

**Northwest Community EMS System
Education Committee Meeting
MINUTES
April 6, 2010**

Topic	Discussion/Conclusions
Call to Order Previous Minutes Review of Agenda	<ul style="list-style-type: none"> • Call to order at 09:15 • Minutes Accepted • No additions to agenda
Introduction of New Members & Guests	<ul style="list-style-type: none"> • Collette Hudecek – Schiller Park • Ron Swidler (LRFD) • Lt. George Burger – Elk Grove Village • Terry Valentino – Arlington Heights • Chief Bob Falardo
Education Committee Meeting	<ul style="list-style-type: none"> • System Entry – No report; no skill labs set-up yet • Symposium – J. Tobiasz (EGTFD) provided preliminary dates and times based on the information provided from the website. An email received from Joann Freel stated that 10 volunteers per day would be needed (registration desk, room monitors, office and NAEMSE store). Additional details were requested through C. Mattera. A sign-up matrix will be needed so volunteers can begin signing up. Further information will be provided as it becomes available. • Peer Educator – K. Buchanan (St Alex) distributed and reviewed the P-1 Policy that incorporated the instructor competencies. Section – J added new language on expectations as an instructor. Attachment – A added with instructor competencies chart. No further additions or corrections were made. With a motion, second, and approval vote the P – 1 policy was approve and would be forwarded to C. Mattera and the Advisory Board. It was recommended that the policy be emailed to the advisory board for review prior to their meeting so it could be voted on at their meeting. • ConEd Material – J Schneidwind (SCHFD) proved the skills video presentation; 2 skills were reviewed. The Prairie Arts Center in Schaumburg would be able to continue helping with filming. It was recommended that other agencies that could help film be contacted so not to over-impose on The Prairie Arts Center. • J. Schneidwind also provided a Powerpoint presentation developed as an addition to the Peer Educator EMS training. The information comes directly from the SOPs. It was recommended that the presentation be reviewed by the System before distribution. J. Schneidwind was willing to share this presentation with other agencies that were interested. There was positive feed back on both the video and PP presentation. • The consensus was to continue with the videos. It would be helpful if each agency could try to participate with creating presentations. Coordination through J. Schneidwind to prevent duplications. • Policy Updates – The Chief's approve the C – 2 and E – 4 polices with a change in the language regarding the payment; no personal checks. • From the Floor – D. Schultz (AHFD) requested that the System dedicate a CE to documentation. Specifics included what to document and how to document it utilizing the Field Bridge program. Discussion on the buy-in by the System and System Educators. It was discussed that the System Nurse Educators may not necessarily present the material, but a System user, possible from the CARS Committee. It was recommended that this concept be moved to the CARS Committee for discussion. • P Dyer (DPFD) made a motion to establish a sub-committee for planning a Field Bridge CE development. They would work to develop a plan on what we would like to see from the System. Determine what could be fit into the 2 hours of CE time. D. Schultz (AHFD) was recommended as the Chairperson. Sub-Committee members as follows: D. Schultz (AHFD) – Chairperson; S. Johnson ((SCHFD); R. Swidler (LRFD); D. Neubecker (NWCH); K. Buchanan (St Alexs); P. Dyer (DPFD); J. Albert (EGVFD); Dr. Ortinau (System).

Topic	Discussion
System and State Updates	<ul style="list-style-type: none"> • No Report
Adjournment Next Meeting	<ul style="list-style-type: none"> • With no further business the meeting was adjourned at 11:00 • Next Meeting May 5, 2010