

**Northwest Community Hospital
CARS Meeting Minutes
Wednesday, June 14th, 2023
In Person & Zoom Meeting**

Meeting Attendees: Recorded via ZOOM and sign-in sheet created

TOPIC	TIMELINE	RECOMMENDATIONS/ ACTIONS	FOLLOW-UP/ PERSON & DATE
Members / Guests	@0900	General Membership – Held via Zoom (meeting address on agenda) If you need an email update for your dept. notify CARS Chair. <i>Member list and email group updated to reflect Village of Hoffman Estates domain change.</i>	Klein
Agenda	@0901	Emailed on 6-13-23 for review	Klein
Approve Minutes	@0903	The May minutes were emailed on 6-13-23 and approved without correction during June 14 th meeting. <i>Subsequent email sent to P. Dyer for posting to the website on 6/25/23</i>	
<u>Open Issues</u>			
Permission Levels	@0903	Went back and audited what agencies had not completed their compliance with the D4 policy and will address them individually with instructions and support to assure success.	Klein Sennett
3.5 for review	@0907	There was a concern with some auto post setups, endpoints, & integrations that by switching from 3.4 to the 3.5 form would disable some of the automations listed. Patrick did state that a thorough testing of the form would have to be done prior to activating 3.5 automations. These rules have been copied or rewritten for 3.5 just inactive until further testing can be done. There is a power point the Patrick will share in order to start training on the new form.	Klein Sennett

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Connect 2023	@0915	Everything looks to be good for this years conference. Hopefully all that are going enjoy and get some good insight. Patrick Sennett will not be at Connect this year.	
Vadildation Rule for training runs	@0920	Creation of a 1-point validation rule for people who post training PCRs off of Elite Field so the PCR stays at 99% and does not get sent to the hospital as an actual record. There should be a change to the auto post criteria that excludes training runs from the integration setup.	
Handtevy application	@0925	The application is approved and is in use in the system (Hoffman and BG) Dosing can be entered as a match to the SOP. The Handtevy app does incur a cost, but no specifics were given at the time.	Klein
Advisory Board Liason	@0926	Will send an update to the advisory board meeting from the CARS committee	Klein Sullivan
Patrick Sennett	@0930	There was a NEMSIS patch recently to the 3.5 form with regards to the elnjury.03 and elnjury.04 "trauma and injury risk factors"	Sennett
Meds/Procs by Cert Level	@0939	Have instructed others to maintain this utility in IT as sometimes unwanted entries appear due to updating. It is suggested that this section gets looked at quarterly.	Klein Hayden

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Incident Location Update	@1023	Incident Location Type was updated to show Law Enforcement Facility as another value was repurposed for the list.	Sennett Klein
MCI/Triage on the PCR	@1031	Do those values need to be there was a question brought up regarding “Triage Classification for MCI Patient” Patrick suggested removing these values as if you have an MCI you will not be generating an	
Next Meeting		July 12 th , 2023 (Red / 2 nd)	
Adjournment		Motion to adjourn by Klein & 2 nd Huh	
		Minutes submitted by Secretary J. Klein	