all EMSCs/educators electronically as well.   |       |
| <b>R&amp;D</b>                           | Under a significant audit at the present time with respect to adding new drugs & equipment; how we inventory and store them according to national guidelines; and monitor compliance with policy provisions – also how we do research to determine safety and efficacy prior to approving new products; that we update D&S list frequently; how we monitor controlled substance inventories and use; and log wasted drugs. Many documents downloaded; will provide their results when received. <b>Counting on everyone to ensure compliance!</b> FYI: Procedure manual (7-24-19) and Drug and Supply list (7-1-19) last updates – posted to website. Agendas and minutes all posted to website FYI. |       |
| <b>EMS Plans</b>                         | Approval letter received from IDPH for initial agreement submissions.<br>Expect requirements for education section soon.   |       |
| <b>Non-transport vehicle inspections</b> | It's that time of year again! All NT vehicle inspections/renewals due by end of September. Please use the System's ALS supplementary Inspection form (sent 3-19-19) in addition to the IDPH BLS form. Form posted under the Policy Manual section of the website. Name: M9 NT Supplemental inspection form 2019. Work with your PEMSC to determine if self-inspections are appropriate this year per policy.   |       |
| <b>System</b>                            | Updated Directory posted to website<br><b>SAVE THE DATE!</b> Holiday breakfast on December 12, 2019. Invitations will be issued later in the fall.   |       |
| <b>Region IX</b>                         | LGH teaching new SOPs now  |       |
| <b>State &amp; National news</b>         | Several health alerts and updates forwarded by IDPH in July & Aug. Posted to website under breaking news or appropriate landing pages. IDPH working with NREMT regarding eligibility criteria for NREMT exam reps. Education Committee is completing a needs assessment for the number and timing of needed practical exams  |       |
| <b>Adjournment</b>                       |  |       |