

**Northwest Community EMS System
EMS Coordinator/Educator Meeting
MINUTES – March 22, 2019**

Topic	Discussion/conclusions
Call to order	The meeting was called to order at 9:30 am by Connie Mattera. Tina Hayes was welcomed as the new PEMSC at Buffalo Grove Fire Department.
March 2019 CE feedback - Stroke	Loved the video of Kourtney's story. Good feedback on hands-on nature of the class. Some controversy over the intent of the stroke checklist. Not meant to be included with written PCR, but would be a great handover report tool for ED staff.
CE orientation for April – Cardiac Arrest: Susan Wood	Excellent roll-out of impending changes to cardiac arrest SOPs. Matt's video reinforces the need for some of these changes. After presentation, determined that there will not be sufficient time for academic introduction of changes and practical practice. Will divide class so July CE will be totally devoted to practical scenarios of this content.
Tutorial	Application and use of a mechanical CPR device in light of cardiac arrest updates.
Paramedic class	<ul style="list-style-type: none"> • Field internship has started, and students should be scheduling phase 1 with their RNs. • CoA annual report has been filed. • We will meet with Harper College at the end of June to do the final selection for the 2019/2020 class. • Graduation is June 12th. National Registry exam is June 14th. By May 17th all should be done with EMS 215 (Field internship). Please let us know if students must be extended beyond that date. • Legacy medics that wish to challenge the NREMT exam with the students should attend Seminar hours.
ECRN Class	<ul style="list-style-type: none"> • 13 students are enrolled. The new SOP will be introduced where changes are known.
TNS Class	<ul style="list-style-type: none"> • The Fall class remains filled at 36 students. • We need preceptors to assist with labs and the final practical exam. Please RSVP to Kathy with your availability.
i-Gel roll-out	Agency-competency validation should be completed. A couple of agencies had extensions granted based on delayed delivery of i-gels for education. Peds sizes should be deployed now.
Advisory Board	<ul style="list-style-type: none"> • New board elected/affirmed. Members/alternates posted to the System website. • Board received report on current paramedic class and all standing committee activities. • 3 new policies approved: Preceptors, Variances, and Alternate Response Vehicles. Connie will create a new form for the Non-transport vehicle ALS inspections. Policies all posted to System website. • System Strategic plan needs alignment with the newly published EMS Agenda 2050 which will delay issuing a first draft. Please read the meeting handout regarding the Agenda 2050.
System updates – over 100 new documents posted to website	<p>System Directory; organizational chart; updated System leadership page System Reports: Added March 2019 Chiefs; Advisory Board & standing committees: Agendas, charters, plans, minutes last two years (if we have them); cleaned up redundant or outdated postings Updated Drug and Supply List ; R&D asked to explore new glucose meter Updated policy manual table of contents (with 3 new policies) Pending: Procedure manual (soon) Working with schools to implement Stop the Bleed kits</p>

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	Working with EMD centers to add directions on hemorrhage control SOP print orders Presence Resurrection Medical Center is now Amita Resurrection Medical Center.
R & D	During trials, nurses asked if the company could supply the ambulances with testing strips. They are very expensive to purchase. Will remember for next time.
Letters of verification	New Paramedic and ECRN templates distributed for 2019 based on scope of practice changes.
Region IX	SOP's still in development; April 4 th is the date the Region IX EMS MDs and EMSCs are scheduled to discuss and approve the draft. NWC EMSSs will get the draft document for review and comment as well.
State news	<ul style="list-style-type: none"> • So glad to announce that Leslee is back at IDPH for 6 more months. • State plan updates – reminder of March deadline.
National news	ET3 – Great news for future reimbursements. Please read informational materials. Will follow news feeds from NHTSA.
Adjournment	NOTE: Until further notice, the EMS Coordinator/Educator Meetings will be held from 9:30 AM to 1:30 PM Meeting was adjourned at 1:25PM. The next meeting will be April 26th in the 901 Conference room. 9:30 to 1:30 PM