

**Northwest Community EMS System  
PBPI Meeting Minutes  
Wednesday, May 5, 2020**

Topic	Discussion	Actions/Follow-Up
<b>Call to Order</b>	Meeting called to order at 0901 hours.	
<b>New Members &amp; Guests</b>	New member - Craig Rodewald (will replace Tom Wang). New member for Elk Grove – George Trunek, replacing Joe Albert	
<b>Minutes &amp; Agenda</b>	Motion to approve April minutes by Markus, second by Arthur. All in favor, motion granted, minutes approved. No additions to agenda.	
<b>Old Business</b> <b>a. Controlled Substance Log Compliance</b> <b>b. Stroke Screen</b> <b>c. Advanced Airway Screen</b>	<p><b>a. Controlled Substance Log Compliance</b> – update – Taylor presented data. It is broken down by color – green means “good” with no non-compliance issues. Yellow means “caution” – where it was their first month with an error, and red is “high alert,” which means there are consecutive months with errors. The data should be done by the last day of the following month. For example, for April’s data, you have until the end of May to submit your data to Taylor.</p> <p><b>b. Stroke Screen</b> – Connie has a special report about what we should be looking at for stroke data. Conversation about how we should scrub our data to reflect true 911 stroke patients, and not incorporate calls like interfacility transfers, or incidents when we are not the first agency to encounter the patient, etc. We will be presented with the updated data next month, once those patients are removed. Jason presented to each agency’s coordinator their department’s data. He then presented the data to the PBPI members. Continue to fall short on the call back number. However, our “last seen normal” times have improved drastically, which is great news. Jason will look at the calls where our call back number is 999, to see how many of them are acceptable exceptions, and which are not.</p> <p><b>c. Advanced Airway Screen</b> – issues with ImageTrend’s database, so Jason was not getting accurate results. There is a trouble ticket Jason submitted to ImageTrend, and hopefully it gets resolved so he can present the data next month.</p>	
<b>New Business</b> <b>a. Vascular Access Screen</b> <b>b. Advisory Committee Alternate</b>	<p><b>a. Vascular Access Screen</b> – this month we are looking at data from the past year regarding how agencies performed with vascular access. First past success rates as related to size of catheter, what our primary impression is, etc. We will look at each agency’s success rate, and then look at the system as a whole. Connie would like to look at an age breakdown as well, with one category as peds (the really young), then the elderly population (over 65), and then everyone in the middle. Jason will pull the data and present to the group at next month’s meeting.</p> <p><b>b. Advisory Committee Alternate</b> - Tom Wang is stepping down from this role, so we have an open position to be filled. Adam Sielig volunteered to be the next alternate liaison. Thank you Adam!</p>	

<b>CARS Update</b>	<p>CARS Update – no updates from CARS, however Scott Hayden has a question directed to CARS about callback number for the stroke calls. His question was is there a way CARS can have a box that we (EMS) can select if we were unable to obtain a callback number, that would then auto-populate the number as 999, so EMS does not have to remember this. Connie does not want to allow this feature yet, because she feels we really want to make every effort to get a callback number and not default to “unable to get a callback number.”</p>	
<b>Cardiac Arrest Committee</b>	<p>No meeting last month. They are still working on the 2020 data analysis.</p>	
<b>System Updates</b>	<p>Connie presented a slide deck for system updates, which she will email to the group for each member to view at their leisure.</p>	
<b>From the floor / Closing remarks</b>	<p>Susan talked about the CE this month and what will be needed in terms of equipment. The list has been sent to the coordinators, so any members that can facilitate the classes going smoothly, it is greatly appreciated. Also, the cardiac arrest procedure manual has been updated as well as the flow chart, and these are available on the website.</p> <p>Per Dr. Jordan – a grant is ongoing right now from the CARES organization, where you can get 2 free CPR mannequins for your agency if you send them a year’s worth of practice data. Dr. Jordan will forward the email to the agency’s coordinators.</p>	
<b>Adjournment</b>	<p>Next meeting June 2, 2021 – motion to adjourn by Tom, second by Adam. Meeting adjourned at 10:00. Nichole Junge, RN, EMT-P</p>	