

**Northwest Community EMS System
Chiefs-Administrators
MINUTES – January 20, 2023**

Agenda item	Discussion/conclusions	Action required
Call to order	Meeting called to order at 8:30 AM by Dr. Jordan via Zoom. Welcome Wauconda!	
Education Connie Mattera	<ul style="list-style-type: none"> National documents driving advances in EMS education and operations discussed National goals of EMS education presented <p>EMT class: F22 report given – Graduated 29 in December; 22/24 passed NREMT exam on 1st attempt so far - 5 left to test; class evaluations are spectacular 22 registered so far for the S23 class; orientation: Tuesday January 10th, first day of class: January 17th. See slide deck for details</p> <p>Paramedic class</p> <ul style="list-style-type: none"> F22-S23 class progress to date; 24 enrolled; 1 moved/1 withdrew; no written warnings so far! Some academic concerns (see Modular exam scores on slide deck). Semester averages trending in alignment with previous classes. Program is aligning with labor market data to promote career success of our graduates. All syllabi and Clinical Instruction Plans for each hospital unit have been updated. Field internship contracts & exhibits were updated and sent to hosting chiefs on 1-2-23. ALL have been returned -THANK YOU! Field preceptor application & agreements updated and sent with System memo #410 in November. Attendance at past Field preceptor classes and the current Peer Educator DB sent to PEMSCs in late December to check accuracy and scrub their data. System will publish renewal process later this spring. Three Preceptor courses scheduled in Feb. F23 Fall 23 Paramedic Course: Pretesting and application information updated. Placement testing starts Feb 14th. The Program is working to eliminate obstacles to class admission; optimize outcomes; control costs; and emphasize diversity, equity, inclusion and belonging (DEI) initiatives. Admissions requirements were updated to remove reference to GED & add State of Illinois High School diploma based on implementation of new Illinois law 1-1-23. CoAEMSP Self-study report + 76 exhibits / documents submitted on 1-17-23. Will now wait for reviewer's report & site visit dates 	<p>Submit preceptor applications and agreements by due date of Feb 17, 2023</p> <p>Determine if assigned preceptors are currently recognized as Peer II educators; if not contact Kourtney to register for a Peer II lab; determine if they have attended a Field Preceptor class last year; if not, must attend a Feb Preceptor class</p>
Kourtney Chesney	<ul style="list-style-type: none"> CE: Annual CE topics refreshed; "Gold" sheet evaluation form revised to better reflect educational standards; CE roster updated to include Wauconda. Evaluations for fall modules were excellent. The "System" CPR card has been updated for this calendar year and distributed so all members have verification of current annual CPR competency, If your agency participates in an RQI program, quarterly verification of competency is acceptable. System entry: Current requirements and lab schedule posted to website. There is currently no policy manual self-assessment; all SOP self-assessments must use updated documents written to 2022 SOP – no previous self-assessment tools will be accepted. Toss old forms. New have been up on website since last fall. All 4 SE Exams have been updated and reduced to 70 questions each & aligned to the SOP self-assessments The ECG test has been eliminated as strips are embedded in the Cardiac exam. We will monitor performance on these questions to determine if an ECG strip test needs to be reinstated. The NCH site map has been updated due to the closure of the parking lot to the east of the 901 building. 	

