

**Northwest Community Hospital
CARS Meeting Minutes
Wednesday, March 9th, 2022
Virtual Meeting via ZOOM**

Meeting Attendees: Recorded via ZOOM

TOPIC	TIMELINE	RECOMMENDATIONS/ ACTIONS	FOLLOW-UP/ PERSON & DATE
Call to Order	@ 0900		
Members / Guests	@ 0901	General Membership – Held via Zoom (meeting address on agenda) If you need an email update for your dept. notify jklein@vah.com . Bill Toliopoulos was welcomed to CARS as a new RN educator @ 0909	J. Klein
Agenda	@ 0901	Emailed on 3-3-22 for review	
Approve Minutes	@ 0902	The February minutes were emailed on 3-3-22 for review and approved 3-9-22 as collectively read without correction. Working with R. Nosek to backlog agendas and minutes.	J. Klein
<u>Open Issues</u>			
Mobile Application	@ 0909	Chiefs were asking the EMSS if they could put in a system wide agreement that mirrors what is in the IT contract. That contract is being written and should be submitted this month of March. Looking to approve changes with Region IX to SOP's, Policies, & Procedures. Those need to be addressed before the mobile app is implemented.	C. Mattera J. Klein M. Rill
Decisional Capacity Worksheet/Vid eo	@ 0912	Follow-up: CM asked if some language could be changed in the decisional capacity worksheet. Specific language who may be brought in without consent box. This instructional video produced by M. Rill would help users navigate through using a worksheet without having to press the OK or Delete button but still saves information enabling the user to come back and forth from the worksheet and the data entry form.	J. Klein C. Mattera

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Hospital Designations	@ 0919	Trouble ticket was started for this and is in “tier I” support. This item is under consideration to send to development for further review for a possible fix.	
Phone Number Validation	@ 0922	Discussion revolving around the orange color as a zero-point validation rule as a reminder or visual prompt for the acquisition of the “demographic phone number”	P. Pacific J. Klein
Connect 2022	@ 0927	Will ask at the March meeting for approval from the Chiefs for 1 member from CARS to attend conference. 2 vaccinations required (fully vaxed) or recent 24 hrs negative test.	J. Klein
Kno2 & Faxing	@ 0941	Some agencies recently were having Kno2 problems. This was because carschair was updating facilities lists in IT and had changed telephone numbers connected to Kno2 faxing to the hospitals. PS was contacted and changed numbers back to the correct listing. CM was advised when the new SOP's roll out that the directory fax numbers also reflect “Kno2”. This would include other region hospital that our region transports to. MPFD still getting error reports when they are sending faxes.	J. Klein S. Bagdade
Zoom Links	@ 0942	Removing zoom links prior to posting to website along with limiting the use of Outlook to send members monthly minutes and agendas.	C. Mattera
PBPI Report for CARS	@ 0945	Nothing to report that directly impacts CARS committee.	J. Klein
	@ 1047	No updates for the “2 nd group” for the IT new version . PS to go up to IT for a group meeting in March/April to discuss performance issues. PS he would loop Klein in with support meetings he is having with IT. Further discussion was had regarding orange	C. Mattera P. Sennett J. Klein

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<p>Patrick Sennett Update</p> <p>Elite Field Offline Mode</p>	<p>@ 0955</p>	<p>color for validation and having Klein write the rule the behavioral worksheet. PS is trying to have IT acknowledge hospital/EMS systems to have their own validation without cost.</p>	<p>J. Klein</p> <p>P. Sennett</p>
		<p>MPFD has not had any problems as of late with repeat patient. Reminder to all agencies to make sure devices have good connection during login, data syncing and posting. If poor connection lag time increases and or functionality decreases or stops. Restarting devices also helps along with clearing browser cache.</p> <p>PS recommended user voice vote for this as it could help with functionality within field. User voice will be looked at by IT support more frequently.</p>	
<p>Meeting Adjourned</p>	<p>@ 1019</p>	<p>Motion to adjourn by M. Rill. 2nd B. Eisner</p> <p>Minutes submitted by Secretary J. Klein</p>	