

**Northwest Community EMS System
Chiefs/Administrator's Meeting
MINUTES – May 20, 2016**

| Topic | Discussion/conclusions |
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| Call to order | Meeting called to order at 8:35 AM by Connie Mattera. N additions to the agenda; approved as submitted. The minutes from March 2016 were approved as written. Susan Baghdad was introduced as the new PEMSC for the Mt. Prospect Fire Department. |
| Computer Aided Reporting System (CARS) Committee Markus Rill | <ul style="list-style-type: none"> • Image Trend transition to Elite platform rollout is in progress and the template is almost complete. When complete, an educational program will be created by the CARS Committee for roll-out at each of the Provider agencies. We are still targeting education in August and September and go live by October 3, 2016. • Adam Rothenberg is proposing a wireless printing option for all hospitals • Markus distributed the most recent IDPH download reports to each agency. |
| Education Committee Joe Tobiasz/Connie Mattera | <ul style="list-style-type: none"> • CE gap analysis will be done for the C2 policy to align it with state-issued approved CE options. • IDPH issued new scopes of practice for EMRs, EMTs, AEMTs, and paramedics based on state EMS MD input. All new content must be presented and tested. Region IX EMS MDs will decide which elements will be approved in the new SOPs. • EMT-P class report: Seminar hours in progress. Labs are preparing students to take their final exams and the National Registry practical exam. Paramedics that have missed in-station classes can make them up by attending specific seminar hours. Paramedics wishing to challenge the NREMT written & practical exams can become eligible by submitting evidence of CE that meets a NREMT refresher course. Most hours/topics covered in System CE over the past 2 years; See System memo. Graduation: June 15th. The 2016/17 class is expected to start the day after Labor Day. Meeting with Harper reps to select class on June 29. Please inform Connie if your department can offer pooled preceptors for the incoming class, deadline for response is ending soon. • EMT-B class: 38 students have passed the spring class and are preparing for their National Registry licensure exam. • Mike Gentile, EMT-P will start on Monday, 5/23 as the new Paramedic class Lead Instructor. • The IL. Region 9 EMS Conference will be held at Harper College on May 26. The seminar filled to capacity quickly. Many thanks to Diana Neubecker for her skillful organization in pulling this together. |
| Provider Based Performance Improvement (PBPI) Committee Jason Brizell | <ul style="list-style-type: none"> • The System began collecting feedback forms on all advanced airway attempts on April 29. Data collection will extend until the end of July. This is an opportunity for PMs to provide insight as to why advanced airway attempts may be successful or unsuccessful. The future direction of advanced airways in our System will be determined by this data. Please encourage your paramedics to complete the forms. • Committee reviewed National Compass QI measures for Stroke, Seizures, and Hypoglycemia. • Committee members continue to review PM student simulated PCR and providing them with feedback. Very helpful. Thanks Joe Albert and Adam Rothenberg! • Downloading cardiac arrest data to the CARES registry will be much easier once Elite is in place. |
| Research & Development (R&D) Committee Diana Neubecker | <p><u>CPAP device</u> – Received a presentation on a new device; elected not to use it as it is more complicated and our current device is working very well.</p> <p><u>Chest seals for open pneumothorax</u> – A vented commercial device was selected as preferred. Will go into D&S list as optional.</p> <p><u>Rescue task force bags</u> are being created by Region 9. Will seek additional information.</p> <p><u>Video laryngoscopes</u> – Research is ongoing.</p> |
| Dispatchers | There was no dispatcher meeting held this month. |

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| <p>Old Business Connie Mattera</p> | <ul style="list-style-type: none"> • New SOPs – Mandatory review now in November 2016 with go-live Dec. 1, 2016. • Mobile Integrated Healthcare - There will be a presentation done for NCH leadership, Connie shared the power point briefly with the group, and it will be distributed once Leadership approves. • In-station budget review committee – is slated to meet in late June. |
| <p>New Business Connie Mattera</p> | <p>Dr. Ortinau was presented with the ICEP Meritorious Service Award.</p> <p>We are working to get a job posting out for Dr. O.'s job, as he will be retiring at the end of this year. Subcommittee of the Advisory Board will conduct first round interviews. Final decision will be made by CEO and CNO of NCH.</p> <p>Lake Zurich Fire Department won the Sate Ron Lee Pediatric Community Service Award. Congratulations!</p> <p>The City of Des Plaines opened a fire department history museum this week. Looks great! Please visit.</p> <p>IDPH issued a new POLST form. Education will be coming shortly for all system members.</p> <p>The System Directory and organization charts have been updated. Please replace your old copies.</p> <p>HIPAA updates have been updated. Make sure your agency is compliant. Have you done your risk assessment?</p> <p>A form was distributed from PWW Media. Drew Smith suggested that agencies might want to purchase this product. It is not expensive, and could save huge HIPAA penalties.</p> |
| <p>Adjournment</p> | <p>With no further business on the floor, the meeting was adjourned at 9:36 AM. It will be decided if we will hold a summer meeting. If not, the next meeting will be Friday, September 16, 2015 at 8:30 AM in room LC 5.</p> |