

**Northwest Community EMS System  
EMS Coordinator/Educator Meeting  
MINUTES – January 25, 2019**

Topic	Discussion/conclusions
<b>Call to order.</b>	The meeting was called to order at 9:30 AM.
<b>January 2019 CE feedback Airway, flu and more Orientation to February CE</b>	<ul style="list-style-type: none"> <li>• Feedback on January – Susan: Loved the game.</li> <li>• <b>**NOTE**</b> to all educators – When signing the CE books at the agencies – please make sure the month, time, and topic are filled in and accurate</li> <li>• Orientation to February - Burns and EZ-IO, Connie Mattera. This class will go long if sucked down rabbit trails after Matt's video. Please stick to the script; move content along where information is only needed at an awareness level. Spend more time ensuring that all participants can identify landmarks and process steps for a proximal humerus IO insertion. Emphasize Deb's story to point out human side of these injuries. Quickly review the two cases – both are good examples of excellent care and decision making.</li> </ul>
<b>Spring tutorials educator meetings</b>	<ul style="list-style-type: none"> <li>• January: EZ-IO proximal humerus. Drew Hansen gave an excellent presentation so all educators were totally familiar with the critical steps.</li> <li>• February: King Vision</li> <li>• March: Lucas Device</li> </ul>
<b>Spring CE adjustments this year</b>	<ul style="list-style-type: none"> <li>• May – Mandatory SOP introduction</li> <li>• June – Make ups</li> <li>• July - CE hours due 7/31/19</li> </ul>
<b>Paramedic class</b>	Preceptor applications to be approved and forwarded to Mike Gentile Preceptor classes scheduled in February; no major change in internship paperwork for this year Will start testing for the Fall class the first week of February
<b>ECRN Class</b>	<ul style="list-style-type: none"> <li>• Please forward registrations to Kathy Fitzpatrick</li> <li>• The 2019 agenda will be posted to the website. Connie will need some help with lectures. Practical testing at home hospitals.</li> </ul>
<b>TNS Class</b>	The Fall class is full and a wait listing has been started
<b>DICO class</b>	The class scheduled for February 7 & 8 had two openings made available at no cost to us. Susan Wood and Noreen Unti will fill them, with Lisa Henson to be also added.
<b>i-Gel roll-out</b>	<ul style="list-style-type: none"> <li>• Agency-competency validation to be completed in February. Educational materials posted to System website. Rep came to PEMSC meeting to orient them. All must meet this deadline or request a waiver for cause listing the time and reason for an extension.</li> <li>• Rolling roll-out, work with your agencies for distribution and restocking of peds sizes ASAP. All must be restocking adult i-gels by 6-30-19.</li> </ul>
<b>Advisory Board</b>	<ul style="list-style-type: none"> <li>• 2018 EMS strategic plan achievement report issued; 2019 plan under consideration. Drafts should be out in March</li> <li>• Invalid assist policy approved; more to come</li> <li>• Board applications are coming in. Elections to be held at March meeting.</li> </ul>
<b>PBPI</b>	End of year data report being amended to include one missing Provider Agency. Update expected soon.

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<b>CARS</b>	Printing issues remain for some, mainly due to print command selected. Stroke documentation tool in process of design as it will change in new SOPs to the BEFAST screen.
<b>Education Committee</b>	Instructor education to meet lead instructor CE requirements to be offered at committee meetings. All welcome to attend.
<b>R &amp; D</b>	Procedure manual being updated; Pulse Point presentation will occur at the next meeting Microdot issues still exist with some agencies. Some meters and strips are defective, some readings reflect human error. Will study trends and make a decision about retaining this meter or switching to new vendor by end of spring. President of company is aware of our dissatisfaction and is working with agencies to problem-solve and replace defective meters, strips.
<b>Mobil Integrated Healthcare</b>	Education of inaugural class completed; sample materials are available for those who wish to review them. Contact revision pending.
<b>Region IX</b>	SOPs still in development; will present stroke updates in March CE. NWC EMSCs will be sent final draft document for review and comment when it is completed.
<b>State news</b>	Templates for System plan updates distributed; due date March 20, 2019
<b>Adjournment</b>	Meeting was adjourned at 1:50PM. The <b>next meeting will be February 22<sup>nd</sup></b> in the 901 Conference room. 9:30 to 1:30 PM.