

**Northwest Community EMS System
Chiefs/Administrator's Meeting
MINUTES – November 18, 2016**

Topic	Discussion/conclusions
Call to order	<p>Meeting called to order at 8:30 AM by Dr. Ortinau. There were no additions to the agenda and the agenda was approved as submitted. The minutes from May 2016 were approved as written. Motion to accept – A. Wax, 2nd. M. Baker.</p> <p>This will be the last Chief's meeting as the EMS MD for Dr. John Ortinau, who will retire at the end of the year. He will remain available to assist the new EMS MD and will continue to do teaching when needed. He was warmly thanked for his long and progressive tenure as the System's leader.</p>
For a full detail of current System events and the issues discussed at the meeting - See the meeting handout: EMS Major Projects 11-16 and the Slide Deck EMS Report 11-16	
Provider Based Performance Improvement (PBPI) Committee Jason Brizzell	<ul style="list-style-type: none"> • Reports given on the cardiac arrest and naloxone screens. Based on data collected, naloxone dosing was changed in the SOPs. • Joe Albert and Jason Brizzell continue to provide feedback to the PM students on documentation. The first reports have been much better this year. • NCH is now a comprehensive stroke center. The Committee will be doing screens on aspects of the new SOPs and stroke care in the spring.
Computer Aided Reporting System (CARS) Committee Markus Rill	<ul style="list-style-type: none"> • Went live with Image Trend Elite and NEMSIS 3 database on October 3, 2016 on time after System-wide education. The transition went smoothly thanks to the CARS Committee members and superusers. • Ongoing issues: reports do not all print correctly based on the print command used. Working on a resolution. • New lists are lengthy and confusing; some Powertools are not intuitive to where data should be entered. Committee is addressing these concerns. • The first batch of test data has been sent to IDPH. Need to be approved to submit data by November 30th.
Education Committee Connie Mattera/Joe Tobiasz	<ul style="list-style-type: none"> • The EMT-B class going well; the class will be finished on December 15. • The EMT-P class has 29 students with 1 one repeating/auditing. All 30 are still in class. See written report for student achievement to date. • A preceptor class will be scheduled in February 2017. • CoA Accreditation application is due for submission in early January. • The Advisory Board also serves as the Advisory Committee for the paramedic class. At the last meeting, the squad leaders attended the meeting and were interviewed regarding their class experience with very favorable feedback. Mike Gentile, the new paramedic class instructor, is doing very well in his first class. • Kudos also to Susan Wood for her CE writing and taking over the skills labs for System Entry. Further changes will be made in December. • RE: airway education, we are asking the Chief's and EMSC's to ensure the availability of working manikins. A proposal regarding advanced airway competency measurement will be brought to the Education Committee in January. • The fall TNS class co-sponsored between NCH and ALGH has finished. The Spring class will be held at NCH.
Research & Development (R&D) Committee Ed Rogers	<ul style="list-style-type: none"> • Drug & Supply list –was reviewed and updated to the new SOP's. • M9 policy update for Non-transport vehicles has been updated to the new SOPs. • The MAD device has been recalled. The System will review our options and provide direction as soon as possible. • Lucas device – is now being tested by Schaumburg. • Video laryngoscopes –Those wishing to do a field trial are preparing a research proposal. • The System continues work on the new glucose meter contract negotiations.

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Advisory Board Connie Mattera	<ul style="list-style-type: none"> A3: ALS/BS Scope of Practice Policy draft updated to align with new SOPs. Out for an electronic vote by the Board. EMTs will be allowed to perform the additional skills listed in the new SOPs if an agency chooses to expand their practice. IDPH law enables this expansion, but no Rules are yet adopted to require an EMT to perform them. So for now, adoption of the new EMT skills is optional within each agency. Educational modules will be prepared and distributed to the EMSCs. D5: IDPH POLST form information included in new SOPs and updated D5 policy ALS/BLS staffing policy approved – modified based on expanded scope of EMTs to allow 1 paramedic and 1 EMT on lower acuity ALS calls. Dr. Ortinau's position – There are 3 candidates for the EMS Medical Director position. There will be a 3-step interviewing process. We hope to have the selection complete by the end of the year.
Old Business Connie Mattera	<ul style="list-style-type: none"> New SOP's – See agenda for process steps so far System Entry Changes: report given on modified process to streamline and increase efficiency of process.
Rescue Task Force training Chris Dunn	<ul style="list-style-type: none"> Chris Dunn attended an intensive workshop in October on Rescue Task Force. He presented an overview report. Slide deck RTF Now is the Time available upon request. Dr. Wipfler taught the class with a full crew of people portraying real life dangerous situations. Dr. Dennis is a local Dr. based at Stroger Hospital. He is very involved with NIPAS, a sworn LEO, and is very knowledgeable in Rescue Task Force information. He has offered to come out to speak to any groups that would like more information. Our SOP on Active Shooter is spot on and will serve as the basis for future System planning.
National EMS Initiatives Connie Mattera	An overview of State and National happenings in included on the meeting agenda as an FYI.
Adjournment	The meeting was adjourned at 9:48 AM. The next meeting will be Friday, January 20, 2017 at 8:30 AM in rooms LC 1 & 2.