

Northwest Community EMS System
POLICY MANUAL
8/1/19

* Minimum policies to have in each ambulance or accessible electronically

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Policy No.	Title	Implemented
A-1*	Abandonment vs. Prudent Use of EMS Personnel.....	3/12/15
A-2*	Use of Aeromedical Transport Vehicles..... Helicopter request worksheet (attached to policy)	1/1/14
A-3*	ALS vs. BLS Services/Care/Scopes of Practice.....	6/1/19
A-4	Use of Automated External Defibrillators	8/1/19
A-5*	Abandoned Newborn Protection Abandoned newborn protection checklist Forms to provide to relinquishing parent	1/1/10
B-1*	Hospital Resource Limitation/Ambulance Bypass Hospital & Dispatch center notification numbers Hospital Peak Census/Bypass Pre-alert form and Bypass Worksheet form	8/1/19
C-1	Requirements for State Licensure as an EMT B or P	7/1/10
C-2	Continuing Education Policy IDPH Training application (site code) form (IDPH EMS website) CE Verification form (issued annually by Resource Hospital) Con Ed Direct Patient Care form CE class report form (to be filled out by Educators pm)	4/1/17
C-3*	Crisis Response Plan System-wide Crisis forms Resource & Associate Hospitals	10/1/04
C-5	Commendations/Certificate of Merit Commendation/Merit award application 4/1/13	4-1-13
C-6*	Controlled Substances on EMS Vehicles..... Controlled substance log Ambulance (6/1/14) Controlled substance log Alternate Response Vehicles (12/1/16)	6/10/18
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C-8*	Communications Policy	12/1/16
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D-1	Due Process: System Disciplinary Action (Suspensions)..... Final Written Warning template (12-15)	1/1/16
D-2*	Drug Replacement: soon to expire, outdated or damaged.....	5/1/05
D-3*	Approving/Issuing/Exchanging Drugs and Supplies Sample notice of ambulance restocking program Drug & supply list (Obtain latest edition from System website)	2/1/16
D-4	Data Collection & Submission using ePCR software	12/1/16
D-5*	Illinois POLST form and Advance Directive Guidelines IDPH POLST form 5-16 (Serves as evidence of DNR status) POLST form education slide deck 2017 (See IL POLST website) Advance Directives Act Durable Power of Attorney form (1/16)	12/1/16
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E-5*	Code of Ethics	7/1/10
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	NAEMT Code of Ethics; Oath of Geneva	
	ANA Code for Nurses; Ethics in Nursing; ENA Code of Ethics for Emerg Nurses	
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E-6*	Episodic Mass Gathering Events	9/1/01
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	IDPH Special Events Form	
E-7	Emergency Communications Registered Nurse (ECRN)	7/16/18
	Education/Licensure/CE/Relicensure/Extension/Inactive status	
	ECRN CE didactic form	
F-1	First Responder/Emergency Medical Responder (EMR)	7/1/10
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	2019 Review Board List	
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I-1	Inactive Status (Inactivation and Reactivation requests)	12/1/16
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I-2*	Infection Control Measures/Communicable Disease Follow-up	1/1/16
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	I2 Appendix – follow up of exposure events/DICOs	6/1/11
	I2 Request for Exposure Determination (1-1-16)	
	I2 Request Source Pt Testing Form (3/13)	
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O-1*	Overrides: Procedure and Form.....	7/1/10
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P-6	System Plan Amendments: Providers	7/1/05
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