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	<ul style="list-style-type: none"> • NREMT renewals: Maintaining NREMT registration is optional in IL but required in other states if an EMS clinician wishes to move and practice elsewhere. If due in March: Enter CE on NREMT website; notify Dr. Jordan to approve; Agency training officer must link Dr. Jordan to your agency. 	
PBPI Jason Brizzell (SFD) See slide deck for more details	<ul style="list-style-type: none"> • The 2023 PBPI charter and Plan have been updated. • The PBPI 2022 End of year data report draft 1 has been compiled and data is being reviewed for accuracy. There are training runs still in the database and those need to be taken down. Image Trend billing to the agencies will be based on this data report. Huge thanks to Adam Sielig! • The following PBPI screen results have been published: Advanced airway; Traumatic arrest; Vascular Access; and Heart Failure Treatment. Our sincere thanks to Jason for his spectacular efforts in compiling these reports. Results will be included in upcoming CE classes. It's important that we share our successes as well as our opportunities. While we do not publish these results on the website due to confidentiality concerns, they are forwarded to agency PBPI representatives. If any Chief or PEMSC has not seen the results and would like a copy, please contact Connie Mattera or Jason Brizzell. 	Agencies are asked to review their own PCRs where ETI was attempted last year; ensure needed edits are made to accurately document 1 st and 2 nd pass success rates. Remove training runs from the database.
CARS Jim Klein (AHFD)	Committee is discussing updated data entry options and amendment processes. Runs will lock on post to provide an audit trail that mitigates risk to agencies. Work has begun to prepare our run templates to go live with NEMSIS 3.5 data fields by late summer; Jim Klein provided updated language for the D4 Data Collection policy that will go to the Advisory Board. The Committee Charter was updated. Pete Dyer (SFD) is assisting Rick Nosek with maintaining the System website. NWC Dispatch, ImageTrend, and BlueSky are sponsoring a Data Conference on January 24 & 25. See slide deck for the Flyer and agenda for both days.	Do frequent checks of documentation and correct errors as quickly as possible.
Cardiac Arrest Taylor McIntyre (HEFD)	Data collection continues from individual agencies; educational videos will be created by Palatine FD in conjunction with Dr. Jordan and Kourtney.	
R & D: Scott Renshaw (BGFD)	Stryker Mounting System; Bougie-to-go Pocket bougie approved; AMBU BVM with integrated peripherals being studied; decided not to pursue drawing blood in the field; Drug & Supply List updated; 2023 Charter was updated and approved.	Hospitals asked to purchase Bougie to go as preferred product.
Advisory Board Scott Motisi (BCFPD)	Call for members sent by email in December. New Board seated January 12, 2023. The new membership is multi-disciplinary; has broad geographical/agency representation; has a multi-dimensional and generational perspective with valuable expertise; is a great mix of time & tenure; and are outstanding advocates for their constituent groups. The EMS strategic plan is created by System members through the shared leadership model and approved by major stakeholders. The 2022 action items were all achieved. The System is updating policies now to new legal & regulatory frameworks. Board approval in Jan: A2 Aeromedical transport A3 ALS to EMR Services E3 Entry into System M6 MD/Physician Back-up for ECRNs.. Also updated: R7 Reportable Incidents; System Review Board List 2023 and Communications policy with one new hospital phone number; all posted to website.	New member listing is posted to the System website..
System Updates Connie Mattera	<ul style="list-style-type: none"> • System memo 411. Welcome to the family, Wauconda! • System Directory and Organizational Chart updated • System Procedure Manual substantially updated 1-15-23 • Drug shortage of ketamine and/or etomidate substitutions issued. 	

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	<ul style="list-style-type: none"> • Discussion of Springfield restraint case and proposed legislation requiring EMS body cameras – System procedure on verbal de-escalation, sedation & monitoring, and physical restrains totally rewritten. Annual competencies must use the new procedure. • New OPTIONAL education and scope of practice approved to read Tuberculin Skin Tests – if interested contact Connie. • System memo #412 Issued 1-11-23: NCH temporarily transitions to a Primary Stroke Center. It is anticipated that Comprehensive stroke center status will be regained within several weeks. • Due to circumstances outside our control, the System's 50th Anniversary Celebration must be postponed at this time. <p>System Priorities</p> <ul style="list-style-type: none"> • Make care safer, efficient, effective, and value-based • Ensure patients and families are engaged as partners in their care • Promote effective communication and collaboration • Promote prevention and optimal wellness • Work with communities and stakeholders to make quality EMS care available to all who need our services <p>Shout out to Kathy Fitzpatrick and Pam Ross for keeping the main office humming through significant stressors inherent in serving the System.</p>	
Region IX	Advisory Committee met in December; leadership transitioned from NWC EMSS to Southern Fox Valley EMS; continued focus on collaboration.	
IDPH report	Work on CESSA implementation continues. Target go live: 7-1-23. In December, IDHS issued a letter clarifying law enforcement response expectations.	
National report	<ul style="list-style-type: none"> • Work continues on NREMT ALS exam redesign • Work continues on a Technical Expert Panel reviewing an AHRQ literature search and creating best practice guidelines for Airway and Ventilatory management for EMS 	
Adjournment	The meeting was adjourned at 10:00 AM. Next meeting: March 17, 2023 at 0830. Hybrid options for meeting attendance will return.	