

**Northwest Community EMS System  
Education Committee Meeting  
MINUTES  
February 2, 2010**

Topic	Discussion/Conclusions
<b>Call to Order Previous Minutes Review of Agenda</b>	<ul style="list-style-type: none"><li>• Meeting called to order at 09:09</li><li>• January minutes accepted</li><li>• Agenda addition discussion on video CE</li></ul>
<b>Introduction of new members:</b>	<ul style="list-style-type: none"><li>• Fred Goret – guest</li><li>• Becky Gierling – EMS Coordinator from Glen Oaks ( Replacing Billie Sweeney)</li></ul>

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<b>Education Committee Meeting</b>	<ul style="list-style-type: none"> <li>• <b>System Entry</b> - No discussion</li> <li>• <b>Workshop</b> – Dates: September 8<sup>th</sup> – 12<sup>th</sup></li> <li>• <b>Peer Educator</b> – Reviewed the comments from C. Mattera and Dr. Ortinau. Recommended changes as follows: Numeral III; Section G #3 – remove ALS as applicable and keep Peer 1 to BLS only. Num III; Sec H #2 – Change # of skills per year to 1 per year/4 skills over 4 years. Add same change to Peer I. A motion and second were made to accept the changes and forward the Policy to C. Mattera &amp; Dr Ortinau for final review and then to the remaining Committees (Coordinators, Chief's, Advisory) for review and comment.</li> <li>• <b>EMT Gap Analysis</b> – No discussion</li> <li>• <b>ConEd Material</b> – Discussed 24/7 EMS as a supplement to ConEd. System approved for EMT &amp; Paramedic; contracts available for online, or purchase in-house package. It was asked <i>“Could we possibly partner with 24/7 as a System and get a discount?”</i> M Ghawaly of Mt. Prospect spoke about FETN which is used by Mt. Prospect. They have about a 50/50 response. They have found that some material to be different than System practice. Either type of CE may not fit all agencies' schedules but it does allow an additional source for CE.</li> <li>• Topics were picked for the first video CE. C. Mattera asked to review the material before taping to make sure that it was the most current practice. Taping scheduled for February 16<sup>th</sup> @ 09:30 at Prairie Center for the Arts in Schaumburg.</li> <li>• <b>Policy Updates</b> – G. Fabsits reviewed the C – 2 Policy comments. Recommended changes as follows: Num I; Sec B &amp; F, Num III Sec B #1 – Simple word changes. Num III; Sec C #2 – removed DOT objectives. Num III; Sec C #3c – Changed from 1 to 2 weeks and add in electronic notification. Num III Sec C #4 (2) (a) – added Peer Educator. Num III; Sec D – Questioned the number on individuals not attending a live CE; added in language for monitoring trends and evaluating it on a case by case situation. Num III; Sec E &amp; F – Added language for extenuating circumstances. Num II; Sec G – Added Peer Educator. A motion and second were made to approve the changes and move to forward the Policy to C. Mattera &amp; Dr Ortinau for final review and then to the remaining Committees (Coordinators, Chief's, Advisory) for review and comment.</li> <li>• G. Fabsits reviewed the E – 4 Policy comments. Num I; Section B – agreed with statement location. Num III; Section D – Open Committee discussion on exam validity &amp; reliability and how they would be used for annual exam. First statement <i>“Every effort will be made...”</i> will be kept in policy; added a performance review of the questions so that those that were not valid or reliable would not be utilized for the annual exam. Num V; Section B #2 – Changed the # of questions used to maintain a balance between the monthly post-test questions and the # of questions on the annual exam. Num V; Section A &amp; C – language change to remove DOT and add National EMS Educational Standards. Num IX; Section A – Added in a 10 day period in writing. Num X; Section F #2 – removed. Num III; Sec F #3 – added in scheduled retest months. Num X; Sec F #4 – added in language for posted make-up schedules. Num XI; Sec A – Kept as verbal notification. Num XI; Sec B – added retesting. Num XI; Sec C – lowered 48 to 24 hours. Num XII - \$35 raised to \$50. Num XIII – kept verbal notification only. Num XIII; Sec F - \$35 to \$50. Num XIII; Sec G – phone # change. Num XIV; Sec B – added IDPH notification (questioned if they needed to be notified) Num XIV; Sec C – added reduction in status (P to EMT) questioned if they needed to be in good standing as a P to be lowered to EMT. Num XV; Sec A #2 – added monitor for trends case by case. A motion and second were made, pending if language was consistent with EMS rules, to approve the changes and move to forward the Policy to C. Mattera &amp; Dr Ortinau for final review and then to the remaining Committees (Coordinators, Chief's, Advisory) for review and comment.</li> <li>• <b>From the Floor</b> – Comments about the quality (poor) of the handouts that were electronically sent; concerns that the material exceeding the Paramedic level; <i>would this material be on the post-test?</i> It was explained that some of the material was designed to be background education. Additional concerns about what was “Nice to know vs. need to know”.</li> </ul>

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<b>System and State Updates</b>	<ul style="list-style-type: none"><li>• No discussion</li></ul>
<b>Adjournment</b> <b>Next Meeting</b>	<ul style="list-style-type: none"><li>• With no further business the meeting was adjourned at 11:30</li><li>• Next meeting March 2, 2010; Room LC 7 &amp; 8</li></ul>