



**NORTHWEST  
COMMUNITY  
EMERGENCY  
MEDICAL  
SERVICES  
SYSTEM**

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Date: January 17, 2018  
To: All Chiefs; Provider EMSCs, Hospital EMSCs/Educators  
From: Connie J. Mattera, M.S., R.N., EMT-P  
EMS Administrative Director  
RE: **Additional make-up opportunities for Nov CE class**

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I've received requests for possible opportunities to complete the mandatory November Cardiac Arrest Management CE class for those who were on medical leave and now wish to return to active duty or those who had an excused absence during the Nov classes and December make-ups.

**Approved options:**

- The **paramedic class** will be doing cardiac arrest management labs on **January 18<sup>th</sup> and 30<sup>th</sup> in the afternoon**. Licensed personnel are welcome to attend. Have them contact Mike Gentile (Paramedic class instructor) at [mgentile@nch.org](mailto:mgentile@nch.org) or Cell/Text: 708-638-3672 to let him know which day they plan to attend.
- We do **System entry** testing on the first Monday of every month at 9:30 am unless it falls on a holiday and cardiac arrest management is one of the labs. Please contact Dara Sordo ([dsordo@nch.org](mailto:dsordo@nch.org)) or Susan Wood ([swood@nch.org](mailto:swood@nch.org)) to let them know that you would like to attend and ensure that we have adequate space available.
- If you have a nurse/paramedic who is eligible to be a **Peer IV educator and/or a CPR and ACLS instructor who is eligible to be a Peer III educator**, we can work with them to ensure they are authorized to conduct the lab for your make-up personnel as long as it is done with at least 4-5 individuals so the Pit Crew Approach is practiced and the System scenarios/forms are used.

We will work with our Providers to determine a flexible, yet effective approach to ensure a quality cardiac arrest management competency measurement experience for all paramedics in the System.

**The mandatory requirement must be completed by June 30, 2018 when CE hours for this academic year are due.**

Please let me know if you have any questions, comments, or concerns.