

**Northwest Community EMS System  
EMS Coordinator/Educator Meeting  
MINUTES – June 28, 2019**

Topic	Discussion/conclusions
	The meeting was called to order at 9:30 by Connie Mattera.
<b>Feedback: May 2019 CE: SOP rollout</b>	<ul style="list-style-type: none"> <li>• Responses to SOP roll-out; Q&amp;A V2 distributed.</li> <li>• After state initially approved the SOPs, received a list of questions from state EMSC consultant. Lengthy response created and forwarded that resulted in our final approval letter by IDPH. If you would like a copy of our response as an FYI, let Connie know.</li> <li>• There were many Ketamine and apneic oxygenation questions.</li> </ul>
<b>Orientation to July Cardiac Arrest Simulations/scenarios</b>	<ul style="list-style-type: none"> <li>• Equipment needed; number of participants; intent of class is psychomotor more than didactic</li> <li>• Review of updated cardiac arrest procedure skill sheet and documentation worksheet; scenarios to use. Make up plan discussion. Come to System entry lab?</li> <li>• Q &amp; A's will not be done in class so time is spent in practical application.</li> </ul>
<b>CE hours and annual competencies tally</b>	<ul style="list-style-type: none"> <li>• Reminder: Hour count due by end of July; 3 PDF fillable skill validation records approved for entire System with electronic signatures: intubation, i-gel, and restraint competencies. These forms are acceptable; will need to view them in an electronic format while conducting the end of year mtg.</li> <li>• Hours summary letter and intent to suspend letters previously distributed.</li> <li>• New C2 policy draft forthcoming this Summer.</li> </ul>
<b>License renewals</b>	<ul style="list-style-type: none"> <li>• Advisory Board members have approved an update to the R1: Relicensure policy. Voting ends today. Will send clean and mark-up copies to all leaders at close of business today and post to website.</li> <li>• Please make sure all June ECRN and TNS renewals are complete.</li> </ul>
<b>System Entry process</b>	<ul style="list-style-type: none"> <li>• Continue working with PEMSCs to make the System Entry process effective &amp; efficient. New SOP self-assessments done for Fundamentals and Trauma. Cardiac and Medical coming. These will be the documents to be completed by ECRNs as well. Posted to website.</li> </ul>
<b>Paramedic class</b>	<ul style="list-style-type: none"> <li>• S19 class: Thanks so much for helping to get the class through their field internships on time! Your engagement and expertise is critical to the program's success.</li> <li>• Licenses being requested now; license pending EMS privileges</li> <li>• S20: Incoming class selected; 30 acceptance letters issued Wed; agency matches in process (Mike); will send info to EMSCs/Ed as soon as agencies have accepted their student(s). Jen working with LMS companies to determine best product; will be working with hospitals to get all clinical unit agreements updated.</li> <li>• Academic calendar mirrors last year; will send latest version by e-mail</li> </ul>
<b>ECRN Class</b>	<ul style="list-style-type: none"> <li>• New written exam distributed. Internship paperwork the same as last year. Thanks for your patience on the practical scenarios. They're still in a holding pattern based on multiple priorities. Use last year's forms but accept answers from new SOPs.</li> <li>• S20 class tentatively scheduled for March-May using same calendar as this year. Need for class confirmed.</li> </ul>
<b>PBPI</b>	<ul style="list-style-type: none"> <li>• Fentanyl report shows fully meeting expected outcomes; trauma report shows not meeting thresholds for selection of receiving hospitals. Will incorporate data into to August CE class on ITC and hospital destination selection.</li> </ul>

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<b>CARS</b>	<ul style="list-style-type: none"> <li>• Work continues on BEFAST stroke documentation dropdowns; naloxone validation questions operational.</li> <li>• State has issued letters to EMS System (thus to agencies) requiring all old legacy data to be submitted to IDPH. Instructions created and verified for all PEMSCs; superusers identified who can help them. Have them contact Connie with questions.</li> <li>• We are part of a state-wide pilot that will allow us access to very impressive dashboards of state-wide EMS data (Biospatial platform). More to come.</li> </ul>
<b>R &amp; D</b>	<ul style="list-style-type: none"> <li>• i-gel deployment update; updated Drug and Supply List and Procedure Manual posted to website.</li> <li>• Exploring new glucose meter; central pulse ox sensors; ETCO2 sensors</li> </ul>
<b>Cardiac Arrest Committee</b>	<ul style="list-style-type: none"> <li>• Roger Fyke (PaIR) elected chair; will continue to collect data based on new SOPs.</li> <li>• Sounds like we will be part of a national research trial studying the impact of heads up CPR</li> </ul>
<b>MIH</b>	<ul style="list-style-type: none"> <li>• One contract outstanding; met with chiefs and NCH Dir of Community Outreach; plan to go-live date Sept. 9, 2019.</li> </ul>
<b>Spring Awakening Hoffman Estates – June 7 - 9</b>	<p>Highly successful from a medical standpoint. Event planning was very effective; will replicate for future events.</p>
<b>System</b>	<ul style="list-style-type: none"> <li>• Last outstanding Provider agency agreement received last night. Will submit to IDPH today.</li> <li>• Will enter into next phase of document submission including all new Policies.</li> <li>• New PEMSC at Bloomingdale; System directory updated and posted to website</li> </ul>
<b>Region IX</b>	<ul style="list-style-type: none"> <li>• Delnor Coordinator open position</li> <li>• Sherman paramedic class lead instructor position open</li> <li>• Sherman EMS MD had AMI and interim in place</li> </ul>
<b>State and news</b>	<ul style="list-style-type: none"> <li>• IDPH gave lengthy report at Gov. Council last week. Will forward with call to July State education committee meeting.</li> <li>• LI CE tutorial will be given at State Education meeting: How to start a lesson plan: needs assessment, determine standards, and creating essential questions and enduring understanding points.</li> <li>• July 17th: Meeting re data submission followed by meeting re: State strategic plan; and nailing down transition date to NREMT exam for new graduates. Will send updates as known.</li> </ul>
<b>Adjournment</b>	<ul style="list-style-type: none"> <li>• Meeting was adjourned at 1:45. The next meeting will be July 26<sup>th</sup> in the 901 Conference room. 9:30 to 1:30.</li> </ul>