

**Northwest Community EMS System
Education Committee Meeting
MINUTES
June 2, 2009**

Topic	Discussion/Conclusions
Call to Order Previous Minutes Review of Agenda	<ul style="list-style-type: none"> • Meeting called to order at 09:05 • May minutes approved • No changes
Introduction of new members:	<ul style="list-style-type: none"> • None
Education Committee Meeting	<ul style="list-style-type: none"> • System Entry – Diana reported that there has been no progress due to waiting for progress on peer educators. Overall plan is to streamline the process of system entry. • Workshop – Group agreed to continue with half day session. No topics were suggested. No dates, time of year suggested but group agreed it should be held in conjunction with Lead Instructor Courses; better chance of getting national speakers for less (e.g., airfare, hotel). Overall consensus was to gear workshop to Peer Educator's Level I and II's. Survey to be developed and distributed during instation for field input on topics, and needs. • Peer Educator - Open discussion on Peer Educator proposal and upcoming peer educator class. Some felt June was a bad time due to prime vacation time. It was noted that these classes will be offered multiple times throughout the year. Format is for review and demonstration, and return demonstration of teaching/testing skill. Question was raised as to the handling of current instructors, e.g., do they get grandfathered in – it was affirmed that all peer educators need to go through the competency class to try and ensure consistency. Committee members were reminded that the use of peer educators is voluntary and not all departments will have Level III and IV's. It is expected that all departments will have Peer I Educators. Open discussion on the flexibility of the proposal with regards to individual departments moving up the time frames for instituting Peer Educator Level III/IV. Some departments already have instructors who are lead instructors and EMS instructors. Another built-in flexibility would be the ability of one department's Peer Educator Level IV developing and preparing a class and then sharing it with other departments. Also, still need to determine requirements for maintaining competency. For example, is there a certain number of classes that need to be taught each year to stay current (e.g. a peer educator Level III or IV who never teaches); will there need to be re-demonstration of teaching/testing skills at any point; will need to discuss further. Motion to move forward with the Peer Educator proposal was made by Pete Dyer and seconded by John Schneidwind; motion unanimously approved. Georgene to present proposal at upcoming Chief/Administrator meeting.
System and State Updates	<ul style="list-style-type: none"> • EMT-B Skills Update - Pete reported still waiting for information on new curriculum and new skills to be added. • New SOP Review – Still missing a handful of personnel at Superior. Kathi Knopp still has a class with Rescue Eight and will check with them regarding opening up the class to system members. Diana to send out e-mail to Provider EMSC's requesting number of EMT/B's still outstanding. • System EMT-P CE – Open discussion on the pre-class materials. Anecdotally it has been found that the material does not always get out to the medics and even when it does, it s not often reviewed. Most are reviewing the post-test study questions prior to the upcoming class. It has been mentioned that trying to do two things before the class (e.g., study for the post-test and review the pre-class material) is very difficult based on the amount of time available for preclass review. The preclass material was supposed to be information that the medics already knew, rather than "new" information. It was thought to be assumed knowledge. It had been mentioned that departments are doing some type of review related to the instation class, e.g., SOP's, drugs, equipment, policies.

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	<p>Need to empower the agencies to determine what works best for them in terms of time being allowed for review. Flexibility has been built in to allow for individual or group reviews. Diana reported that beginning with July's con-ed there will be a "pilot project" on the pre-class (independent study) material. The plan is for the class handout to be available and sent out to the coordinators electronically, the first of the month. The handout will contain the class material and also independent study material for individuals who want extra C.E. information to review. Plan is to continue to have the ability to earn up to an additional two hours C.E. per month, with independent/group reviews that occur before and after the class.</p>
Adjournment Next Meeting	<ul style="list-style-type: none">• With no further business the meeting was adjourned at 10:550• No meeting in July; next meeting August 4, 2009; Room LC 7 & 8