

**Northwest Community EMS System
Education Committee Meeting
MINUTES
October 6, 2009**

Topic	Discussion/Conclusions
Cal to Order	<ul style="list-style-type: none">• Meeting called to order at 09:05
Review of Minutes	
Review of Agenda	
Introduction of new members:	<ul style="list-style-type: none">• None

Topic	Discussion/Conclusions
Education Committee Meeting	<ul style="list-style-type: none"> • Workshop – No news. Finalizing plans for the NWC EMS System to sponsor. • Peer Educator – Additional classes being requested. Subcommittee still working on credentials and renewal Need to look at interfacing the educational materials to the peer educators, e.g., which topics are okay to teach. • EMT-B Skills Gap Analysis Update – The EMT classes will be expanding their hours incrementally until 2012. Ride-alongs will be required prior to graduating from class. Was brought to Chief's and Coordinator's groups. The Coordinator's group will be developing a plan to accommodate both the EMT-B and EMT-P students. Dr. Ortinau reported that currently 2 EMT-B classes are occurring simultaneously. They are looking at trying to consolidate the lecture among both classes and still have separate sessions for the practicals and labs. Gap analysis is still being looked in determining how to bridge the current B's to meet the requirements. • Con-ed packet - Packets are being sent by e-mail however only being received sporadically. They are being blocked at a few of the departments due to filters and size of the attachment. Need to have Adobe 9 Reader in order to open. • Web site - Question raised as to when to expect the web site to go live. Dr. Ortinau stated that the hold-up was loading the documents (SOP's , Policies and Procedures onto the site. Chief MacArthur (Itasca FD) volunteered secretarial support to complete this. Discussion about adding access to streaming videos to demonstrate procedures, e.g., in-line albuterol, cpap, IO, cricothyrotomy. Also access to other video resources to provide educational review when deficiencies are identified. Short, you tube video snippets. If web site doesn't support, how about hyperlink? Need to move educational programs on-line; would alleviate e-mail issues with the packets. Also need on-line educational programs; e.g., 5-10 minutes review on NTG with CHF and then a 3-6 question quiz/survey. More success with short drills/reviews rather than longer ones. • C-2 Continuing Education Policy - Policy needs to be reviewed and revised. Terminology changes needed, e.g., precourse material to independent study material. Language also needed to address the way to handle delays in individuals not completing the class credit questions in a timely manner. Policy to be sent out with minutes; committee members to review and bring comments to the November meeting. • Meeting frequency - Since the committee's activities have pretty much stabilized, a proposal was made to switch meetings to every other month, unless pressing issue(s) to discuss. Plan is to meet in November and then discuss future meetings.
System and State Updates	<ul style="list-style-type: none"> • Dr. Ortinau reported that possibility of expanded scope of practice for the EMT-P's to administer H1N1 vaccine.
Adjournment Next Meeting	<ul style="list-style-type: none"> • With no further business the meeting was adjourned at 09:40 • November 3, 2009; 9:00AM; Room – LC 7 & 8