

**Northwest Community Hospital  
CARS Meeting Minutes  
Wednesday, February 9<sup>th</sup>, 2022  
Virtual Meeting via ZOOM**

Meeting Attendees: Recorded via ZOOM

TOPIC	TIMELINE	RECOMMENDATIONS/ ACTIONS	FOLLOW-UP/ PERSON & DATE
<b>Call to Order</b>	@ 0900		
<b>Members / Guests</b>	@ 0905	General Membership – Held via Zoom (meeting address on agenda) If you need an email update for your dept. notify CARS Chair.	J. Klein
<b>Agenda</b>	@ 0905	Emailed on 2-2-22 for review	
<b>Minutes</b>	@ 0906	The January minutes were emailed on 2-2-22 for review and approved 2-9-22 as collectively read without correction.	J. Klein
<b><u>Open Issues</u></b>			
<b>Election</b>	@ 0907	<p><u>Nominations for elections to terms that have expired at the beginning of 2022:</u></p> <p><b>Cars Chair</b> – J. Klein by M. Rill (no other nominations recorded)  <b>Secretary</b> – J. Klein by C. Mattera (Chair can opt to be the recorder)  <b>Advisory</b> – M. Rill by DEFAULT (no nominations made)  <b>Advis Alt.</b> – J. Sullivan by J. Klein (no other nomination recorded)  <b>Chiefs</b> – J. Klein by M. Hayden (no other nomination recorded)  <b>PEMSC</b> – Ryan Rache by J. Klein (no other nomination recorded)  <b>Social Media/Website Assit.</b> – S. Parry by M. Rill (no other nomination recorded)</p>	J. Klein
<b>Mobile Application</b>	@ 0909	The mobile app has been sent to the System chiefs and they approved the purchase of the application. Chiefs were asking the EMSS if they could put in a system wide	

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		<p>agreement that mirrors what they have with imagetrend as far as a rollup cost, cost per agency, billing cycles, as NCH EMSS would workout billing with Acidremap then NCH would itemize fees for mobile app. to the different agencies. C. Mattera requested the Acidremap contact information. <b>Follow-up: on 2-14-22 CM was cc'd with contact information regarding the mobile application from J. Klein.</b></p>	<p>J. Klein C. Mattera P. Sennett</p>
<p><b>Meds/Procs by Cert Level</b></p>	<p>@ 0913</p>	<p>Updated the medication and procedure lists to match EMR, EMT, Paramedic Student, &amp; Paramedic according to the “new” NCH scope of practice policy. 1 agency in the system has permission to administer solumedrol in a special instance but it is not carried on the ambulance. <b>Follow-up: on 2-28-22 Methylprednisolone (Solumedrol) added to the Paramedic list for documentation on the NCH agency level by J. Klein.</b></p>	<p>J. Klein C. Mattera</p>
<p><b>Hospital Designations</b></p>	<p>@ 0922</p>	<p>Facilities was set to match choices in the form (eDisposition.23) EDAP was added to conform with regional designations. Still not clear if Stemi Center or what currently exists is acceptable and will be tabled till the March meeting. <b>Follow up: on 2-11-22 image trend trouble ticket 22-042737 was created due to a defective function within Hospital Designations and Capability.</b></p>	<p>J. Klein P. Sennett</p>
<p><b>Decisional Capacity Worksheet</b></p>	<p>@ 0930  @ 0942</p>	<p>There may have to be an addition of “not applicable” to one or two of the items on the behavioral worksheet. CM would let Klein know what specifically needed to be changed. It should be reiterated that the behavioral worksheet is the same as the decisional capacity worksheet, they are not mutually exclusive.</p> <p><b>List of “trigger impressions” (Suicide Risk etc.) that would flag validation would be sent by CM to Klein.</b> This will help PS create a rule to trigger validation for the new worksheet.</p>	<p>C. Mattera  J. Klein  C. Mattera P. Sennett</p>

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<b>Connect 2022</b>	@ 0946	Will be in person Wednesday (Red/2 <sup>nd</sup> ), July 20-22 <sup>nd</sup> in St. Paul, MN. It has been customary in the past for the NCHEMSS to send one member from PBPI and one from CARS. Klein will give report to the Chiefs in March on this event for possible approval.	Klein
<b>“Orange” Flagging for Validation</b>	@ 0940	A new color for validation if there was a zero-point rule but still drew the user’s attention to a possible problem was turning the field an orange color. The validation could be 100% just a color highlighting important information missed by the user. Unknown if and or when that was implemented.	P. Sennett
<b>Worksheet Video</b>	@ 1005	This instructional video produced by M. Rill would help users navigate through using a worksheet without having to press the OK or Delete button but still saves information enabling the user to come back and forth from the worksheet and the data entry form.	K. Chesney M. Rill
<b>Patrick Sennett Update</b>	@ 1016	Possibility to make the phone number turn orange to help user compliance. The NCH contract does not have specific validation for the separate agencies. To have agency specific validation the agency would have to pay as an add on. This topic could be agreed upon as a larger rule that could cover all agencies within NCHEMSS.	P. Pacific
<b>Meeting Adjourned</b>	@ 1019	<p>Motion to adjourn by M. Rill. 2<sup>nd</sup> B. Eisner</p> <p>Minutes submitted by Secretary J. Klein</p>	