

**Northwest Community EMS System
Chiefs/Administrator's Meeting
MINUTES – May 19, 2017**

Topic	Discussion/conclusions
Call to order	Meeting called to order at 8:30 AM by Dr. Matthew Jordan. There were no additions and the agenda was approved as submitted.
Provider Based Performance Improvement (PBPI) Committee Jason Brizzell	<ul style="list-style-type: none"> Jason reported on the committee's work on QI Screens for the following: Sepsis; cardiac arrest; naloxone use; and stroke. The System will continue to watch the administration and timing of amiodarone in cardiac arrest caused by a shockable rhythm, identify adult patients with sepsis via the qSOFA criteria and evaluate the use of norepinephrine drips, and monitor naloxone use to determine if more is needed on the vehicles. A cardiac arrest report guide giving screen by screen directions for documentation was issued in April. Excellent work by authors!
Computer Elite & NEMSIS 3 (CARS) Committee Jim Klein	<ul style="list-style-type: none"> Automated data downloads have begun to IDPH. Approximately 70,000 calls have already been sent with some rejected for validation rule errors, especially in the early weeks of Elite adoption. Corrections on rejected reports continue. ImageTrend continues to investigate the possibility that Google may not be the best browser for the application as several recent Google updates have disrupted the Elite software. They are also looking at implementing their own hosting site and perhaps returning to a licensed edition of the software that can reside on an individual electronic device instead of being fully cloud-based. Information on this will be shared as it is received. All non-transport vehicles must be noted in the Elite files by the correct numbering system as assigned by IDPH with the initials NT next to the agency's number. Connie will investigate and resend past communications with the state's instructions. A CARS Administrator Class will be offered on June 15th, two sessions (0900-1200 and 1300-1600) in the NCH 901 Kirchoff conference room (where CARS meetings are held). The day is designed to be an open forum where attendees may have their individual questions answered with respect to data entry, storage, retrieval, and reporting. Come prepared with questions. RSVP to Jim Klein at jklein@vah.com. Printing updates: Several new print versions are available to users: All entered data (send if requested for records); hospital printout; and student printout (blinded for PHI). Updated Power tools turned on: CPR; Monitor (4L ECG cardiac rhythm and ECG abn); Airway successful/unsuccessful. An email was sent to show users how to use the Power tools (also included in April CE). Access to "Demo" site: All CARS voting members should have access to the Elite demo site. If not, inform Markus Rill or Jim Klein. How to document refusal of treatment vs transportation is under discussion. The System will be providing a response shortly. IDPH issued info re: cyberattacks. Please remind all users not to open links in e-mails from unknown persons.
Education Committee Joe Tobiasz & Connie Mattera	<ul style="list-style-type: none"> EMT class report – The Spring class is completed and all are ready for the NREMT. Paramedic class <ul style="list-style-type: none"> CoA application has been accepted; site visit to be scheduled in Nov or Dec. Field Training Agreements for 2017 must be received from all agencies that host a student – just a couple still outstanding even though we had verbal approval from all agencies for the students to ride. Harper curriculum committee approved the division of EMS 214 into two separate courses (217 and 218) so they accurately split over the fall and spring semesters thus meeting Harper guidelines and requirements for student financial aid. New syllabi and student manual to follow. Seminar hour schedule issued to students and guests; will specifically prepare students for course final written and practical exams and the NREMT practical exam. Graduation set for June 14th at 7pm. All course requirements must be completed to be eligible for graduation and to take the NREMT Exam.

