

**Northwest Community EMS System
PBPI Meeting Minutes
Wednesday, March 3, 2020**

Topic	Discussion	Actions/Follow-Up
Call to Order	Meeting called to order at 0903 hours.	
New Members & Guests	Guest: Leo Viray	
Minutes & Agenda	Today is Joe Albert's last PBPI meeting. New rep from Elk Grove will be replacing Joe. Motion to approve February minutes by Markus, second by Steve. All in favor, motion granted, minutes approved. No additions to agenda.	
Old Business Controlled Substance Log Compliance	Controlled Substance Log Compliance - Taylor is waiting on a few agencies to send their log sheets to him. PBPI created a daily controlled substance log compliance worksheet. It breaks it down by rig and day, so you get a percentage of compliance for each day, and then a monthly tally. The system will use these tally sheets to decide how to move forward with a remediation plan. Jason will be emailing each PBPI member these worksheets to complete so we can start collecting data. PBPI reps will be collaborating with their EMS coordinators to gather the data.	
New Business Stroke Screen	Stroke Screen - our last screen was included data from March 2020 – Aug 2020. We are going to do a similar breakdown of the data collected, simply moving the time frame up 6 months. Also want to look at IV starts, as this is a new change, where the hospital is wanting EMS to start IVs (preferably large bore) in the field.	
CARS Update	Update from Adam: he talked to Jim Klein this morning, sepsis worksheet is up and running (not live yet).	
Cardiac Arrest Committee	Update: no meeting last month, so no major updates, other than a few member changes. Their next meeting is tomorrow, so at next month's PBPI meeting we should have some new information.	
System Updates	Connie sent out detailed education committee minutes. Paramedic students getting ready to launch into the field. Working diligently on getting medics approved to give Covid vaccinations. State ambulance inspections will be resuming in April or May. **Please see education committee minutes for more details on system updates.	
From the floor / Closing remarks	None.	
Adjournment	Next meeting April 7, 2021 – motion to adjourn by Ryan, second by Joe. Meeting adjourned at 9:34. Nichole Junge, RN, EMT-P	