

**Northwest Community EMS System
Education Committee Meeting
MINUTES
August 2, 2011**

Agenda item	Discussion
Call to Order Previous Minutes Review of Agenda	<ul style="list-style-type: none"> • Call to order at 09:03 • May minutes posted to website
Introductions	<ul style="list-style-type: none"> • Vic Tamosaitis – Arlington Heights
Education Committee Meeting	<ul style="list-style-type: none"> • Image Trend - Discussion began with any concerns regarding the template that was originally created by the sub-committee. Many of the original omissions, links and required date were corrected. The System is seeking more independence from Image Trend. R. Nosek (Chair of the CARS Committee) attended the Administrator training at Image Trend. Any further concerns should be sent to him with a cc to C. Mattera. • C – 2 Policy – An email was read that expressed concerns regarding the format of the August post-test (July CE on Trauma) which contained post-test questions from the new SOP CE. Several members had similar feedback from their agencies. The C – 2 policy did not spell out that questions from a previous month’s CE would be included. It was stated that if this became common practice, individuals could be held responsible for as many as 300 previous post-test questions. C. Mattera stated that there are concerns about having individuals think at higher levels. That previous information may be lost once tested on. The expectation was to enforce learning for more than one month of knowledge. The System’s goal is to bridge the gap on learning needs and design learning for a large diverse group. The intent was not to be a surprise. The concern was that change occurred without notification. After much discussion, it was clarified that any additional post-test questions (beyond the previous months CE) could be directly related to what a paramedic needs to know; and come from policies and procedures. Not from several months of varying topics. • Peer Educator – Chris Dunn is responsible for the Peer I classes and stated that attendance is good with great results. Between 10 – 13 have been attending. Peggy Drag is responsible for the Peer II classes and stated that attendance is also good with 10 – 13 attending each session. Peer II’s would be used as proctors for the paramedic class. More class dates will be coming. • Video CE - J. Schneidwind stated that scheduling sessions which would include representatives of the System has added additional logistics to planning. C. Matters stated that centralize scheduling is available through the EMS office secretary. Future dates for recording are in the works. • EMT Knowledge Bridge – C. Mattera stated that at the paramedic level the System is meeting the requirements. The current EMT class is meeting their needs, but the concern was for those who have been EMTs for many years. C. Dunn is in the process of acquiring the documents and information regarding any additional needs. C. Mattera stated that if EMT’s are attending the paramedic CE they are getting the information required.
System and State Updates	<ul style="list-style-type: none"> • C. Mattera stated that the licensing fees are still not official yet but the fee structure has been approved. The state will not implement the process until an online payment is available. Then, all licenses will have to be paid for online, Child Support Statements submitted, and confirmation of CE hours by the System before a new license will be issued. This new process will take longer than current practices, meaning that agencies will have to monitor licenses to avoid late fees or lose of licenses. • Changes have been made to the DNR form, and modifications to the Power of Attorney. C. Mattera stated to please see the website for additional information. • The website will become more of a central information site for the System. In time CE material, post-tests, video CE links, etc will be accessed through the website. • The System DICO Policy is being reviewed by the State for adoption.
Adjournment	<ul style="list-style-type: none"> • With no further business the meeting was adjourned at 10:18 Next meeting – September 6, 2011