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	<ul style="list-style-type: none"> ○ The National Registry practical exam will be administered on both June 19th and July 17th. System memo #365 went out with instructions for those already licensed PM's voluntarily seeking to take the NREMT exam along with a copy of the Seminar hour schedule and a CE accounting form proving completion of CE that meets the NREMT refresher course requirements that must be completed, submitted, and returned to the NREMT with signed System approval PRIOR TO creating a file with them. Places for guests may be limited at the June testing date as students take first precedence, so our licensed medics may need to take the practical exam in July. Applicants will hear from M. Gentile or Dara Sordo regarding the test dates with openings for them. ○ Pretesting for the Fall 2017 paramedic class continues through the third week of June. The meeting with Harper representatives to select the fall class is set for the last week of June. ○ Pooled preceptor forms for the fall class were sent to chiefs and Provider EMSCs. Please return by 3rd week in June. ● CE classes – Annual CE accounting forms including airway, CPR, bloodborne pathogens, and restraint competencies were provided to the hospital EMSCs in late April; annual verification of hours and competencies due by end of June. • The Committee continues to provide input into class teaching methods, acknowledging that the wide learning preferences of System members make variety necessary. Work continues on transitioning to a blended learning approach. Several Peer IV educators have been added to the In-station faculty pool. • CE topics for 2017-2018 have been designed to meet state and national topic and hour distribution requirements and have been posted to the website. • TNS Class: 23 students successfully completed the course May 17. The fall class is already full and a waiting list for S18 class will be started. • ECRN class: Will end May 25; medics welcome to audit last day for OB/PEDS CE credit. At the state level, an ECRN Curriculum was unanimously approved and work will begin on an exam blueprint. The State EMS Education Committee will next address PHRN curriculum design and outcome objectives. • The committee discussed the role of Community Paramedics and their educational needs.
R & D Committee Ed Rogers	<ul style="list-style-type: none"> • King Vision video laryngoscopy trial report to date: 14/15 success rate. Trial expanding to BGFD and LRWFPD pending purchase of equipment. Right now, positive results would suggest that this device will be approved as optional on the System Drug and Supply List pending completion of the R&D trial period. CM suggests adding the purchase of King Vision into agency budgets for next year for those looking to be early adopters. The System will provide cost estimates via email. Dr. Jordan approved a new suction catheter to be used in concert with the King Vision • Lucas device trial continues at SFD; Dr. Jordan needs to review monitor tracings of CPR prior to and during use of the device on each patient. Data pending from SCH. • Real Time CPR Devices were named a Class 1A Recommendation by the Heart Association in their October 2015 Guidelines. This gives them the highest recommendation for a standard of care. They should have been in operation with the December 1, 2016 SOP roll-out. The System recently queried all agencies to determine compliance and found that some still need to purchase the technology. We will need to agree on a date by the Sept. chiefs' meeting when all agencies will have the technology purchased and deployed. • Drug shortages: There is a nation-wide shortage of multiple drugs including most EMS preloads and epinephrine due to pharmaceutical company mergers, discontinuation of certain products, and increased demand. The System asks all members to use our past processes when drug shortages occur: Pull stock from reserve vehicles and agency surplus inventories and place on frontline ambulances; educate all staff in the formulation and use of drugs as issued by the receiving hospitals as alternate packaging. For several mission critical drugs like epinephrine and atropine, normal packaging may not be available until July. If alternative drug use becomes necessary, the System will issue written directives in advance.

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	<ul style="list-style-type: none"> • New glucose meters are in the final stages of purchase. Educational materials will be created and forwarded to agency educators before they are to be deployed. • In light of new interim guidelines on the safe transport of children in ambulance, the committee has been asked to relook at child restraint devices/technology. • Protecting Patient Access to Emergency Medications Act, passed House Jan 9th. S. 916, introduced April 24. Need this bill to get enacted to enable ongoing use of controlled substances by EMS via SOP. Current DEA regulations require special forms signed by the EMS MD every time additional controlled substance inventory par levels are increased at a hospital pharmacy. Several agencies are asking to re-add fentanyl to their non-transport vehicles and the System needs to comply with these DEA regulations. Please let Connie know within two weeks if you plan to add fentanyl to your non-transport vehicles as approved in the M9 policy update from last fall so we can assist our pharmacies in planning appropriately. If you currently carry it, no notice is needed.
Old Business Connie Mattera	<ul style="list-style-type: none"> • Congratulations to Lake Zurich Fire Rescue for receiving the prestigious 100 Club Valor Award for a pediatric call from last year. • The updated System Entry process continues to be well received. Thanks to the PEMSCs and agency educators for preparing the candidates so well! • Replacements for reduced size SOPs have been ordered with stronger covers and backers. They will be issued without charge. Anticipate ~2 week delivery date. • Congratulations to the Provider EMSCs for finding free HIPPA classes rather than bringing in a speaker at significant cost. Those who attended the classes found them very useful in helping agencies understand their current obligations to do a HIPAA risk assessment.
New Business Connie Mattera	<ul style="list-style-type: none"> • A report on the EMS 3.0 Summit 2017 was provided electronically as a meeting handout. Connie encouraged all System members to stay informed and engaged with the many changes occurring in EMS at the national and state levels. • The Replica interstate EMS compact became official after the 10th state signed on earlier this month. Illinois is not one of the states at the present time as we do not require the NREMT exam as entry into practice. • Acryl fentanyl related overdoses have been identified in Illinois and the alert issued by IDPH was forwarded to all System chiefs and PEMSCs. • EMS Week activities: Stroke breakfast/open house at NCH; May 24th 8:30 am • Dr. Jordan continues to visit individual agencies to meet all System members. He will often assist in teaching an in-station class and welcomes the opportunity to listen to System members and get to know them.
Adjournment	The meeting was adjourned at 9:55 AM. The next meeting is scheduled for Friday, July 21 st . This meeting is often cancelled due to summer vacations and a notice will be forwarded if it will be held. Please plan on attending the September 15 meeting at 8:30 am.