Northwest Community EMS System

Chiefs-Administrators Meeting

Date: Jan 16th , 2026
Time: 8:30 – 9:30 AM
Place: NCH LC 1-2 and Virtual

Meeting Minutes

I. Call to order; Attendance

II. **Standing Committees**

A. **CARS**: Jim Klein**:** Next meeting Feb 11th, 2026

- Discussed accountability, PCR, AI usage
- Image Trend Connect Conference
  - Sending two (2) members, Klein (AHFD) will organize and register attendees
- Validity rules (March) for review
- Discussed significant increase in primary impression validation (i.e. “no abnormal findings)
  - Issue has some EMS billing consequences (Dr Jordan)

B. **R&D**: Scott Renshaw: Next meeting March 4th, 2026

- Decrease use in trauma gel (optional)
- Blood products being researched, still in infancy stages

C. **PBPI**: Kourtney Chesney: Monthly Screens, IV Deep Dive, Intubation : Next meeting Feb 4th, 2026

- 4th quarter (2025) intubation data being collected for review
- New screens coming out for 2026

D. **Cardiac Arrest**: Kourtney Chesney: Next meeting Feb 4th, 2026

- Committee still looking for a Chairperson

E. **Advisory Board**: Scott Motisi: EMS Policy Review/Updates: Next meeting March 12th, 2026

- Reviewing and updating policies selected by the Advisory Board

F. **Education Committee**: Karin Buchanan: Next meeting March 3rd, 2026

III. **System Education:**

A. EMT, PM, CE, ECRN, SE, MIH

B. Hosted 1st EMS Symposium on January 13th , 2026 (successful, good attendance)

C. EMT

- Fall class (100 students) 88% exam success (1st attempt), 93% (2nd attempt)
- Capped Spring Class at 100 (74 applied as of January)

D. PM

- Students assigned agencies for their field internship (March)
- Need agency preceptor and secondary preceptor updated contacts
- Kourtney will send out field internship agreements to applicable agencies
- New preceptors need to attend “live” class in February
  - Current preceptors will attend live class every other year, with other “ZOOM” type preceptor classes that will be available
  - Preceptor expectations will be sent to applicable preceptors/agencies
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E. CE
- Moving for 10 to 8 didactic classes per year
  - 2 months were replaced with skill scenarios

F. ECRN
- Starting new class in April 2026
  - Please be patient with “new” ECRN during their telemetry learning phase

G. System Entry
- New system entry requirements being released soon

H. MIH
- Onboarding of new members (January 2026 class)

IV. **Old Business**:

A. Long Grove Fire Protection District donated an ambulance to the NWC EMS program

V. **State/Region/System updates**

A. **System Announcements/Memos:**
- Fiscal calendar FY 2027
  - Reviewed in March (potential May review)

B. Image Trend
- Paid invoices discussed, FD invoices will include in-station fees

C. IDPH
- Site visit July 2026
- Region IX SOP review goal for November 2026

D. CESSA (Dr. Jordan)
- Statas quo

VI. **New Business**:

A. Open Forum
- Bill V discussed his new role and the effects on NWC EMS

VII. Adjourned meeting at 9:34 a.m.

VIII. **Next meeting –** March 20th, 2025