

**Northwest Community Hospital
CARS Meeting Minutes
Wednesday, January 12th, 2022
Virtual Meeting via ZOOM**

Meeting Attendees: Recorded via ZOOM

TOPIC	TIMELINE	RECOMMENDATIONS/ ACTIONS	FOLLOW-UP/ PERSON & DATE
Call to Order	@ 0907		
Members / Guests	@ 0908	General Membership – Held via Zoom (meeting address on agenda) No guests or no members of note. If you need an email update for your dept. notify CARS Chair.	J. Klein
Agenda	@ 0910	Emailed on 1-11-22 for review	
Minutes	@ 0911	The 12-8-21 minutes were emailed on 1-11-22 for review and approved 1-12-22 as collectively read without correction.	J. Klein
<u>Open Issues</u>			
Mobile Application	@ 0913	The mobile app has been tabled till a meeting with the System chiefs can establish a monetary resource. It would be in best practice to have this application usable by the time the new SOP's rollout in May. Chiefs will meet on Friday, January 21, 2022. Region 8 is currently using the PPP app company and have been very pleased in the response to update requests. With all the changes being implemented and the dynamic requirements of COVID, the time is right to move into the next phase of mobile resources.	J. Klein P. Sennett C. Mattera
Hospital Destination	@ 0915	Recent issue with the selection of eDisposition.23 as there is a mismatch of listings from the facilities section to the run form. PS stated that there is a trouble ticket created and IT is aware of the issue. E. Burns from IT support stated this has to do with dFacility.04	J. Klein C. Mattera P. Sennett

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		<p>(under demographic). The State of Illinois had made some changes to this list in 2022. We will target to adjust when updates to the hospital designations for specialty transport situations (SOP's p. 116) rollout in May. C. Mattera to send a new update for this listing so Sennett and Klein can tailor the change to dFacility.04.</p>	
<p>EMR</p>	<p>@ 0924</p>	<p>Request was made to make sure CARS is able to support the use of 1 Paramedic & 1 EMR without reporting error. PS looked into validation and found there was no conflicting arguments regarding the crew member level. State rule requires 1 valid formatted license number regardless of certification/license level.</p>	<p>J. Klein C. Mattera</p>
<p>Election Notice</p>	<p>@ 0928</p>	<p><u>Nominations for elections to terms that have expired at the beginning of 2022:</u> Cars Chair – J. Klein by M. Rill (no other nominations recorded) Secretary – J. Klein by C. Mattera (Chair can opt to be the recorder) Advisory – J. Klein/M. Rill by DEFAULT (no nominations made) Advisory Alt. – Jeremy Sullivan by J. Klein (no other nomination recorded) Chiefs – J. Klein by M. Hayden (no other nomination recorded) PEMSC – Ryan Rache by J. Klein (no other nomination recorded) Social Media/Website Assit. – S. Parry by M. Rill (no other nomination recorded) <u>This will close out the nominations for the year 2022 and set the election for February 9th, 2022</u> The Vice Chair term expires in 2023. M. Rill picked up the position for the rest of the term. The Charter will be updated for 2022 respectively.</p>	<p>J. Klein C. Mattera J. Klein</p>

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Social Media	@ 0937	<p>Facebook has locked out the business account due to an email address conflict. Facebook was not recognizing Sam P. generic email address as a real person resulting in a frozen account.</p> <p>CM asking Sam P. to help with committee compliance and website assistance. CM wanted the website to be where all committee documents would be available for reference. Sam P. agreed to help with being the website assistance.</p>	S. Parry C. Mattera
Merging Accounts	@ 0940	<p>The CARS Chair account had lost merging capabilities as of this meeting. PS was asked if he could look into what had happened. He stated that all the permission levels had not changed since losing the merge functionality. PS said that a degree of caution should be used when merging accounts from other systems. CARS Chair is the only account with level 1 system permissions next to PS. He did look into CARS Chair being currently "Resource Hospital Admin." and asked if it should be "System Admin". J. Klein agreed to setting it to the "System Admin." to enable the merging functionality. It is the opinion the Chair that this function helps efficiency and enables users to use one login when signing in to Elite. The end of this discussion resulted in CARS Chair resuming merging functionality.</p>	J. Klein P. Sennett
Service Bridge	@ 0948	<p>The link for access to service bridge had been removed by IT at some point and J. Brizzell had asked how to access the old platform. The address to access Service Bridge is: https://www.goodsam.emsbridge.com Please bookmark this address for future use. There is a new IT function to access old incidents. The name of this is called VAULT. Where all old data is now being pushed to this service for an extra cost. PS provided insight to IT as accessing old data is not chargeable under the current contract. For this reason, Region 8/9 can still access Service Bridge. PS assured the system that IT might move everyone to VAULT in the future but the Region 8/9 would NOT be paying for it.</p>	J. Klein J. Brizzell P. Sennett

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PBPI	@ 0954	Behavioral Worksheet draft has been finalized and a new version will be developed to be taught in March to the system. System cannot rely on narratives for documentation of decisional capacity. Validation would be tied to any patient with an AMS and/or HI/SI. CARS Chair will work on this finalized version prior to March CE.	C. Mattera P. Sennett J. Klein
Patrick Sennett Update	@ 1001	Handtevy for pediatrics has been looked into by NCH R&D and they stated NOT to pursue the use of this application within IT at this time. PS stated Handtevy is not the most optimal or user-friendly addition to the use for PEDS patients.	P. Sennett C. Mattera
	@ 1004	IT has been slowly trying to get employees back into the office during the height of the pandemic. PS has been having to re-establish relationships with newer support agents along with dealing with an expanding company. First Due company started from old IT employees and are branching into EMS.	
Repeat Patient Issue	@ 1010	Mount Prospect was having an issue see the date the last time a repeat patient was accessed by users. Look into Agency – Configuration – Repeat Patient Settings	S. Bagdade M. Rill J. Klein
COVID Worksheet	@ 1018	Some users were thinking that are you vaccinated on the COVID Worksheet was for the EMS employee and not the patient. It was confirmed that this question is directed for the patient. Worksheet was updated to reflect the new changes.	M. Hayden C. Mattera
Meeting Adjourned	@ 1024	<p>Motion to adjourn by M. Rill. 2nd C. Mattera</p> <p>Minutes submitted by acting secretary J. Klein</p>	