

**Northwest Community EMS System
Education Committee Meeting
MINUTES
September 1, 2009**

Topic	Discussion/Conclusions
Call to Order Previous Minutes Review of Agenda	<ul style="list-style-type: none"> • Meeting called to order at 09:07 • August minutes accepted with correction to Brian Stennett's name • No changes to agenda
Introduction of new members:	<ul style="list-style-type: none"> • None
Education Committee Meeting	<ul style="list-style-type: none"> • System Entry – D. Neubecker asked if it could be passed along for individuals attending system entry, if they could not bring children or pets that would create a distraction. • Workshop – C. Mattera introduced a new idea to the committee. September 2010 there will be a national education conference hosted in Schaumburg. Up to 50 of the national faculty will be present. It was asked, should we assist with the national conference instead of hosting our own? The conference will provide broader topics and greater information. Committee would assist with activities during the conference. The participants would not be limited to just the EdCom members but open to all stakeholders – Educators, Coordinators, etc. The conference is being held in our System and would be a benefit if we participated. There are outside agencies offering their help already. Date set to be the week after Labor Day 2010. C. Mattera would email the exact timeline. A motion and second was made to assist. All were in favor and the motion passed. • Peer Educator – Waiting for dates to schedule additional classes based on the paramedic class schedule. No discussion on credentials. Limited attendance at sub-committee meeting. • EMT Gap Analysis – Questions about the amount of education and scope of practice that would be involved. C. Mattera distributed a handout that had information regarding the National Scope of Practice, educational standards, gap analysis, and what some of the EMS Educational Agencies are doing. The Peer Education Sub-Committee had a list of concerns regarding some of the skills listed – use of TpA, chest tubes, retal valium, Morgan lenses, gastric tubes, venturi masks. C. Mattera commented that those are part of the scope, individual Systems can determine which procedures will be System approved. The new EMT will now be required to perform field ride time. Mainly observation with minimal skills. The use of a modified preceptor for BLS skills would be utilized. • Paramedic CE Material – C. Mattera confirmed that there is now a reference for abbreviations used in the handout material. The October CE packet was electronically sent a day early. Many may have had individual difficulties receiving it due to the size. • Post-Test – Adjustments are actively being addressed on the expectations for compliance. Review of Policy for 2010.
System and State Updates	<ul style="list-style-type: none"> • P. Dyer asked about ride time requirements for EMT and Paramedic. C. Mattera commented that malpractice is covered through the class, but the student has to provide their own healthcare insurance. One problem with many agencies assisting outside students is the additional time/cost for preceptors (i.e. practical skills, phase meetings). C. Mattera added that it would be in the best interest if all providers could sponsor a paramedic student. This would help create a pool of licensed paramedics available for agencies since many only hire certified paramedics. • It was asked if it would be worth having Harper and the System develop an organized agreement to help accommodate these students. Possibly establishing a formalized process that would have a set list of available agencies. Could a fee be included as part of the schooling fee for unaffiliated students to cover a sponsoring agencies costs?

Topic	Discussion/Conclusions
	<ul style="list-style-type: none">• P. Dyer commented that DPDFD utilizes an interview processes for those they sponsor. The potential student goes through an interview, introduction and ride-along period while being evaluated by the duty crew. Followed by an approval procedure.• The paramedic class roster has not yet been announced due to limited enrollment. The enrollment deadline has been extended to help accommodate those still seeking sponsorship.• It was asked if EMT ride-time could be performed out of system. There would need to be a method that meets the System's accreditation.• C. Mattera stated that if any individuals needed additional CE, a Trauma Nurse Specialist class would be September 15 – October 20; 09:00 – 17:00 in the Learning Center at NWCH.• The Federal Guidelines webinar is being hosted September 14 at 13:00 in LC 3 & 4 at NWCH. The Coordinators will be paying the fee. The webinar will cover the new Federal Guidelines covering HIPPA and Red Flag Rules.• C. Mattera stated she requested 15,000 doses of the flu vaccine. It would be limited to only EMTs and paramedics. C. Mattera is seeking Plan A, which is to have the administration done at the local agencies by paramedics. If not approved, Plan B is to have the Associate hospitals perform the vaccination. Vaccines should be available in October.• Condell Medical Center has been approved as a Level I trauma center. System agencies need to use a resource hospital for bypass approval due to different SOPs.
Adjournment Next Meeting	<ul style="list-style-type: none">• J. Tobiasz will not be in attendance at the October meeting.• With no further business the meeting was adjourned at 10:00• Next meeting October 6, 2009; Room LC 7 & 8