

**Northwest Community EMS System
Advisory Board
MINUTES – November 14, 2013**

Topic	Discussion/conclusions
Call to order	Chairman Pete Dyer called the meeting to order. There was a thank you to the committee from Chair Dyer for recent change in the meeting schedule.
Agenda	Introductions were made all around, with a new member, Larry Lincoln, joining the committee. Mr. Lincoln is a resident of Barrington and fills the slot of public citizen, helping to provide oversight to the paramedic program as mandated by the charter.
Approval Of Minutes	A motion was made by Tom Wang to accept the minutes with 2 nd by Jeff Gibson.
CARS Committee	<p>No meeting of the CARS committee this month. Rick Nosek reported about a recent upgrade to Service Bridge version 6. Also coming is the NEMSIS 3.0 update in 3rd quarter 2014, which will further complicate the already existing difficulties with uploading PCRs to the state. The NEMSIS update will involve an all new database and increased number of data fields. Rick related that we are currently remiss in submitting our PCRs to the state, for a variety of reasons.</p> <p>The current model used involves each member agency submitting their PCRs to the system, who attempts to upload a batch at a time to the state. These batches are huge in terms of data, including many runs from many agencies, requiring dedicated computing power. More seriously, when a single run in a batch is non-compliant (meaning less than 100% validity), the entire batch is kicked back as non-compliant, with no further information provided about what caused the failure. This then requires man-hours to sort and correct. The difficulties are further compounded by having to go through the states 3rd party vendor, EDS.</p> <p>Connie Mattera voiced concerns about possible impending state fines for our tardiness in submitting the validated data to the state, and the importance of beginning to submit something as soon as possible to show progress.</p> <p>Steve Johnson reported some problems fixing data that has been returned as invalid, with no changes accepted by the program.</p> <p>A question was posed to the Fire Chiefs present about whether the current model should continue to be used, or if each individual agency should begin validating and then uploading their own PCRs. That issue was tabled until the upcoming Chief's meeting.</p>
PBPI	Joe Albert reported that the new templates rolled out for PCRs were not saving as much time for paramedics as had been

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	<p>anticipated. Recent checks for D50 found that it was still in the field, despite the change in practice to only using D10. Also, in terms of documentation, D50 is still being documented when D10 was actually given. Analysis found that 44% of diabetic refusals received D10, but 29% of those, despite clearly being an ALS call, did not include a report to OLMC for documentation of the ALS refusal.</p> <p>Coming up soon will be a screen for hyperglycemia. Also, the recent PBPI tip of the month was that the PCR BGL boxes of Hi and Lo should only be used if that was the reading returned by the BGL tester. Also, if either the Hi or Lo box is checked, there should not be a number provided as well.</p> <p>No PBPI meeting is scheduled for January.</p>
Research & Development	<p>Diana Neubecker reported plans to attend upcoming research on new trauma care.</p> <p>Rick made a point about carseat difficulties, due to the ambiguities about current regulations and requirements between the national and state level.</p>
Education Committee	<p>Discussion about a state rule change that lessened the amount of continuing education hours required for EMTs, despite the fact that the current state requirements are already less than the national recommendation. As such, the education committee decided to maintain the current hour requirements.</p> <p>There was further comment on the recent changes to the monthly coned schedule of testing, with the findings that the lessened amount of testing to once every other month frees up coned time for teaching.</p>
Old Business	<p>Policy review. A-1 Abandonment, changes accepted. Motioned by Kyle Marcussen, 2nd by Joe Albert. A-2 Aeromedical Transport, changes accepted. Motioned by Rick Nosek, 2nd by Jeff Gibson. C-8 Communications, changes accepted. Motioned by Jeff Gibson, 2nd by Georgene Fabsits. E-2 Non-disposable Equipment, review with no changes. Motioned by Joe Albert, 2nd by Jeff Gibson. G-1 Grievance Recourse, changes accepted. Motioned by Jeff Gibson, 2nd by Rick Nosek. G-2 System Review, changes accepted. Motioned by Pete Dyer, 2nd by Rick Nosek. G-3 State EMS Review Board, review with no changes. Motioned by Jeff Gibson, 2nd by Joe Albert.</p>
New Business	<p>Review of current charter. All members who are due to expire must reapply. There will be 5 blueshirt openings, including 1 full member and 4 alternates. There will be 1 officer opening. Members can only serve 2 consecutive terms.</p> <p>Moving into 2015, there will be additional evolution coming to the system, including mobile healthcare policies and an active shooter policy.</p>

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Next Meeting	Next meeting scheduled for January 9 th , 2014 at 9am.
Adjournment	Motion to adjourn by Joe Gibson, 2 nd by Kyle Marcussen.