

**Northwest Community EMS System
Education Committee Meeting
MINUTES
March 2, 2010**

Topic	Discussion/Conclusions
Call to Order Previous Minutes	<ul style="list-style-type: none">• Meeting called to order at 0905• Minutes approve with spelling corrections
Introduction of new members:	<ul style="list-style-type: none">• Chris Durkin - Palatine

Topic	Discussion/Conclusions
Education Committee Meeting	<ul style="list-style-type: none"> • System Entry – No discussion • Workshop – No discussion • Peer Educator – C. Mattera sent out “<i>Establishing indicators of competency for EMS instructors</i>”. She asked that it be considered for incorporation into the Peer Educator Policy. K. Buchanan stated that the sub-committee would be meeting and reviewing the material. Consideration and further discussion at the next Education Committee Meeting (4/6/2010) • EMT Gap Analysis – No discussion • ConEd Material – The video CE first shoot was completed and in the production stage. Topics included IV set-up, IV start, MAD and standing backboard. The sub-committee will bring the first edition to the next Education Committee meeting for all to view. J. Schneidwind stated that they were cleaning up the narration. Prairie Arts in Schaumburg has been very helpful with the editing. The next step would be 5 new skills. It would take about 1 – 1 ½ hours to complete. The sub-committee is looking for individuals interested in participating in making the training videos. Efforts were going to be made to talk with other agencies that may be able to help with video shoot and editing. • Policy Updates – The Advisory Board endorsed the C-2 and E- 4 policies with recommendations. The C-2 policy was reviewed with the following Advisory Board recommendations: Num III; Sec F – language change to clarify the time frame for outstanding packets. With a motion, second, and approval vote the C-2 policy was approved. • The E – 4 policy was reviewed with the following Advisory Board recommendations: Num IX; Sec A and B – language change to clarify specific time frames for challenging exam content and/or results. Num X; Sec F – added in the language regarding previously scheduled make-up days. Num X; Sec G – was removed as it was a repeat of statements in Num X; Sec F # 2 & 3. Num XIII; Sec L – changed from 10 to 14 calendar days for final attempt at testing. With a motion, second, and approval vote the E- 4 policy was approved. • G. Fabsits asked that the Committee consider a statement added to the E- 4 and the C - 2 policies. In C – 2 policy it was in Num III; Sec D. In the E – 4 policy it was in Num XV; Sec A #2. The statements intent was to clarify the use of credit questions in relationship to exam exemption status when CE was missed due to calls or cancellation by the hosting department. The Committee discussed if this statement was needed or could the statement be modified to fit its purpose better. It was agreed that current statements within those sections of the policies addressed that specific situation and it would be monitored case by case. With a motion, second, and approval vote the statement would be withheld. • Both policies will be sent to the Chiefs for their meeting April 19, 2010. • From the Floor – P. Dyer brought up for discussion a triage questions about a pt on a backboard. He stated that there was published material that indicated that a backboard pt with a RTS of 12 was triaged “Green”. The START method states that “Non-ambulatory” are triaged yellow. Dr. Ortinau indicated that a backboarded pt would require additional manpower to move and that this criteria qualified them as yellow. • D. Schultz proposed to the Committee that the System consider dedicating 1 month of CE for Field Bridge training. The nurse educators would not necessarily be teaching the class; those who have used and are proficient with its use should be considered. It was moved that this suggestion be forwarded to the CARS Committee for their recommendations.
System and State Updates	<ul style="list-style-type: none"> • No discussion

Adjournment	<ul style="list-style-type: none">• With no further business the meeting was adjourned at 10:15• Next meeting April 6, 2010; Room LC 1 & 2
Next Meeting	