

## Northwest Community EMS System EMS Coordinator/Educator Meeting

**Date:** April 26, 2019  
**Time:** 9:30am-1:30pm  
**Place:** Kirchoff Center Conference Room

### **A G E N D A**

Topics	Discussion points/Key Takeaways	Notes
<b>In-station Orientation April</b>	Susan: Cardiac arrest management	
<b>Orientation May</b>	SOP roll-out. Informational e-mail sent yesterday to System – any questions? Handouts: Clean SOP, Mark-up SOP, Changes & Rationale document, educator script Kathy will download jump drive	
<b>Make up dates in June</b>	Please respond to Susan so we are evenly distributed across shift days	
<b>Need for CE hours tally memo</b>	Is this something you would use if created again for this year?	
<b>Norovirus cluster</b>	Remind everyone about the possible Norovirus outbreak – e-mail sent yesterday up on website under breaking news	
<b>Paramedic class</b>	Field internship updates; All should be in phase 2 NREMT practical exam application approved	
<b>ECRN class</b>	Class is varied in terms of their place on the learning curve; some may need more study time before taking finals	
<b>ECRN license renewals</b>	IDPH database continues down for renewing only ECRNs on line. Checks must be mailed to IDPH – prolong the time significantly. No late last minute renewals will ever get processed on time.	
<b>CARS</b>	Work continues on BEFAST stroke documentation dropdowns	
<b>R&amp;D</b>	No new purchases due to SOP changes Exploring new glucose meter; central pulse ox sensors; ETCO2 sensors	
<b>Cardiac arrest committee</b>	Cardiac arrest focus group will transition to a standing System Committee	
<b>MIH</b>	Meeting scheduled with Chiefs next Tuesday to discuss final contract revisions	
<b>Spring Awakening Hoffman Estates - June 7-9<sup>th</sup></b>	What we know so far...	
<b>Region IX</b>	Region IX version of SOP approved by IDPH; forwarded to each of the Systems. Variable dates of adoption between now and fall	
<b>State &amp; news</b>	System plan updates – Received an extension due to workload of getting SOPs created and distributed Will let you know next week if anything else is needed from you.	
<b>Adjournment</b>		