

Northwest Community EMS System Chiefs-Administrators Meeting

Date: May 19, 2023
Time: 8:30 – 10:00 AM
Place: Virtual via zoom & live LC 1 & 2

A G E N D A

- I. Call to order; attendance; approval of March minutes
- II. Recognition of transitions (THANK YOU Chief Kreher) | Introductions of new members (Welcome Chief Motisi)
- III. **Reports of standing committees**
 - A. **Education Committee:**
 1. **EMT class:** Current status S23 class; planning for fall
 2. **PM class:** Graduation countdown begun! Huge thanks to Harper College for equipment/supplies | Planning underway for fall cohort; academic calendar adjustments | **Pooled Preceptor** memo/form sent out 5/15/23 – **Please respond by June 23rd**
Important dates for current graduating class:

Field Capstone Phase 2 target end date:	May 19, 2023
Seminar hours begin	May 25, 2023
PM Course Final Written Exam:	June 8, 2023
NREMT written exam OK'd immediately after our finals if capstone done	
Graduation: (Invitation attached)	June 14, 2023
National Registry Practical Exam:	June 16, 2023
 3. **CE: Annual competencies** delegated to EMS Agencies | links to approved online offerings included in March System report slide deck posted to website

Due by June 30, 2023			
EMT	PM		
	X	Advanced airways X 4: DAI (VL w/ bougie) + i-gel insertion	(2 hr)
X	X	CPR (BLS for healthcare provider)	(3 hr max)
X	X	Infection Control / Blood-borne Pathogens	(2 hr max)
X	X	Aggression mgt/Restraint competency	(1 hr max)
X	X	Chem Pack/EMS Stockpile	(1 hr max)
X	X	Mandated Reporter	(2 hr max)
X	X	IDPH Mandated Alzheimer's education – August instation CE	
 - B. **PBPI:** Jason Brizzell – Advanced airway action plan progress | Controlled substance log compliance report | Bradycardia w/ pulse screen results | Ongoing areas of opportunity: IV success rates, stroke assessment and mgt, decisional capacity and suicide risk assessment and documentation.
 - C. **CARS:** Jim Klein – Hyperlinked SOPs are live/access instructions sent | Transition planning for NEMSIS 3.5 ongoing | need to onboard more agencies to KNO2 & fax downloads and/or Care everywhere direct downloads | Website transitioning to a secure site; updated frequently; continue to fix search for policies
 - D. **Cardiac Arrest:** Taylor McIntyre – Data collection and videos edits in process
 - E. **R&D:** Scott Renshaw: **Product approved:** AMBU SPUR II BVM for children and infants | **Not approved:** TCI Articulating Bougie; SACETT Suction Above the Cuff ET Tube | Continue to review 7-Sigma Airway Mannequins | trip to Missouri to see another high performing System may be delayed | D&S list updated

F. **Advisory Board:** Kyle Marcussen

1. P4: PHRN/PHAPRN/PHPA: Approved
2. P7: Peer Educator I-IV: Approved
3. L2 Safe Ambulance Operation/Lights and Sirens: Under review
4. R6: Refusal of Service (Consent/Dissent to care): Under review
5. T2: Transport decision | Selection of receiving facility: Defines surrogate decision maker: under review
6. Additional policy updates in process aligning to new laws/rules to meet 8-1-23 IDPH deadline:
 - a. C7 Confidentiality of patient records (HIPAA)
 - b. D2 Drug replacement: Soon to expire, outdated, damaged or missing drugs
 - c. D3 Drug-Pharmacologic mgt
 - d. C5 Commendation/Certificates of Merit
 - e. M2 Mandatory reviews
7. **Updated members;** new ECRN alt: Laura Mangos (SAMC) | thanks to Doug Schuberth (SCH)

IV. **System updates**

- A. **Certificates of Merit** awarded to LRW for going above and beyond during SNF staff shortage | Certificate of Excellent Exercise awarded to Itasca for great emergency preparedness drill (multiple scenarios)
- B. EMS secretaries reduced from 2.0 FTE to 1.3; must reframe work units and duties
- C. Updated **System Directory & Org chart**; BLFPD assigned to GOMC
- D. **Budgeting for EMS** handout update
- E. **System memos** since March Chiefs' meeting:
 1. **415: 3-27-23: Policy Updates** A5 Abandoned (Relinquished) Newborn Protection, C2 CE, D4 Data Collection & submission; ePCR software; EMS Short Form | **Albuterol shortage contingency** | System report
Instructions on memo: Provide this memo, a copy of each policy, and the EMS PCR Short Form to each EMS practitioner (paper or electronic) | Obtain their signature that they have received, read, and understood all three policies, use of their related forms, and use of nebulized epinephrine in the absence of albuterol | **Send verification of education and understanding to Resource Hospital EMS Office by May 15, 2023 – Please submit ASAP**
 2. 416 3-28-23: NCH returns to Comprehensive Stroke Center effective immediately
 3. 417 4-10-23: Controlled Substance Log compliance data – reminder re: audit findings
 4. 418 4-26-23: Impending end of Covid-19 Emergency Declaration | Return to Conventional Capacity | Change in masking guidelines
- F. Please continue to review sedation and restraint policies with members; **particularly engagement with law enforcement; transport of persons in handcuffs**, safely transitioning to ED staff
- G. Plans to implement **MIH program w/ Wauconda** and other agencies

V. **Region IX update:** All Region policies undergoing updates to align with new IDPH rules

VI. **State & National updates:**

- A. **CESSA** implementation delayed to July 2024
- B. **Draft legislation updates:** HB 2238 Expands stroke center certification levels | SB 1306 Body cams | HB1595 EMS Dispute Resolution
- C. Hospitals must continue to notify EMS if they transported COVID-19 + persons under Ryan White Act
- D. **Gov. Council meeting** May 11 - report
- E. See **State Education Committee** slide deck report sent 4-27-23
- F. **Great resource from PWW:** PCR Data Quick Guide: FAQs on Owning, Amending, Retaining, and Sharing Patient Care Report Data

VII. **Next meeting – September 15, 2023** (F2F & virtual)