

Policy Title: **STATE LICENSURE AS AN EMT (B or P)**No. **C - 1**

Board Approval: 1/18/01

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- I. Persons petitioning for EMT-B or EMT-P licensure must adhere to the IDPH Rules and Regulations and System policy. The individual must
 - A. complete and pass all components of their EMT-B or EMT-P training program;
 - B. receive a recommendation from the training program to take the IDPH or National Registry examination evidenced by submission of a licensure recommendation transaction card signed by the Lead Instructor and EMS MD or his designee.
Note: The above requirement has transitioned to the Lead Instructor filing a roster signed by the EMSS Coordinator and EMS MD with Continental Testing Services or providing electronic authorization on the National Registry website.
 - C. pass either the National Registry or the IDPH examination with a score of at least 70%.
Note: Passing the Illinois exam automatically results in licensure. Passing the National Registry Exam does not automatically result in state licensure. The Lead Instructor must submit a transaction card and signed child support statement to IDPH.
- II. An EMS license will specify the level of licensure and will be effective for a period of four years. The EMT should maintain the original in a place that allows for easy retrieval if necessary.
- III. EMS personnel shall notify their EMS System(s) within 30 days after any change in name, affiliation, or address in person, or by mail, phone, fax, or e-mail. The EMSS will update the IDPH database.
- IV. **EMT Testing and Fees (Section 515.530)**
 - A. All EMT-B candidates shall hold a high school diploma or high school equivalency certificate and be 18 years of age or older to be tested for licensure.
 - B. After completion of an approved training program, candidates shall take a written examination. They shall have the choice of taking either the National Registry of Emergency Medical Technicians examination or the IDPH examination (if available). The IDPH examination is equivalent to the National Registry Examination.
 - C. Candidates who elect to take the National Registry exam shall be responsible for making their own application and scheduling arrangements with the Registry.
 - D. The candidate shall retake the training program if he/she fails to achieve a passing grade on two successive retests within 12 months after sitting for the examination for the first time.
 - E. When a candidate elects to take the State exam or the National Registry's exam, the candidate must pass that particular testing procedure. A candidate will not be allowed to take the alternate examination after failure to achieve a passing grade.
 - F. **Exam fees**
 1. A candidate for the IDPH examination shall pay fees per procedure.
 2. National Registry fees are set by the Registry and are payable on or before the day of testing.
 3. Failure to appear for the exam on the scheduled date, at the time and place specified, shall result in the forfeiture of the examination fee.
 4. If a candidate does not achieve a passing grade on the written exam, the fee for the retest is the same as for initial examination. All fees are not refundable.