

**Northwest Community Hospital
CARS Meeting Minutes
Wednesday, December 10, 2017
901 Building, Conference Room**

Meeting Attendees: See Attached Sign-In Sheet

TOPIC	DISCUSSION	RECOMMENDATIONS/ ACTIONS	FOLLOW-UP/ PERSON & DATE
Call to Order	<p>@ 0906</p> <p>Members/Guests:</p> <p>Agenda:</p> <p>Minutes:</p>	<p>General Membership</p> <p>Handed Out / Read</p> <p>Previous minutes from November approved</p>	<p>J. Klein</p> <p>J. Klein</p>
Open Issues	<p>@ 0910</p>	<p>Printing update - Idle</p> <p>Social Media progressing and it is anticipated to put the address' in a future CE handouts to distribute the information. Please forward any ideas or submissions to S. Parry</p>	<p>Markus Rill</p> <p>S. Parry</p>

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Open Issues Con't	@ 0925	There has been no new information on the smartphone application. There has been an interest from the PMD's of Region 9 to use the application to pushout subsequent changes in policy and SOP's.	J. Denna
	@ 0938	<p>Elections and charter update for 2018. The following recommendations will be forwarded to C. Mattera and discussed during the January meeting:</p> <ul style="list-style-type: none"> - Chair and Vice Chair serve 2 year terms and will be offset. The Vice Chair would be up for election for 2018. - Secretary will be appointed yearly. - Template Manager will be appointed yearly. - Social Media - Application manager - Website 	J. Klein
New Business	@ 1015	Partick was specifically asked if NCH CARS could write their own set of validation rules for make the supplemental question turn red for users in the field.	Jason Brizzel
		Sorting of hospital destinations was left to the individual agencies to adjust the order they appear in a drop down box to facilitate a better workflow.	
	@ 1026	No new information was given with respect to the template.	Todd Novak
		Huddle meetings will be on Dec. 19 th Jan. 2 nd , 16 th , 30 th	
	No new information coming out on User Voice.	J. Klein	
	Expressing frustrations with IT they have started with new ideas before they have fixed the old. Support tickets not providing the level of service that should	Patrick Sennett	

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New Business con't	Post meeting follow up	be or the way it used to be. Site speed has improved so performance had increased.	
Meeting adjourned	@ 1030	Motion to adjourn 1 st by / 2 nd by Minutes submitted by J. Klein	J. Klein

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