

**Northwest Community EMS System
Education Committee Meeting
MINUTES
January 3, 2017**

Agenda item	Discussion
Call to Order Previous Minutes Review of Agenda	<ul style="list-style-type: none"> • Call to order at 09:00 • November 1, 2016 minutes accepted
Introductions	<ul style="list-style-type: none"> • Dr. Matthew Jordan – New NWC Medical Director • Dr. Joh Ortinau – new Alternate Medical Director • Round table introductions
Education Committee Meeting	<ul style="list-style-type: none"> • Monthly CE – Even though there were 100 (+) available classes and make-ups offered, agencies are requested to send information to Connie Mattera regarding any that may have missed the November CE. This includes both paramedics and EMTs. New CEs will include “bits & pieces” of the November 2016 SOP update CE. The mapping of the new CE schedule will have National Registry considerations. • C – 2 Policy – Susan Wood provided handouts of the new King tube and DAI w/Bougie Skill Sheets. There have been changes to the intubation validation process. Two total intubations need to be completed for the year. The goal is to maintain skill competency by focusing on the most frequency perform skills. Thought part of the PM's scope of practice, the multiple types of intubation skills will be removed. There is concern for skill competency with the limit frequency of intubation needs. • The NWCEMSS EMS Report January 2017 was distributed. The report covered changes, updates and news from the System Committees, EMT and PM class, the System EMS Team, and EMS System, National and local news.
System and State Updates	<ul style="list-style-type: none"> • System Entry – Susan Wood presented information regarding the System entry process. The Self-Assessment Tool is available and can be found on the System website. The new entry process is partnered with the System agencies utilizing agency educators to prepare their perspective employees for the testing process. The self-assessment tool performs an item analysis of any questions or knowledge shortfalls. The written exams ae being updated to meet the new SOPs. The 28 hours have been reduced to 3 hours decreasing agency concerns about overtime and backfill for new employees. Tuesdays are being set aside for exam testing days, while the first Monday of each month will be lab days; unless the Monday is a holiday. Target times will be 09:30 – 12:30. The lab is limited to 6 attendees, but the process will be continually evaluated if additional educators are needed based on the number needing System entry. The new entry process will reduce the number of available CE hours. Some new employees may end up being short CE hours. The Committee supports awarding hours for agencies that provide educational preparation for system entry. The System agreed and will grant CE hours for documented time preparing the new employee. The goal is to promote success of the process. • C-2 Policy- There will be a needed to update the Policy to reflect the current practices. • EMS 3.0 – is being published this year. The Agenda for the Future is being updated. In March and April there will be a NHTSA meeting that will be reviewing the educational elements. • COA Application – continues to move forward and revised. Once the application process is finalized, a site visit will take place; possible spring 2017. System agencies may be visited as part of the process. • Video laryngoscope - field trials in process • Peer Educators - agencies can have potential educators evaluated at the paramedic labs by Mike Gentile • EMT Class - the fall class is completed. There were 40 students of which 19 passed the National Registry. Currently there are 45 registered for the spring class. • Paramedic Class - 1st week of March 2017 begins the field internship. Phase one needs to be completed within 3 weeks. First week of April 2017 begins leadership roles. There have been revisions in the labs and clinical units. • Preceptor Class – Classes announced for February for those who haven't attend in 2 years.

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Next Meeting Adjournment	<ul style="list-style-type: none"> • With no further business the meeting was adjourned @ 10:25 • Next meeting March 7, 2017