Monthly Minutes for C.A.R.S. Committee

February 8th, 2017

- Meeting called to order at 09:03
- Motion by Jim Klein and 2nd by Jim Denna to approve minutes from January 11th, 2017. All in favor
- Motion to approve Charter for 2017 by Sam Parry and 2nd by Ryan Rasche, all in favor.
- Patrick Sennett from Good Sam was present at this meeting, reported on several topics the subcommittee is working on, and was able to address several items while we were discussing them.
- Patrick advised besides the Sub Committee meetings he is also going to start a "Go To Meeting" to go over different category lists so we can clean them up. He will let us know the dates.
- Patrick advised some validity problems have come up now that we have been entering live data; he has corrected 5 of them that are very small. The problem is we should go back from October 1st and run new validity rules to all calls to see if these 5 issues affect anything from previous.
  - o Motion by Mark Lindgren to have Image Trend push the validation rules on all of our calls from Oct 1st forward and 2nd by Jim Denna.
  - o Now each agency needs to check to see if any runs previously at 100% are reduced and need to be corrected. You can just change the search tool for previous runs and make it run by validity and change it to "Ascending" and the calls not at 100 % should come up first so you can see them easier.

- Each agency should check the cloud for unposted 100 % validity calls to see why they are there. There is a setting you can change if you want to automatically delete call after it has been posted.
- We had to send a trouble ticket to Image Trend to try and get the pt's name and call number on the bottom of each page, but Patrick had been working on this also.
    - o Patrick showed us the print template he uses in Good Sam. He started with our template, modified it, and with his permissions was able to get the pt's name and call number on every page.
    - o There was discussion on just using his print version since he had this info and some bigger font, motion by C. Paul Pacific to "Change default printing to PCRV.17.2.3 (Good Sam's) and deactivate all other options", 2nd by Jim Denna, and all in favor.
    - o There are some trouble tickets into Image Trend about some items in the print out blending together. Patrick will keep on this item.
- Discussion on the website and who is maintaining it and updating it.
    - o We have a contract with the actual company for the website, but Rick Nosek is paid by the hospital to help upload and post items to it.
    - o Lake Zurich Chief Malcolm has offered Jennifer Schuman from his agency to help with this.
- Discussion with Connie about Invalid Assist Paperwork
    - o She reminded everyone there that the Policy and the paperwork both say if an agency completes this form they

are supposed to be calling the pt back within 24 hours to check on them.

- Palatine and Mt. Prospect have been experiencing loosing data that the crews already filled in during data entry. They both are trying to keep a better detailed log on when, where, and which steps are occurring when the data gets erased. It appears to be at the hospital, on their wireless device, and possibly during switching from the narrative panel to signature panel, but they will attempt to keep a more accurate detailed account per incident.
    o Rolling Meadows had one incident, but they were on a desk top and the call was completely gone. They are looking into this still as it just occurred. This call might be in the Cloud, but with an incorrect date or Incident number.
- Chiefs approved to pay for 1 representative from CARS to attend the Image Trend Conference in July. Chairman Jim Klein is going to be going for us this year.
- Discussion on DL scanning and what software you may need depending on what tablet or laptop you are using. You may need:
    o Elite Utilities
    o Elite Desktop Client
    o If you are not sure go to the "University" at the top for guidance.
- CARS reps and Palatine IT met with NWCH IT about getting wireless printers in their paramedic room. There was an agreement and it is on the agenda to get this put in.
- Agency External Email Notifications is activated and available for each agency if they want. We were told if you use this email it will

send the original email into Elite, but then send you a generic email to your email on file that states you have message waiting for you in Elite.

- PBPI has been working on a "CPR Vitals" power tool that combines cardiac rhythm and ETCO2 as this is what is required every 2 minutes for a full arrest. This power tool also has pulse rate and respiratory rate on there and defaulted to "0".
   o Motion by Jim Klein to adopt CPR Vitals power tool from PBPI, but not to use until we finish testing it, and 2nd by C. Paul Pacific. All in favor. Also that we should offer the repeat last button as it is on other screens.
   o Jim will talk to Todd about this and finish developing.
- Discussion on renaming "Ectopy" field in vitals to "ECG Abnormalities", this was changed with Connie agreeing with language
- We are still working on combining the ECG documentation from NEMSIS and the STATE fields
- Discussion on removing PEA from being able to be selected for as a Rhythm as it "Technically" is not a rhythm.
- Next Huddle meeting for subcommittee is Feb 14th at 0900.
- Mobile Integrated Healthcare pilot will be coming later this year. Connie advised she has 3 agencies that will be doing this pilot.
- The most current suggestions we have in User's Voice that we want people to vote for are:
   o PPE attached with names easier
   o Tabbing Navigation available
   o Up Arrow Key Navigation
   o Green Clock to be brought back

- Patrick advised that Edwards Hospital is no longer part of Good Sam, but Central DuPage is looking at getting Elite and going with or thru Good Sam.
- Motion to adjourn at 11:46 A.M.